

December 10, 2020, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: December 10, 2020

Time: 1:30 p.m.

Location: Virtual Meeting

Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve November 12, 2020, CoC Meeting Minutes. **ACTION ITEM**
- Old Business
- New Business **ACTION ITEM**
 - Committee Reports:
 - Data and Needs Analysis (DANA)
 - Program Analysis and Ranking (PAR)
 - Service Continuum
 - Governance
- DSS Lead Agency Update
- Agency Spotlight – Pathway Homes Inc. (Sherry Meyers)
- Adjourn
- Announcements

Next Meeting: Thursday, February 11, 2020, 1:30 p.m.
Virtual – Meeting information to follow.

Happy New Year!

CoC Meeting for January 14 has been canceled.

Meeting Minutes

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: November 12, 2020
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson

Meeting Minutes

Voting Member Attendees

1. Action in Community Through Service – Laurel Turay
2. CFH Inc. – George Davis
3. Cooperative Council of Ministries – Idris O’Connor
4. Easterseals Homeless Veterans Reintegration Program – Lewis Arnette
5. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
6. Good Shepherd Housing Foundation – Patricia Johanson
7. Independence Empowerment Center – Roberta McEachern
8. Manassas City Department of Social Services – Michele Gehr
9. Manassas Church of Brethren – Tina Fisher
10. Manassas Park Department of Social Services – Randi Knights
11. Mulligan Services – Allan Jones
12. Northern Virginia Family Service – Michael-Sean Adams
13. Operation Renewed Hope Foundation – Katherine Skerl
14. Pathway Homes Inc. – Sherry Meyers
15. People Incorporated – Andrea Wilson
16. Private Citizen – Karen DeVito
17. Prince William County Community Services – Lynn Fritts
18. Prince William County – DSS – Tony Turnage
19. Prince William County – OHCD – Joan Duckett
20. Streetlight Community Outreach Ministries – Gabriele Tibbs
21. The Church – God’s Assembly – Maria Wells
22. Unsheltered Homes Coalition – Dori Cook
23. Virginia Cooperative Extension -Rozlyn Giddens

Organizations with Voting Members not present

1. Carried to Full Term
2. Catholic Charities-St. Margaret of Corona
3. Helping Neighbors-in-Need Outreach Center
4. Independence Empowerment Center
5. Saved Hands Foundation
6. Virginia Employment Commission

Other Attendees

1. Action in Community Through Service – Lisa Chill
2. Action in Community Through Service – Darlene Robinson
3. Elect Ladies Transition Home – Patricia Profit
4. Feeding Friends-Gainesville United Methodist Church – Teresa Belcher
5. Friendship Place – Brendan Rempert
6. Northern Virginia Family Service – Crystal Pitt
7. Northern Virginia Family Service – Sara Burrell
8. Northern Virginia Family Service – Sherron Green
9. Prince William County Department of Social Services – Bibi Brown
10. Prince William County Department of Social Services – Courtney Tierney
11. Prince William County Department of Social Services – Duanchy Cayetano
12. Prince William County Department of Social Services – Tonya Golden
13. Prince William County Department of Social Services – Jeanine Gravette
14. Prince William County Department of Social Services – Oliver Reid
15. Prince William County Department of Social Services – Alicia La Patra
16. Prince William County/PFLAG Rep. – Jason Shriner
17. Prince William County/OCIS – Mark Perez
18. Sentara – Glen Sheffield

Meeting called to order at 1:33 p.m.

- Due to the COVID-19 virus, the meeting was held as a virtual conference call.
- The meeting was called to order by Elijah Johnson.

Minutes Approval

- CoC Minutes for October 8, 2020 were approved unanimously. 1) Randi Knights 2) Lewis Arnette

Old Business

- No old business was discussed.

New Business

- **Committee Reports:**
 - Data and Needs Analysis (DANA), Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee Reports were submitted. Motion to accept them was approved unanimously. 1) Allan Jones 2) Karen DeVito

Lead Agency Updates

- Tony Turnage presented the DSS Lead Agency Update.

Hotel Program

- The hotel program projected date of closure is December 31, 2020.
- The program will accept clients who have tested positive for COVID-19 or been COVID-19 exposed. through December 20, 2020.

