

# February 11, 2021, CoC Packet

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Prince William Area Continuum of Care

# Agenda

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Prince William Area Continuum of Care



## Prince William Area Continuum of Care (CoC)

**Date:** February 11, 2021

**Time:** 1:30 p.m.

**Location:** Virtual Meeting

**Facilitator:** Elijah Johnson, PWC Deputy County Executive

### **AGENDA**

- Registration of Attendance
- Welcome and Introductions
- Approve December 10, 2020, CoC Meeting Minutes. **ACTION ITEM**
- Old Business
- New Business **ACTION ITEM**
  - Committee Reports:
    - Data and Needs Analysis (DANA)
    - Program Analysis and Ranking (PAR)
    - Service Continuum
    - Governance
- DSS Lead Agency Update
- Agency Spotlight - Public Benefit Updates and Information (Manassas DSS)
- Adjourn
- Announcements

**Next Meeting: Thursday, March 11, 2020, at 1:30 p.m.  
Virtual – Meeting information to follow.**

# Meeting Minutes

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Prince William Area Continuum of Care



## Prince William Area Continuum of Care (CoC)

**Date:** December 10, 2020  
**Time:** 1:30 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Courtney Tierney, Director, PWC DSS

### Meeting Minutes

#### Voting Member Attendees

1. ACTS– Laurel Turay
2. Carried to Full Term – Francis Robin
3. CFH Inc. – George Davies
4. Cooperative Council of Ministries – Becki O’Loughlin
5. Easterseals Homeless Veterans Reintegration Program – Lewis Arnette
6. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
7. Good Shepherd Housing Foundation – Patricia Johanson
8. Manassas City Department of Social Services – Michele Gehr
9. Manassas Park Department of Social Services – Randi Knights
10. Northern Virginia Family Service – Michael-Sean Adams
11. Operation Renewed Hope Foundation – April Ballard
12. Pathway Homes Inc. – Sherry Meyers
13. People Incorporated – Andrea Wilson
14. Private Citizen – Karen DeVito
15. Prince William County Community Service – Lynn Fritts
16. Prince William County – DSS – Tony Turnage
17. Prince William County – OHCD – Joan Duckett
18. Saved Hands Foundation – Pamela Wright
19. Streetlight Community Outreach Ministries – Rose Powers
20. Virginia Cooperative Extension - Marjorie Leon
21. Virginia Employment Commission - Lakeria Graham

#### Organizations with Voting Members not present

1. Catholic Charities-St. Margaret of Corona
2. Helping Neighbors-in-Need Outreach Center
3. Independence Empowerment Center
4. Manassas Church of Brethren
5. Prince William County Community Service
6. The Church -God’s Assembly
7. Unsheltered Homes Coalition

### **Other Attendees**

1. ACTS– Lisa Chill
2. ACTS– Darlene Robinson
3. Easterseals Homeless Veterans Reintegration Program – Latoya Eddie
4. Elect Ladies Transition Home – Patricia Profit
5. Feeding Friends-Gainesville United Methodist Church – Teresa Belcher
6. Northern Virginia Family Service – Crystal Pitt
7. Manassas City Department of Social Services – Michele Childs
8. Pathways Homes Inc. – Michelle Halcombe
9. Prince William County Department of Social Services – Bibi Brown
10. Prince William County Department of Social Services – Courtney Tierney
11. Prince William County Department of Social Services – Duanchy Cayetano
12. Prince William County Department of Social Services – Tonya Golden
13. Prince William County Department of Social Services – Jeanine Gravette
14. Prince William County Department of Social Services – Oliver Reid
15. Prince William County Department of Social Services – Alicia La Patra
16. Prince William County Police Department – Officer Saemi Kitchens
17. Prince William County Police Department – Office Raleigh Harris
18. Prince William County Police Department – Major Dawn Harman
19. Prince William County/PFLAG Rep. – Jason Shriner
20. Prince William County/OCIS – Mark Perez
21. Sentara – Glen Sheffield
22. Streetlight Community Outreach Ministries – Gabriele Tibbs
23. Veterans First at Friendship Place – Athena Lemus

### **Meeting called to order at 1:33 p.m.**

- Due to COVID-19 , the meeting was held as a virtual conference call.
- The meeting was called to order by Courtney Tierney.

