

June 10, 2021, CoC Packet

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Prince William Area Continuum of Care

# Agenda

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Prince William Area Continuum of Care



Elijah Johnson, Chair  
Michele Gehr  
Crystal Pitt  
Tony Turnage  
Pamela Wright  
Vacant

## Prince William Area Continuum of Care (CoC)

**Date:** June 10, 2021  
**Time:** 1:30 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Courtney Tierney, PWC DSS Director

### AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve May 13, 2021 CoC Meeting Minutes. **ACTION ITEM**
- Old Business **ACTION ITEM**
  - Proposed Bylaw Changes Vote
- New Business **ACTION ITEM**
  - Committee Reports:
    - Data and Needs Analysis (DANA) – Alicia LaPatra
    - Program Analysis and Ranking (PAR) – Oliver Reid
    - Service Continuum – Jeanine Gravette
    - Governance – Pamela Wright
- DSS Lead Agency Update
- The Housing Board Volunteer
- FY22 CoC Registration
- Agency Spotlight – Marcus Alert - Heather Baxter
- Adjourn
- Announcements

**Next Meeting: Thursday, July 8, 2021, at 1:30 p.m.  
Virtual – WebEx Meeting info to follow.**

# Meeting Minutes

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Prince William Area Continuum of Care



## Prince William Area Continuum of Care (CoC)

**Date:** May 13, 2021  
**Time:** 1:30 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Courtney Tierney, PWC DSS Director (alternate for Elijah Johnson)

### Meeting Minutes

#### Voting Member Attendees

1. Action in Community Through Service – Laurel Turay
2. Catholics for Housing – George Davies
3. Easterseals Homeless Veteran Reintegration Program – Lewis Arnette
4. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
5. Good Shepherd Housing Foundation – Patricia Johanson
6. Helping neighbors-in-Need Outreach Center – Madlin Edmonds
7. Manassas City Department of Social Services – Michele Gehr
8. Manassas Park Department of Social Services – Randi Knights
9. New Creatures-in-Christ Ministries – Madlin Edmonds
10. Operation Renewed Hope Foundation – April Ballard
11. Pathway Homes Inc. – Michelle Halcombe
12. Prince William County Community Service – Lynn Fritts
13. Saved Hands Foundation – Pamela Wright
14. Serving Our Neighbors – Ann Rychlik
15. Streetlight Community Outreach Ministries – Rose Powers
16. The Church – God’s Assembly – Maria Wells
17. Unsheltered Home Coalitions – Dori Cook
18. Virginia Cooperative Extension – Marjorie Leon
19. Virginia Employment Commission – Serena Bermudez

#### Organizations with Voting Members not present

1. Carried to Full Term
2. Cooperative Council of Ministries
3. Independence Empowerment Center
4. Manassas Church of Brethren
5. Northern Virginia Family Service

#### Other Attendees

1. Action in Community Through Service – Lisa Chill
2. Cooperative Council of Ministries – Brenda Via
3. Friendship Place – Brendan Rempert

4. Northern Virginia Family Service – Mychal Tamillow
5. Prince William County Department of Social Services – Duanchy Cayetano
6. Prince William County Department of Social Services – Tonya Golden
7. Prince William County Department of Social Services – Alicia LaPatra
8. Prince William County Department of Social Services – Oliver Reid
9. Prince William County Police Department – Master Officer Raleigh Harris
10. Prince William County/PFLAG Rep. – Jason Shriner
11. PWC- OCJS – Mark Perez
12. Sentara – Glenn Sheffield
13. Streetlight Community Outreach Ministries – Gabriele Tibbs

### **Welcome and Introductions**

- Due to COVID-19, the meeting was held as a virtual conference call.
- The meeting was called to order at 1:35 p.m.

### **Minutes Approval**

- CoC Minutes for April 8, 2021 were approved unanimously. 1) Laurel Turay 2) Maria Wells
- An Amendment was made to modify the agenda to correct the date of the CoC minutes to April 8, 2021.

### **Old Business**

- No old business was discussed.