Community Development Block Grant (CDBG) Funds for Transportation

- Jeanine Gravette gave a brief presentation about funds for clients without housing who meet the specific income guidelines. (see attachment)

DHCD/CHERP Funding (\$1.2 million – Phase I, \$1.1 million – Phase II)

COVID Homeless Emergency Response Program (CHERP)

- DSS has approximately \$2.4 million combined funding (pending BOCS approval of Phase II on December 8, 2020).
- Phase I
 - NVFS and ACTS are in process of hiring the new case managers.
 - The CHERP Rapid Rehousing projects will serve an additional 28 households from the hotel and emergency shelter programs.
 - The projects will immediately focus on households 60 years and older with underlying health conditions.
 - The Department of Social Services and Homeless Service Division are finalizing the interview process to bring on the new Housing Developer.
- Phase II
 - The projected Phase II can serve approximately the same number of new households.

Pathways Permanent Supportive of Housing (PSH) Program

- The six new PSH units have been identified.
- The case managers that referred Heads of Households will be working closely with Pathways to help move clients into the identified units.

60-Day Challenge

- The goal is to move as many people as possible over the next 60 days into permanent housing.
- Homeless Services will focus on priority populations for this challenge.

Hypothermia Season

- Tony gave a brief presentation on Hypothermia. (see attached)

Adjourn

- Meeting adjourned at 2:37 p.m.

**Next Meeting: Thursday, December 10, 2020, 1:30 p.m.
Virtual – Meeting Info to Follow.**

Committee Summaries

Prince William Area Continuum of Care



Data and Needs Analysis Committee

Date: November 12, 2020

Time: 3:00PM

Location: Virtual Meeting

Facilitators: Alicia La Patra and Samantha Biller

Governance Representation: Allan Jones

Voting Member Attendees

1. Lewis Arnette
2. April Ballard
3. Andrew Beverage
4. Lynn Fritts
5. Elizabeth Funes
6. Lauren Leventhal
7. Gabriele Tibbs
8. Laurel Turay

Other Attendees

1. Alicia La Patra
2. Samantha Biller
3. Duanchy Cayetano
4. Troy Hatcher
5. Jessica Nichols
6. Crystal Pitt

Old Business

- 2021 Point in Time (PIT) Count
 - The planning committee is focusing on identifying encampments.
 - The planning committee is conducting outreach to identify several different entities that know where the unsheltered are located. The results of the outreach efforts have made more people in the community aware of Homeless Services.
 - HUD has not released any information on the unsheltered count. The planning committee will move forward with the planning process of the unsheltered count. Alicia will provide more information when available.
 - "Save the Date" flyer will be coming out soon. The planning committee will continue to work on the survey for the PIT count.
 - There will be more information coming out about incentives for the clients. The committee has realized that gift cards worked best last year. The planning committee will be looking for nonprofits interested in donating \$5 denominations of gift cards from places that do not sell tobacco or alcohol.

- FY20 Annual Community Report
 - Tony Turnage is the lead for the FY20 Annual Community Report; there are not any updates at this time.
- DANA Performance Survey
 - Alicia shared the results from the survey with the committee. (see attached)
- FY21 First Quarter Reporting
 - Alicia reviewed the FY21 First Quarter Report with the committee; a more in-depth report will be provided next meeting. (see attached)
- Longitudinal Systems Analysis (LSA)
 - The LSA report for FY19 and FY20 has been submitted to HUD.
 - HUD uses data collected from the LSA and Systems Performance Measures reports to develop the Annual Homeless Assessment Report (AHAR) for congress.
 - Alicia will be working with the CoC's assigned HUD Data Liaison over the next two months to review data quality issues; the final report is due to be submitted in January.
 - After the data is accumulated, there will be 3 full fiscal years of data that can be used in the STELLA module. The STELLA module is an on-line tool that HUD has designed to import data and provides all measures and output on the systems.

New Business

- Systems Performance Measures (SPM)
 - The SPM report will be due the end of March and will include PIT and Housing Inventory Count (HIC) data.
 - This report will require more work on the part of the providers.
 - Alicia will follow-up with providers to address data quality issues.
- HUD Standards Data Update
 - There are no changes to the HUD Standards Data for HMIS at this time.
 - HUD is accepting suggestions for changes to next year's standards.
 - Alicia will compile a list of suggestions from providers and submit them to HUD.