### **Minutes Approval**

- CoC Minutes for November 12, 2020 were approved unanimously. 1) Tony Turnage 2) Randi Knights

### **Old Business**

- No old business was discussed.

### **New Business**

- **Committee Reports:**
  - Data and Needs Analysis (DANA), Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee Reports were submitted. Motion to accept was approved unanimously. 1) Karen DeVito 2) Lisa Chill

### **Lead Agency Updates**

- Tony Turnage presented the DSS Lead Agency Update.

### **Hotel Program**

- The hotel program projected date of closure is December 31, 2020.
- Case Managers are working expeditiously to get clients moved into permanent housing options.

### **2021 Point-In Time Survey**

- The Point-In Time Survey is scheduled for January 27, 2021, from 9:00 p.m. to 1:00 a.m.
- Headquarters will take place at McCoart (Outside), where canvas teams will pick up their survey kits and supplies. NOTE: Headquarters location has been changed to Buckhall Fire Station, 7190 Yates Ford Rd, Manassas, VA 20111.

### **Continuum of Care Trainings**

- Starting in February 2021, there will be monthly trainings designed specifically for Program Managers, Supervisors, Case Managers and other front-line staff. The training will focus on best practice and assessment.

### **Community Development Block Grant (CDBG) Funds for Transportation**

- The CDBG funds for transportations are available. The funds can be used to assist clients with transportation to emergency shelter, interviews, and doctor/medical appointments.
- Other transportation needs will need approval once the CDBG referral form is submitted to Coordinated Entry (703-792-3366).

### **60 Days Challenge**

- The goal is to move as many people as possible over the next 60 days into permanent housing with the new funding received from the state (CHERP).
- Homeless Services will focus on priority populations for this challenge.

### **Serving Our Neighbors (SON) – Mobile Drop in Center**

- Ann Rychlik gave a brief overview on the Mobile Drop-in Center. The following were discussed:
  - Comprehensive Training for volunteers
  - The Mobile Drop-in Center location and hours of operation
  - First day of service
  - Available services
- For more information on the Mobile Drop-in Center, please visit [www.sonadvocates.org](http://www.sonadvocates.org)

### **Agency Spotlight:**

- Sherry Meyers, The Senior Vice President for Clinical Services of Pathways Homes Inc., gave a presentation of the organization's programs (see attached presentation).

### **Adjourn**

- Meeting adjourned at 2:23 p.m.

**Next Meeting: Thursday, February 11, 2021, at 1:30 p.m.  
Virtual – Meeting Info to Follow.**

# Committee Summaries

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Prince William Area Continuum of Care



## Data and Needs Analysis Committee

**Date:** December 10, 2020  
**Time:** 3:00 p.m.  
**Location:** Virtual Meeting  
**Facilitators:** Alicia La Patra & Samantha Biller  
**Governance Representative:** Vacant

### MEETING SUMMARY

#### Voting Member Attendees

1. Lewis Arnette
2. April Ballard
3. Andrew Beverage
4. Elizabeth Funes
5. Lauren Leventhal
6. Becki O'Loughlin
7. Gabriele Tibbs
8. Laurel Turay

#### Other Attendees

1. Alicia La Patra
2. Samantha Biller
3. Duanchy Cayetano
4. Jessica Nichols
5. Crystal Pitt
6. Michael-Sean Adams
7. Katrina Soto
8. Ashley Taylor

#### Old Business

- **2021 Point in Time (PIT) Count**
  - PIT supplies cannot be used to purchase gift cards for clients; providing gift cards is an important incentive as it encourages participation.
    - **Assistance is needed to secure gift cards.**
    - Alicia will email the gift card information to the committee.
    - The Western Advocates and CCoM groups will also be provided this information.
    - All other PIT supplies for clients and volunteers are covered.
  - PIT Headquarters will be at the McCoart building due to its central location.
    - DSS Homeless Services staff will operate HQ.
    - The plan is to establish a "drive-thru" registration process to ensure social distancing.
  - The Service-Based Count will take place the following day and will be led by Lynn Fritts, please let her know if you can assist.