### **New Business**

- **Committee Reports:**
  - Data and Needs Analysis (DANA)
    - Alicia LaPatra reviewed the DANA committee report.
  - Service Continuum
    - Courtney Tierney reviewed the Service Continuum committee reports.
  - Governance Committee
    - Pamela Wright reviewed the Governance committee report.
- **Proposed Bylaw Changes**
  - Courtney Tierney announced the proposed Bylaw changes with the committee. *The DANA committee may elect a representative to the Governance Committee, if the representative is not from the same organization that represents the Services Continuum.* The proposed change will be voted upon in the next CoC meeting.

### **Lead Agency Updates**

- Courtney Tierney presented the DSS Lead Agency Update (*attachment*).

### **Agency Spotlight:**

#### **Supportive Shelter – Streetlight Ministries**

- Gabriele Tibbs provided an overview of the Supportive Shelter program located at 14730 Potomac Mills Road, Woodbridge Virginia (*see attachment*)
  - The Supportive Shelter began operation on March 8, 2021.
  - The eight-bed shelter program is designed to serve individuals with disabilities and a need for one-on-one services.
- Eligibility criteria for the Supportive shelter programs are as follows:
  - Referrals are done only through the Coordinated Entry System (703-792-3366).

- Individuals must be homeless as defined by the US Department of Housing & Urban Development (HUD).
- Individuals must be eighteen (18) years of age or older.
- Individuals must be diagnosed with a chronic health condition and/or have a mental health diagnosis.
- Individuals must be capable of self-care and capable of completing activities of daily living (ADL).

### **Adjourn**

- Meeting adjourned at 2:24 p.m.

**Next Meeting: Thursday, June 10, 2021, 1:30 p.m.  
Virtual – Meeting Info to Follow.**

# Committee Summaries

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Prince William Area Continuum of Care



## Data and Needs Analysis Committee

**Date:** May 13, 2021

**Time:** 3:00 p.m.

**Location:** Virtual Meeting

**Facilitators:** Alicia La Patra & Samantha Biller

**Governance Representative:** Vacant

### MEETING SUMMARY

#### Voting Member Attendees

1. Lewis Arnette
2. April Ballard
3. Andrew Beverage
4. Lynn Fritts
5. Elizabeth Funes
6. Lauren Leventhal
7. Gabriele Tibbs
8. Laurel Turay

#### Other Attendees

1. Duanchy Cayetano
2. Alicia La Patra
3. Crystal Pitt
4. Mychal Tamillow

#### Welcome and Introductions

- Andrew Beverage announced his departure from Northern Virginia Family Service effective, May 21, 2021.

#### Old Business

- **2021 Point in Time (PIT) Count**
  - The final PWA CoC PIT report has been submitted to HUD
  - The Council of Governments (COG) has published the regional PIT report.
    - The report will be sent to the committee to view the efforts across the region to reduce and end homelessness.
- **2021 Housing Inventory Count (HIC)**
  - The final PWA CoC HIC report has been submitted to HUD.

- **Governance Representative**
  - The Governance Representative position will remain vacant until the proposed changes to the Bylaw have been updated and approved by the Governance committee.
- **FY21 QTR3 Provider Report Card (PRC)**
  - Alicia reviewed the PRC with the committee (*attached*)

### **New Business**

- HMIS Manual Updates
  - Alicia thanked the committee for providing feedback.
  - Alicia will email a draft of the manual to the committee for review.

### **Other Announcements**

- Alicia shared the following announcements with the committee:
  - The required Annual HMIS training for all end users will be in June 2021 (*dates TBD*)
  - The HMIS vendor is discontinuing the Shelter Point module and replacing it with a new module called Unit Manager.
  - The HUD HMIS Data Standards have been updated and will go into effect on 10/1/2021.
  - HUD has published FY 2021 Income Limits; providers should review this information as it can affect their programs.
- Lauren Leventhal with Pathway Homes Inc. shared information on availability for one of their housing programs (*an assisted living facility*)
  - Lauren will send this information to Duan to share with the CoC Committee.

### **Adjourn**

- Meeting adjourned at 3:56 p.m.

