

March 11,2021, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: March 11, 2021

Time: 1:30 p.m.

Location: Virtual Meeting

Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve February 11, 2021, CoC Meeting Minutes. **ACTION ITEM**
- Old Business
- New Business **ACTION ITEM**
 - Committee Reports:
 - Data and Needs Analysis (DANA) – Alicia LaPatra
 - Program Analysis and Ranking (PAR) – Oliver Reid
 - Service Continuum – Jeanine Gravette
 - Governance – Tony Turnage
- DSS Lead Agency Update
- Agency Spotlight – Prince William County CIP Homeless Shelter
- Adjourn
- Announcements

**Next Meeting: Thursday, April 8, 2021, at 1:30 p.m.
Virtual – WebEx Meeting info to follow.**

Meeting Minutes

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: February 11, 2021
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director

Meeting Minutes

Voting Member Attendees

1. Action in Community Through Service – Laurel Turay
2. CFH Inc. – George Davies
3. Easterseals Homeless Veterans Reintegration Program – Lewis Arnette
4. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
5. Good Shepherd Housing Foundation – Patricia Johanson
6. Helping neighbors-in-Need Outreach Center – Madlin Edmonds
7. Manassas Church of Brethren -Tina Fisher
8. Manassas City Department of Social Services – Michele Gehr
9. Manassas Park Department of Social Services – Randi Knights
10. New Creatures-in-Christ Ministries – Madlin Edmonds
11. Northern Virginia Family Service – Michael-Sean Adams
12. Operation Renewed Hope Foundation – April Ballard
13. Pathway Homes Inc. – Michelle Halcombe
14. People Incorporated – Andrea Wilson
15. Private Citizen – Karen DeVito
16. Prince William County Community Service – Lynn Fritts
17. Prince William County Department of Social Services – Tony Turnage
18. Prince William County – OHCD – Joan Duckett
19. Saved Hands Foundation – Pamela Wright
20. Serving Our Neighbors - Teresa Belcher
21. Streetlight Community Outreach Ministries – Rose Powers
22. The Church – God’s Assembly – Maria Wells
23. Unsheltered Home Coalitions – Dori Cook
24. Virginia Cooperative Extension – Rozlyn Giddens
25. Virginia Employment Commission - Lakia Graham

Organizations with Voting Members not present

1. Carried to Full Term
2. Catholic Charities-St. Margaret of Corona
3. Cooperative Council of Ministries
4. Independence Empowerment Center

Other Attendees

1. Action in Community Through Service – Darlene Robinson
2. Northern Virginia Family Service – Crystal Pitt
3. Northern Virginia Family Service – Katrina Soto
4. Northern Virginia Family Service – Shanka Bivens
5. Manassas City Department of Social Services – Michele Childs
6. Prince William County Department of Social Services – Bibi Brown
7. Prince William County Department of Social Services – Courtney Tierney
8. Prince William County Department of Social Services – Duanchy Cayetano
9. Prince William County Department of Social Services – Jeanine Gravette
10. Prince William County Department of Social Services – Oliver Reid
11. Prince William County Department of Social Services – Luke Taylor
12. Prince William County Department of Social Services – Latasha Younger
13. Prince William County Police Department – Master Officer Raleigh Harris
14. Prince William County/PFLAG Rep. – Jason Shriner
15. Sentara – Glen Sheffield
16. Streetlight Community Outreach Ministries – Gabriele Tibbs
17. Virginia Cooperative Extension – Marjorie Leon

Meeting called to order at 1:35 p.m.

- Due to COVID-19, the meeting was held as a virtual conference call.
- The meeting was called to order by Courtney Tierney.

Welcome and Introductions

- Tony Turnage introduced Latasha Younger, the new Shelter Manager at Ferlazzo.
- Oliver Reid introduced Luke Taylor, the new Housing Developer.

Minutes Approval

- CoC Minutes for December 10, 2020, were approved unanimously. 1) Lynn Fritts 2) Michele Gehr

Old Business

- No old business was discussed.