- The PIT planning committee is still recruiting volunteers for the unsheltered count.
  - The committee decided to begin with last year's volunteers and will then work to recruit County staff.
  - Alicia will send the Volunteer Recruitment Flyer for circulation.
  - Encampment information is still needed, please use the Encampment Survey to submit information.
- **FY21 First Quarter Provider Report Card**
  - Alicia reviewed the updated report card with the committee. (see attachment)
- **Longitudinal Systems Analysis (LSA)**
  - Providers that have received an email from Alicia regarding their data need to complete these corrections by COB, 12/11/2020.
  - We will be working with our HUD Liaison to clean our data throughout December.
  - There will be an update on the final export in the January meeting.
  - This data will be used to further analyze our system using the STELLA Module.
- **System Performance Measures (SPM)**
  - This report is still in progress and will be due the end of March 2021. It will include our PIT and HIC data
  - This report requires more work on the part of the providers; Alicia will email providers if there are needed corrections.
- **Other Items**
  - Providers receiving HUD ESG CARES (aka ESG CV) funding will have quarterly reports due to HUD beginning 1/15/2021.
    - Alicia will work with providers to clean their data and will be responsible for submitting the final report.
    - Providers should contact Joan Duckett with PWC OHCD should they have questions regarding these funds outside of HMIS.
  - There are several reports coming due 1/15/2021 – Alicia will email providers a list of reports and due dates and will also schedule the next quarterly workshop after the holidays.

### **Adjourn**

- Meeting adjourned at 3:57 p.m.

**Next Meeting: Thursday, January 14, 2021, at 3 p.m.  
Virtually via Webex – Meeting information to follow.**



## Data and Needs Analysis Committee

**Date:** January 14, 2021

**Time:** 3:00PM

**Location:** Virtual Meeting

**Facilitators:** Alicia La Patra & Samantha Biller

**Governance Representative:** Vacant

### MEETING SUMMARY

#### Voting Member Attendees

1. April Ballard
2. Lynn Fitts
3. Elizabeth Funes
4. Lauren Leventhal
5. Crystal Pitt
6. Gabriele Tibbs
7. Laurel Turay

#### Other Attendees

1. Alicia La Patra
2. Samantha Biller
3. Duanchy Cayetano
4. Troy Hatcher
5. Jessica Nichols
6. Michael-Sean Adams
7. Katrina Soto

#### Old Business

- **2021 Point in Time (PIT) Count**
  - Training for shelter providers is scheduled for January 21, 2021. Alicia asked the committee to review the training information and recruit the right staff to attend the training. There are no changes to the survey questions. PIT survey will be entered directly into HMIS.
  - The PIT planning committee is still recruiting volunteers for the unsheltered count, if anyone is interested or knows anyone who is interested, please contact Alicia directly.
  - Training for unsheltered count is this Saturday, January 16, 2021. The training will be recorded for those who cannot attend. The training acknowledgement is required to be signed after you have viewed the training.
  - The PIT planning committee could use more gift cards for client incentives the night of the count.
  - Alicia has been working with Dr. Sutter from the GMU MAP clinic to ensure all safety measures are taken.
  - The HQ location is still TBD and will be announced once confirmed.

- **Longitudinal Systems Analysis (LSA)**
  - Final submission of the LSA report is due January 15, 2021. Alicia has completed the LSA report for submission.
  - HUD will send out another update on data for the LSA report for review
  - This data will be used to further analyze our system using the STELLA Module
- **System Performance Measures (SPM)**
  - This report is still in progress and will be due the end of March 2021. It will include our PIT and HIC data.
- **FY21 Second Quarter Reporting**
  - The FY21 Second Quarter Reporting deadline has been extended for January 20, 2021.

#### **Adjourn**

- Meeting adjourned at 3:21 p.m.

**Next Meeting: Thursday, February 11, 2021, at 3 p.m.  
Virtually via Webex – Meeting information to follow.**



## Governance Committee

**Date:** January 28, 2021  
**Time:** 1:00 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Courtney Tierney, Director, PWC DSS

Elijah Johnson, Chair  
Randi Knights  
Crystal Pitt  
Tony Turnage  
Pamela Wright