Adjourn

- Meeting adjourned at 3:43 p.m.

**Next Meeting: Thursday, December 10, 2020, at 3:00 p.m.
Virtually via WebEx – Meeting Info to Follow**



Governance Committee

Date: October 22, 2020
Time: 11:00 AM
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

Elijah Johnson, Chair
Allan Jones
Randi Knights
Crystal Pitt
Tony Turnage
Pamela Wright

Meeting Summary

Voting Member Attendees:

1. Serena Bermudez
2. Allan Jones
3. Randi Knights
4. Crystal Pitts
5. Tony Turnage

Other Attendees:

1. Duanchy Cayetano
2. Michele Gehr
3. Oliver Reid

Welcome and Introductions

Meeting called to order: 11:05 a.m.

Approval of November 12, 2020, CoC Meeting Minutes.

- **Approval of CoC Minutes** – November 12, 2020 CoC Minutes approved: 1) Randi Knights
2) Tony Turnage
- **Approval of Committee Summaries** - All committee summaries were approved as submitted.
 - 1) Allen Jones 1) Crystal Pitt
 - Data and Needs Analysis (DANA) Committee
 - Tony Turnage reviewed the DANA summary.
 - Program Analysis and Ranking (PAR)
 - Oliver Reid reviewed the PAR summary.
 - Service Continuum Committee
 - Tony Turnage reviewed the Service Continuum summary.

DSS Lead Agency Update:

- Tony Turnage presented the DSS Lead Agency Update.
-

Hotel Program

- The hotel program projected date of closure is December 31, 2020.
- The program has stopped accepting new clients with underlying health conditions.
- The program will accept clients through December 20, 2020, clients who tested positive for COVID-19 or been COVID-19 exposed.

2021 Point in Time Survey (PIT)

- HUD has released guidance on 2021 PIT Survey. The CoC will conduct the PIT survey.
- The ad-hoc committee is moving forward with identifying existing encampments to cover all areas of the County.
- The PIT is set for January 28, 2021 at 9:00 p.m. – 1:00 a.m.

COVID Homeless Emergency Response Program (CHERP)

State Funding (Phase 1 Funding)

- Phase I
 - NVFS & ACTS new case managers have started this week.
 - Coordinated Entry System has taken 28 households off the By-Names list to begin the process of moving into housing.

Community Development Block Grant (CDBG) Funds for Transportation

- Tony provided a brief presentation about funds for clients without housing who meet the specific income guidelines.
 - Jeanine Gravette will conduct a training on CDBG on Friday, November 20, 2020, from 1:00 – 2:00 p.m.

Hypothermia Season

- DSS has implemented Hypothermia Services for both the East and Western parts of the county.
- The East served 5 clients for November 17th and 18th.
- The West served 11 clients for November 17th and 20 clients for November 18th.

60-Day Challenge

- New Rapid Rehousing state funds received from DHCD (CHERP). The goal is to move as many people who are experiencing homelessness, as possible over the next 60 days.
- Homeless Services Division and CoC homeless service providers will focus on priority populations for this challenge.

Develop and Approve CoC Agenda

- The Committee developed and approved the CoC Agenda.

Adjourn

- Meeting adjourned at 12:13 p.m.

Next Meeting: January 28, 2020, 1:00 p.m.

WebEx – Meeting Info to Follow

**** Governance Meeting for December is Canceled due to the holiday****



Program Analysis and Ranking Committee

Date: November 10, 2020
Time: 3:00 p.m.
Location: Virtual Meeting
Facilitator: Oliver Reid
Governance Representative: Oliver Reid

Meeting Summary

Voting Member Attendees

1. George Davis
2. Karen DeVito
3. Idris O'Connor
4. David Watkins
5. Tony Turnage

Other Attendees

1. Duanchy Cayetano
2. Oliver Reid

Welcome and Introductions

Old Business

Monitoring Tool and Process

- The monitoring tool that will be used for the different types of projects will be uniform across the board.
- Homeless Services will formalize a process for COVID that will be conducting our physical monitoring onsite. A set schedule will be going out to the committee. The lead agency will be going out monitoring the projects that fall in the low score's category each year.
- Oliver will be working a policy to share in in the next PAR meeting.