New Business

- **Committee Reports:**
 - Data and Needs Analysis (DANA), Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee Reports were submitted. Motion to accept was approved unanimously. 1) Lynn Fritts 2) Michele Gehr

Lead Agency Updates

- Tony Turnage presented the DSS Lead Agency Update.

Continuum of Care

- 2021 Point-In Time (PIT) Survey
 - PIT Survey was completed on January 27, 2021.
 - The PIT was successful with teams going out from 9am to 1am. 1pm.
 - Tony thanked all the volunteers and organizations for help making the count successful to include Homeless Services staff who were the primary organizers and kept the headquarters operating.
 - The Senior class of Osbourn Park High School coordinated securing supplies and assembling client incentive bags for the 2021 PIT count. They will continue to volunteer for the PIT count annually.
- Continuum of Care Trainings
 - The training will start next month. There will be monthly trainings designed specifically for Program Managers, Supervisors, Case Managers, and other front-line staff. The training will focus on best practices.

Hotel Program

- The Econo Lodge interior rooms closed as of January 31, 2021.
- 14 exterior rooms at Econo Lodge will continue to be utilized for clients who are COVID positive or exposed and in need of isolation/quarantine.
- If you have a person that is positive or exposed, please contact Jeanine Gravette for the process.
- Due to the great work with non-profit providers, Jeanine Gravette and case managers, most of the clients in the hotel program have transitioned into permanent housing solution, using the new RRH funding received from the State.

Rapid Rehousing (RRH) Additional Funding Update

- Phase I of Funding
 - NVFS and ACTS have hired new case managers.
 - There are 28 households currently in Rapid Rehousing with the first wave of CHERP funding.
- Phase II of Funding
 - 20 households will be served with the second wave of CHERP funding.
 - There will be a second phase of hiring new case managers.

60-Day Challenge

- NVFS and ACTS provided a brief update on the 60-day challenge with the committee.
 - NVFS received one large donation to help with 14 move-in kits. The move-in kits have been distributed to clients who have already moved into permanent supportive housing.
 - NVFS will work on hiring the CHERP case managers by the end of this week.
 - ACTS received a donation of \$26,000 from Micron and is currently partnered with Keep the Box, LLC, to help with purchases of move-in kit items.

Ferlazzo Emergency Shelter

- Department of Social Services Homeless Services Division will be assuming the operations of the program effective February 15, 2021.
- Services will include Housing Focused case management.
- Some changes include:
 - Referrals will be made through Coordinated Entry.
 - There is no walk-in option at the shelter.
 - The hypothermia program will remain in effect until the end of March.

Supportive Shelter

- Streetlight Ministries will begin operating this program on March 1, 2021.
- The eight-bed shelter program is designed to serve individuals with disabilities and a need for one-on-one services.
- Clients must be referred via Coordinated Entry.

Prevention Services

- ACTS and NVFS provided a brief update on prevention funding.
 - ACTS received a large amount of prevention referrals from Coordinated Entry and has exhausted all the prevention funds.
 - NVFS has prevention funding still available. The VHSP prevention program has been struggling to get people into the program. The (RAMP) Rent and Mortgage assistance Program is going well. The utilities assistance can use more referrals.

Dawson Beach

- The Office of Housing and Community Development is currently accepting applications for participants in the Dawson Beach Transitional Housing Program. If you have a referral, please reach out to David Watkins at dwatkins@pwcgov.org for more information.

The Board County Supervisor Meeting Update

- Courtney Tierney provided the following updates with the committee from the Board meeting held this past Tuesday.
 - The FY22 Capital Improvement Plan (CIP) was introduced to the PW Board of County Supervisors on February 9, 2021, and the plan included the building a new emergency shelter for adults. The new shelter will be located on the same property as the Drop-in Center and Homeless Services offices and the new shelter will also have Drop-in Center services. The public can keep up with the FY22 CIP and Budget decisions by reading www.pwcgov.org

Agency Spotlight:

Public Benefits Updates and information (Manassas DSS)