## Meeting Summary

### Voting Member Attendees:

1. Serena Bermudez
2. Courtney Tierney, alternate for Elijah Johnson
3. Michele Gehr
4. Tony Turnage

### Other Attendees:

1. Duanchy Cayetano
2. Oliver Reid
3. Pamela Wright

### Welcome and Introductions

**Meeting called to order:** Courtney Tierney at 1:06 p.m.

### **Approval of November 12, 2020, CoC Meeting Minutes.**

- **Approval of CoC Minutes** – January 10, 2021, CoC Minutes approved: 1) Michele Gehr  
2) Serena Bermudez
- **Approval of Committee Summaries** – All committee summaries approved with one amendment  
1) Tony Turnage 2) Michele Gehr  
Motion approved by consensus with one amendment to Service Continuum summary to remove Crystal Pitt from attendance.
  - Data and Needs Analysis (DANA) Committee
    - Tony Turnage reviewed the DANA summary.
  - Program Analysis and Ranking (PAR)
    - Tony Turnage reviewed the PAR summary.
  - Service Continuum Committee
    - Tony Turnage reviewed the Service Continuum summary.

### **DSS Lead Agency Update:**

- Tony Turnage presented the DSS Lead Agency Update.

### **Continuum of Care**

- Hotel Program
  - The Econo Lodge interior rooms will close as of January 31, 2021.
  - 40 clients have been placed into housing. As of January 26, 2021, there were only two clients remaining at the hotel. One will be referred to the shelter and the other will remain in the outside COVID room pending housing placement.
  - The exterior rooms at the hotel will continue to be utilized for clients who are COVID positive or COVID exposed.
- 2021 Point-In Time Survey
  - The PIT survey was conducted on the night of January 27, 2021. It was well organized and a great thank you to all the volunteers and staff.
  - The service-based count is being conducted today, January 28, 2021, to capture any individuals that were missed in the count last night.
- Hypothermia
  - Hypothermia is going well on both the Eastern and Western parts of the county.
  - The West served 40 plus clients for January 27, 2021 and eight clients for the East.

### **Emergency Shelter Programs**

- **Ferlazzo Shelter (formerly the Overnight Shelter)**
  - DSS will be assuming the operations of the shelter on February 15, 2021.
- **Supportive Shelter**
  - Streetlight Ministries will be assuming operations of the 24/7 Supportive Shelter program that will serve up to eight clients for individuals with disabilities and/or who need more individual attention.

### **Develop and Approve CoC Agenda**

- The Committee developed and approved the CoC Agenda.

### **Adjourn**

- Meeting adjourned at 1:40 p.m.

**Next Meeting: Thursday, February 25, 2021, at 1:00 p.m.  
WebEx – Meeting Info to Follow**



## Program Analysis and Ranking Committee

**Date:** January 12, 2021  
**Time:** 3 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Oliver Reid  
**Governance Representative:** Oliver Reid

## Meeting Summary

### Voting Member Attendees

1. George Davis
2. Karen DeVito
3. David Watkins
4. Tony Turnage

### Other Attendees

1. April Ballard
2. Andrew Beverage
3. Duanchy Cayetano
4. Michelle Holcombe
5. Patricia Johanson
6. Alicia LaPatra
7. Lauren Leventhal
8. Crystal Pitt
9. Rose Powers
10. Oliver Reid
11. Michael Sean-Adams
12. Katrina Soto
13. Gabrielle Tibbs
14. Jenny Tran
15. Laurel Turay

### **Welcome and Introductions**

#### **New Business**

#### **New HUD/ State PWA Monitoring Evaluation Tool Training**

- Oliver Reid provided training on the New HUD/State PWA Monitoring Evaluation Tool with the PAR committee and providers. (see attachments)

**Adjourn**

- Meeting adjourned at 4:08 p.m.

**Next Meeting: Tuesday, February 9, 2021, 3 p.m.  
WebEx Meeting Info to Follow**



## Service Continuum Committee

**Date:** December 3, 2020  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting  
**Facilitator:** Jeanine Gravette  
**Governance Representative:** Crystal Pitt

## Meeting Summary

### Voting Member Attendees

1. Lewis Arnette
2. Tina Fisher
3. Lakia Graham
4. Crystal Pitt
5. Ann Rychlik
6. Katherine Skerl
7. Gabriele Tibbs
8. Laurel Turay
9. Maria Wells
10. Andrea Wilson

### Other Attendees

1. Teresa Belcher
2. Anna Briceno
3. Ana Brown
4. Bibi Brown
5. Duanchy Cayetano
6. Priscilla Clark
7. Latoya Eddie
8. Tamara Eppolite
9. Tonya Golden
10. Troy Hatcher
11. Mayra Martinez
12. Kimberly Morales
13. Jessica Nichols
14. Cory Perkins
15. Ashley Rushing
16. Andrea Shaffner
17. Katrina Soto
18. Aleisha Wilhite

## Welcome and Introductions

- Tonya Golden introduced new intern Aleisha Wilhite. She will be assigned to the Hilda Barg Homeless Prevention Center.