New Business

Monitoring Tool Update Review

- Oliver provided a brief review of the updated Monitoring Tools with the committee (see attachments)

Adjourn

- Meeting adjourned at 3:29 p.m.

**Next Meeting: Tuesday, December 8, 2020, 3:00 p.m.
Meeting Info to Follow**



Service Continuum Committee

Date: November 5, 2020
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette
Governance Representative: Crystal Pitt

Meeting Summary

Voting Member Attendees

1. Lewis Arnette
2. Tina Fisher
3. Lakeria Graham
4. Ahime Harris
5. Crystal Pitt
6. Ann Rychlik
7. Katherine Skerl
8. Gabriele Tibbs
9. Laurel Turay
10. Maria Wells
11. Andrea Wilson
12. Pamela Wright

Other Attendees

1. Michael-Sean Adams
2. Samuel Adams
3. Teresa Belcher
4. Anna Briceno
5. Ana Brown
6. Sara Burrell
7. Duanchy Cayetano
8. Latoya Eddie
9. Nancy Espinal
10. Sherron Green
11. Tonya Golden
12. Troy Hatcher
13. Steve Liga
14. Mayra Martinez
15. Jessica Nichols
16. Oliver Reid
17. Brenden Rempert

18. Andrea Shaffner
19. Katrina Soto
20. Courtney Weldy

Welcome and Introductions

Old Business

SPDAT Train the Trainer Update

- Jeanine Gravette will be the only individual to attend the SPDAT training scheduled for November 18th and 25th. from 12:00 to 2:30 p.m.
- Jeanine will provide training updates for the providers when it becomes available.

New Business

Veterans Report

- Providers held an open-floor discussion regarding current veteran cases to include a Veterans Homeless By-Names List.

Shelter updates

- The following providers gave a brief update on their shelter programs.
 - Action in Community Through Service (ACTS)
 - ACTS - The Beverly Warren Shelter has 12 clients, 8 adults, and 4 children. The East Safe House has 13 clients, 4 adults and 9 children. The West Safe House has 5 clients, 3 adults and 2 children. For the month of October, 2 families moved into housing and we have a family of 3 scheduled to move into housing at the beginning of next week. 3 clients started new jobs.
 - ACTS continue to have in place thermometer checks at all their housing locations. A crew is cleaning all sites twice a week.
 - Clients are taking advantage of the free COVID testing and we are able to get each family member tested.
 - Streetlight Community Outreach Ministries – PW 24/7 Shelter for Adults
 - The shelter is still operating at a capacity of 48 clients.
 - Streetlight and Homeless Services Division are currently working on finalizing the hypothermia policy and procedures.
 - Homeless Services Division – Hilda Barg Homeless Prevention Center
 - The shelter is currently serving 8 households, 3 single adults and 5 families, with a total of 20 people being served. The shelter successfully housed a client that resided at the shelter for 14 months to senior housing on November 2nd. The shelter continues to provide virtual learning during the day for children and virtual enrichment classes for the adults in the evening.
 - Homeless Services – Motel Programs
 - The motel program currently has 48 clients, 42 at Econo Lodge, 5 at Country Inn & Suites and 1 at Motel 6.
 - Free flu shots will be available for clients at the Econo Lodge on November 14th at 5am.
 - Homeless Service Division is currently working on housing individuals into Rapid Re-housing (RRH) and Permanent Supportive housing (PSH).
 - Jeanine encouraged providers to submit an application for Rapid Re-housing and/or Permanent Supportive Housing programs.
 - Northern Virginia Family Service (NVFS) SERVE Shelter

- Since March 16th, the shelter housed 40 plus families and 27 singles. There are currently 13 children in the virtual learning project.
 - The shelter recently completed two articles for the Washington Post and BuzzFeed News regarding the Virtual Learning Environment and two clients that were successfully housed and ended homeless after many years.
 - NVFS has developed a liaison with PWC school social workers.
 - NVFS is currently in the process of hiring a Shelter Coordinator and two Case Managers.
- A motion was made to adjourn the meeting. 1) Maria Wells 2) Crystal Pitt

Adjourn

Meeting adjourned at 10:17 a.m.

<p style="text-align: center;">Next Meeting: Thursday, December 4, 2020, 9:30 a.m. Virtual Meeting - WebEx</p>
--