- Michele Gehr, DSS Director of Manassas City, introduced Remona Thompson, Benefits Manager for the City of Manassas.
- Remona Thompson provided an overview of the public benefits updates and information with the committee. The following updates were provided:
 - The SNAP emergency allotment was increased to the maximum for the household.
 - SNAP recipients can now use their benefits to shop online with Amazon, Walmart and Aldi.
 - The Pandemic benefits for students are expanded.
 - Restaurant meal programs may start in mid-spring. (60 or older, homeless, and disabled can use EBT cards in certain restaurants.)
 - SNAP Act has multiple changes and increased benefits.
 - Medicaid has been extended until April 21st, no one with Medicaid can be reduced or closed.
 - As of April 1st, the 40 quarters will be removed for permanent residents.,
 - TANF waivers for refugee resettlement has been extended until April 30th.
 - Emergency Assistance for TANF one-time of up to \$1500.
 - TANF provides financial assistance to relatives that care for children that would have gone to foster care.
 - General Assembly: Increasing TANF 18%
 - General Assembly: Use TANF to match client savings for home, business, or anything to help to become self-sufficient.
 - Prescription bill that would allow eligible persons to purchase fruits and vegetables with their Medicaid prescription.
 - State is looking to have their own State exchange instead of Federal Marketplace to manage Medicaid applications.
 - Dental care for adults will be covered by Medicaid beginning July 1, 2021.

Adjourn

- Meeting adjourned at 2:22 p.m.

**Next Meeting: Thursday, April 8, 2021, 1:30 p.m.
Virtual – Meeting Info to Follow.**

Committee Summaries

Prince William Area Continuum of Care



Data and Needs Analysis Committee

Date: February 11, 2021

Time: 3:00 p.m.

Location: Virtual Meeting

Facilitators: Alicia La Patra & Samantha Biller

Governance Representative: Vacant

MEETING SUMMARY

Voting Member Attendees

1. April Ballard
2. Andrew Beverage
3. Lynn Fritts
4. Elizabeth Funes
5. Gabriele Tibbs
6. Laurel Turay

Other Attendees

1. Alicia La Patra
2. Samantha Biller
3. Duanchy Cayetano
4. Jessica Nichols
5. Crystal Pitt
6. Katrina Soto

Old Business

- **2021 Point in Time (PIT) Count**
 - Alicia thanked the committee for completing their HMIS data entry for the sheltered count by the 2.10.2021 deadline.
 - Streetlight provided feedback on how to improve the sheltered survey.
 - The unsheltered count (102 persons in 2020, approx. 50-60 this year) was lower due to two reasons:
 - Providers were unable to locate encampments due to COVID restrictions.
 - The CoC significantly increased its hypothermia shelter capacity.
 - Approximately 25 people were in hypothermia shelter the night of the 2020 PIT. This year that number was closer to 70.
 - The final report is due to HUD the end of April 2021 and will include our (Housing Inventory Count) HIC data.
- **Longitudinal Systems Analysis (LSA)**
 - Providers have corrected the data in a timely matter and final submission of the LSA report has been submitted to HUD.

- After the LSA has been reviewed by HUD, information will be used for further system analysis using the STELLA Module.
- **Other Business**
 - Alicia reviewed the meeting information with the committee as there has been confusion on the start time due to “old” outlook meeting invites from when we met in person. Alicia confirmed DANA begins at 3p.m. and encouraged members to delete these old invites; Duan will always send a new invite for each month.
- **System Performance Measures (SPM)**
 - Alicia emailed all providers required to participate in the SPM report this afternoon.
 - Alicia will email providers individually after today’s meeting to confirm their participating HMIS projects. Providers need to complete their data quality review for the FY2020 report period (10/1/2019 – 9/30/2020) by COB, Thursday, February 25, 2021.
 - Providers will submit a PDF of the CoC APR for each participating project to confirm their review is complete
 - Projects separated in HMIS by “individuals” and “families” may submit both projects on one report.
 - Alicia provided an overview of the SPM report guide, as well as the FY2019 report, with the committee. (see attached).
 - Alicia emphasized the important of this report; especially for providers currently receiving HUD CoC Program funds as HUD uses this data to determine grant awards.
 - Providers will correct errors, confirm counts of persons served, and review performance outcomes such as exit destinations and income growth.
 - Alicia reported the overall data quality for our system is currently 98%.
 - Alicia also provided an overview of changes made by our HMIS vendor to the canned reports (such as the CoC APR).