## Old Business

- No old business was discussed.

## New Business

### Veterans Report

- Katherine Skerl – Operation Renew Hope Foundation (ORFH) made the following announcements:
  - The Veterans By-Names list was sent out 12/2 and has been updated. There are now 13 Veterans on the Master List and two were recently housed.
  - She requested information on any known Veterans not being served, whether they are in the shelter or campsites. We want to include them on the Veteran's BNL. If they do not want services, we would like to include them on the "be on the lookout" BOLO tab of the file.
  - *Winterhaven 2021* at the DC VA Medical Center is an annual event bringing community partners, vendors and volunteers together to help Veterans. This is usually scheduled in January. However, due to COVID, there are no final plans yet.
  - The VA is not accepting new referrals for VASH vouchers at this time.
  - SSVF providers: VOAC is accepting new clients, ORHF is not accepting new clients, Friendship Place is unknown at this time.
  - There is an increase in homeless prevention cases with more rental assistance as needed.

### Shelter Updates

- The following providers gave a brief update on their shelter programs:
  - Action in Community Through Service (ACTS)
    - ACTS - The Beverly Warren Shelter has five adults and two children. The East Safe House has 13 clients, four adults and 11 children. The West Safe House has seven adults and four children. Two families moved into permanent housing last week and on schedule to move on next Tuesday. There is one female bed and two-family rooms available.
    - ACTS continues to have in-place thermometer checks at all their housing locations and clients are adjusting to wearing masks at all times. The cleaning crew is still servicing all sites twice a week.
    - Case managers are using the housing first model and collaborating with the housing locators and RRH case managers to move clients into permanent housing sooner rather than later. The housing locators conducted presentations on Securing Housing Tenancy and Sustaining Housing at each shelter.
    - Landlords are reaching out for more information regarding the RRP program and are beginning to sign up.
  - DSS 24/7 Shelter for Adults (contract operators are Streetlight Community Outreach Ministries)
    - The shelter continues to operate at full capacity with 48 clients.
    - The Hypothermia program has started. The shelter has sent eight clients for the Hypothermia program to the hotels. The program is working well.
    - The shelter is working on putting people into Rapid Re-housing and the list has been established. The shelter will continue to work with and assist the case managers at the Econo Lodge to get clients housed.

- The shelter is working on implementing scheduled programs for the clients. The following programs have started:
  - Employment program
  - CSB program
  - Art program
  - Yoga
  - Bible study
- The shelter is currently working with CCOM, PWC County and Homeless Services Division to formulate a mentoring program for the shelter.
- The shelter continues to have challenges with mental health and substance abuse disorders clients.
- Homeless Services Division – Hilda Barg Homeless Prevention Center
  - The shelter is currently serving 23 clients, three single and six families. In addition, we have three clients at Econo Lodge: two are being quarantine and one is in insolation.
  - Three families recently transferred to the Rapid Re-housing (RRH) Acceptance list and will be working closely with the housing case managers to identify permanent housing. One household accepted to Permanent Supportive Housing (PSH). The case manager is currently working with Pathway Homes case manager regarding the next steps.
  - Other households continue to apply for units. The clients continue to use offsite locations for virtual learning, looking for employment, work, and school. The shelter continues to offer enrichment classes focusing on Rapid Rehousing, financial literacy, employment, and the IRS financial program.
- Homeless Services – Motel Programs
  - The Homeless Services Division is currently working on housing individuals into Rapid Re-housing (RRH) and Permanent Supportive Housing (PSH).
  - Case managers are still assisting with providing Telehealth and face-to-face visits.
  - The Motel programs will end on December 31, 2020.
- Northern Virginia Family Service (NVFS) - SERVE Shelter
  - The shelter is currently serving 32 adults and 26 children with a total of 58 people being served.
  - Over the last 30 days, seven clients were housed, and four are in the process of moving over the next week.

### **Peer Support Presentation**

- Ashley Rushing, Peer Support Supervisor, Therapist III of Prince William County’s Community Services gave a presentation on Peer Support (see attached).