New Business

- **FY21 QTR2 Provider Report Card (PRC)**
 - The report will be sent for an electronic vote.
- **Governance Representative**
 - The committee still needs to identify a new representative for the Governance committee.
 - The committee did not have any recommendations at this time; Alicia asked the committee to consider who would best fit this role.
 - DSS will email this information out for electronic vote
- **Housing Inventory Count (HIC) – will be added to the next meeting agenda.**

Adjourn

- Meeting adjourned at 3:47 p.m.

<p>Next Meeting: Thursday, March 11, 2021 at 3:00 p.m. Virtual – Meeting Info to Follow.</p>



Governance Committee

Date: February 25, 2021
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, Director, PWC DSS

Elijah Johnson, Chair
Randi Knights
Crystal Pitt
Tony Turnage
Pamela Wright

Meeting Summary

Voting Member Attendees:

1. Michele Gehr
2. Crystal Pitt
3. Courtney Tierney, alternate for Elijah Johnson
4. Tony Turnage
5. Pamela Wright

Other Attendees:

1. Serena Bermudez
2. Duanchy Cayetano
3. Oliver Reid
4. Randi Knights

Welcome and Introductions

Meeting called to order: Courtney Tierney at 1:04 p.m.

Approval of February 11, 2021, CoC Meeting Minutes.

- **Approval of CoC Minutes** – February 11, 2021, CoC Minutes approved: 1) Michele Gehr
2) Pamela Wright
- **Approval of Committee Summaries** – All committee summaries were approved as submitted.
 - 1) Crystal Pitt 2) Michele Gehr
 - Data and Needs Analysis (DANA) Committee
 - Tony Turnage reviewed the DANA summary.
 - Program Analysis and Ranking (PAR)
 - Oliver Reid reviewed the PAR summary.
 - Service Continuum Committee
 - Tony Turnage reviewed the Service Continuum summary.

DSS Lead Agency Update:

- Tony Turnage presented the DSS Lead Agency Update.

Continuum of Care

- 2021 Point-In Time Survey
 - The PIT survey was a great success and well organized. A great thank you to all the volunteers and staff.
 - HSD will be working on reconciling the numbers in February and March to ensure there are no duplicates and the numbers are accurate.
- Hotel Program
 - Tony reminded the committee that the COVID-19 hotel is open for persons that test positive for COVID-19 or have been recently exposed. If you have a client that has tested positive or been exposed, please contact Jeanine Gravette for protocols.

Ferlazzo Emergency Shelter

- The Department of Social Services Homeless Services Division has assumed the operation of the Ferlazzo Emergency shelter.
- Some changes include:
 - Clients must be referred via Coordinated Entry.
 - The shelter will now be a fixed bed shelter.
 - There is a no walk-in option at the shelter.
 - A curfew of 11:00 p.m. has been instituted.
- Homeless Services Division is in the process of scheduling meetings with the Prince William Adult Detention Center, Sentara and Probation & Parole.

Supportive Shelter

- Streetlight Ministries will begin operating this program on March 1, 2021.
- The eight-bed shelter program is designed to serve individuals with disabilities persons who are medically fragile.
- Client must be able to perform their Activities of Daily Living (ADL) and IADL (Instrumental Activities of Daily Living) to be at the Supportive Shelter.
- Clients must be referred via Coordinated Entry.

Develop and Approve CoC Agenda

- The Committee developed and approved the CoC Agenda.

Adjourn

- Meeting adjourned at 1:45 p.m.

**Next Meeting: Thursday, March 25, 2021, at 1:00 p.m.
WebEx – Meeting Info to Follow**



Program Analysis and Ranking Committee

Date: February 9,, 2021
Time: 3 p.m.
Location: Virtual Meeting
Facilitator: Oliver Reid
Governance Representative: Oliver Reid

Meeting Summary

Voting Member Attendees

1. George Davis
2. Karen DeVito
3. David Watkins
4. Dori Cook

Other Attendees

1. Duanchy Cayetano
2. Oliver Reid

Welcome and Introductions

Old Business:

Monitoring Tool and Process and Feedback

- There was no feedback on the Monitoring Tool and Process training.

New Business

Northern Virginia Family Service (NVFS) Presentation

- NVFS will give a presentation at the next PAR meeting on March 9, 2021.

Rolling out the Monitoring Evaluation

- Oliver reviewed the monitoring evaluation process with the PAR Committee and made two proposals to the committee.
 - Using the new Monitoring Tool received from Diana T. Myers and Associates (DMA)
 - The rollout of the onsite desk audit process.
 - The monitoring evaluation tool and desk audit process will start by April 2021.

A motion was made to move forward with the monitoring evaluation tool and desk audit process.

- 1) Karen DeVito
- 2) David Watkins

HUD Renewal Update

- HUD is beginning the renewal process for next year grants.
- All current grants received from HUD will be renewed for next year.

Adjourn

- Meeting adjourned at 3:27 p.m.

**Next Meeting: Tuesday, March 9, 2021, at 3 p.m.
Virtual – Meeting Info to Follow.**



Service Continuum Committee

Date: February 4, 2021
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette
Governance Representative: Crystal Pitt

Meeting Summary

Voting Member Attendees

1. Lewis Arnette
2. Tina Fisher
3. Lakeria Graham
4. Ahime Harris
5. Crystal Pitt
6. Ann Rychlik
7. Katherine Skerl
8. Gabriele Tibbs
9. Maria Wells
10. Andrea Wilson

Other Attendees

1. Shanka Bivans
2. Anna Briceno
3. Bibi Brown
4. Sara Burrell
5. Duanchy Cayetano
6. Madlin Edmonds
7. Tammi Eppolite
8. Nany Espinal
9. Kelsey Golias
10. Troy Hatcher
11. Brendan Rempert
12. Michael Sean- Adam
13. Andrea Shaffner
14. Katrina Soto

Welcome and Introductions

- Katherine Skerl introduced Kelsey Golias, the new case manager for Volunteers of America Chesapeake & Carolinas to the committee.

Old Business

- No old business was discussed.

New Business

CES Policies and Procedures Manual

- The committee will review, update, and finalize the CES policies and procedures manual during the next three meetings with finalization on March 20th.
- Jeanine will email the committee the CES policies and procedures manual to review after the meeting.
- Jeanine encourages the committee to review the manual and provide feedback by February 16, 2021.

CDBG Homeless Transportation Funds

- Jeanine provided a brief overview of the new revised CDBG Homeless Transportation referral forms with the committee.
- The new revised CDBG Homeless Transportation referral form will be emailed to the committee after the meeting.

Shelter Entry and Referral Standards

- The committee decided to table this agenda item and revisit the Shelter Entry and Referral Standards on March 4, 2021.

Veterans Report

- Katherine Skerl – Operation Renew Hope Foundation (ORFH) made the following announcements:
 - The Supportive Services for Veteran Families (SSVF) providers are currently accepting new clients for Rapid Rehousing and Homeless Prevention.
 - The VA is now accepting new referrals for VASH vouchers.
 - COVID-19 vaccines are now being offered to all homeless Veterans.
- Nancy Espinal encouraged the committee and anyone who works with homeless Veterans to join the Veteran's meeting which is held the first Tuesday of each month at 9:30 a.m.
- Providers discussed current Veteran cases to include the Veterans Homeless By-Names List.

Adjourn

- Meeting adjourned at 10:12 a.m.

**Next Meeting: Thursday, March 4, 2021, at 9:30 a.m.
Virtual – Meeting Info to Follow.**