### **CDBG Homeless Transportation Funds Training**

- Jeanine Gravette provided training on CDBG transportation funds with the committee (see attached)
- A motion was made to adjourn the meeting. 1) Tina Fisher 2) Katherin Skerl

### **Adjourn**

- Meeting adjourned at 10:31 a.m.

<p><b>Next Meeting: Thursday, January 7, 2021, at 9:30 a.m.</b>  <b>Virtual Meeting - WebEx</b></p>
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## Service Continuum Committee

**Date:** January 7, 2021  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting  
**Facilitator:** Jeanine Gravette  
**Governance Representative:** Crystal Pitt

## Meeting Summary

### Voting Member Attendees

1. Lewis Arnette
2. Tina Fisher
3. Lakeria Graham
4. Ann Rychlik
5. Andrea Shaffner
6. Katherine Skerl
7. Laurel Turay
8. Maria Wells
9. Andrea Wilson
10. Pamela Wright

### Other Attendees

1. Teresa Belcher
2. Anna Briceno
3. Bibi Brown
4. Duanchy Cayetano
5. Latoya Eddie
6. Madlin Edmonds
7. Troy Hatcher
8. Jessica Nichols
9. Michael Sean-Adams
10. Katrina Soto

### **Welcome and Introductions**

#### **Old Business**

- No old business was discussed.

#### **New Business**

- CES Policies and Procedures
  - Starting in February, the committee will review the CES policies and procedures.
  - Jeanine will email the committee information related to the CES policies and procedures to review and determine what needs updating.
- CDBG Homeless Transportation Funds
  - Homeless Transportation referrals are viewed and approved within two days upon receipt. If there is an urgent referral that needs immediate approval, please send an email to Jeanine directly.
  - A new Homeless Transportation referral form will be emailed to the committee by next week.
  - Jeanine continues to encourage providers to submit the Homeless Transportation referral forms and remind providers to check off client income level on the referral form before submission.
  - DSS Program Changes DSS' Homeless Services Division will be assuming the operations of the adult shelter in Ferlazzo early next year.
  - Also early next year, DSS will be using the original overnight/winter shelter to operate a new emergency supportive shelter. Streetlights Ministries is the contractor who will be operating the program on behalf of PWC.

### **Veterans Report**

- Providers held an open-floor discussion regarding current Veteran cases to include a Veterans Homeless By-Names List.

### **Shelter Updates**

- The following providers gave a brief update on their shelter programs:
  - ACTS
    - ACTS – The shelter currently serving 30 clients, 13 adults and 17 children.
    - The children continue to adjust to virtual learning, and it is going well.
    - Two clients moved into permanent housing last week and case managers are meeting with clients on a regular basis to reassess the services plan.
    - ACTS continue to have in-place thermometer checks at all their housing locations and clients are adjusting to always wearing masks. The cleaning crew is still servicing all sites twice a week.
    - The shelter has two family rooms and one single room available.
  - DSS Homeless Services Division
    - Hilda Barg Homeless Prevention Center
      - The shelter is serving 21 clients, two single adults and six families.
      - Three families are receiving housing case services from ACTS.
      - One client is scheduled to move to Pathways permanent supportive housing once a unit is identified. Our clients continue to use offsite locations for virtual learning due to challenges with looking for employment, working, and going to school.
    - Motel Programs
      - The motel programs currently have 10 clients and the case managers continue to work with Rapid Re-housing (RRH), Permanent Supportive Housing (PSH), Northern Virginia Family Service (NVFS) and ACTS to house clients before the program's end.
      - The Motel programs will end on January 26, 2021.
      - The Motel programs will continue to utilize the outside facing rooms for clients who are COVID positive, exposed or have COVID related symptoms.
  - Northern Virginia Family Service (NVFS) - SERVE Shelter

- The shelter is currently serving 31 adults and 22 children with a total of 53 people being served.
- There are nine children in the virtual learning environment. The lead teacher at the shelter is acting liaison. All children are in some sort of learning platform.
- The Washington Football Team donated a \$100 gift card to each child for a total of \$3500 for the holidays.

**Adjourn**

- Meeting adjourned at 9:55 a.m.

**Next Meeting: Thursday, February 4, 2021, at 9:30 a.m.  
Virtual Meeting - WebEx**