**Next Meeting: Thursday, June 10, 2021 at 3:00 p.m.  
Virtual – Meeting Info to Follow.**



## Program Analysis and Ranking Committee

**Date:** April 18, 2021  
**Time:** 3 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Oliver Reid  
**Governance Representative:** Oliver Reid

## Meeting Summary

### Voting Member Attendees

1. George Davis
2. Karen DeVito
3. Tony Turnage
4. David Watkins

### Other Attendees

1. Duanchy Cayetano

### Welcome and Introductions

**Old Business:** No old business was discussed.

### New Business

#### HUD Reviews

- The PAR committee proposed to review all HUD projects using the last full-year grant cycle.
- The PAR committee will also review the partial grant expenditures for the new project operated by Pathway Homes that is on the grant cycle dates 10/1/2020 to 9/30/2021.
- A Motion was made to review all HUD projects using the last grant cycle. Motion was approved unanimously.

#### Next Steps

- Homeless Services Division will meet with the grantees to review the required documents for submission.
- The committee will evaluate the projects with the scoring tool. The provider has an opportunity to appeal the score. Then the preliminary prioritization ranking is established based on the scores.

**Permanent Supportive Housing Bonus**

- Tony made a recommendation to the PAR committee to apply for the Permanent Supportive Housing project.
- A Motion was made to prioritize applying for Permanent Supportive Housing for the upcoming HUD application. Motion was approved unanimously. 1) Karen DeVito 2) David Watkins

**Update re: Surveys**

- Tony provided update on survey with the committee. Diana T. Myers and Associates (DMA) has provided the draft copy of the surveys. The following surveys was discussed:
  - The client survey is both a physical form and an electronic version.  
The agencies survey will be worked on next.

**Adjourn**

- Meeting adjourned at 3:45 p.m.

**Next Meeting: Tuesday, June 8, 2021, at 3 p.m.  
Virtual – Meeting Info to Follow.**



## Service Continuum Committee

**Date:** May 6, 2021  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting  
**Facilitator:** Jeanine Gravette  
**Governance Representative:** Crystal Pitt

## Meeting Summary

### Voting Member Attendees

1. Lewis Arnette
2. Teresa Belcher
3. Tina Fisher
4. Lakeria Graham
5. Ahime Harris
6. Katherine Skerl
7. Katrina Soto
8. Gabriele Tibbs
9. Maria Wells
10. Andrea Wilson

### Other Attendees

1. Ana Briceno
2. Bibi Brown
3. Latoya Eddie
4. Tonya Golden
5. Kelsey Golias
6. Jeanine Gravette
7. Steve Liga
8. Nicole Morris
9. Erica Parraga
10. Brenda Rempert
11. Andrea Shaffner
12. Mychal Tamillow

### Welcome and Introductions

#### Old Business

- No old business was discussed.

## **New Business**

### **Guest Speaker:** Women Giving Back – Nicole Morris, Executive Director

- Nicole Morris provided an overview of the Women Giving Back presentation (*attached*).

### **Veterans Report**

- Katherine Skerl – Operation Renewed Hope Foundation (ORHF) presented the veterans report.
  - Please reach out to Katherine if you are aware of veterans and provide the full name, date of birth and last four of social security number. Katherine will verify their eligibility for services.
  - There are 19 veterans that are currently working with a case manager or a SSVF provider.
  - Brendan Rempert- Friendship Place makes referrals to the Energy Share Program that provides a \$500 credit to utility accounts for eligible veterans.
  - The VA has a grant for shallow subsidy for veterans who have been in RRH or housing prevention that provides additional stabilization.

Meeting adjourned at 10:16 a.m.

**Next Meeting: Thursday, June 3, 2021, at 9:30 a.m.  
Virtual – Meeting information to follow.**



## Governance Committee

**Date:** May 27, 2021  
**Time:** 1:00 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Courtney Tierney, Director, PWC DSS

Elijah Johnson, Chair  
Michele Gehr  
Crystal Pitt  
Tony Turnage  
Pamela Wright  
Vacant

## Meeting Summary

### Voting Member Attendees:

1. Michele Gehr
2. Elijah Johnson
3. Tony Turnage
4. Pamela Wright

### Other Attendees:

1. Dana Carey
2. Duanchy Cayetano
3. Jeanine Gravette
4. Alicia LaPatra
5. Oliver Reid

### Welcome and Introductions

**Meeting called to order:** Courtney Tierney at 1:02 p.m.

### **Approval of May 13, 2021, CoC Meeting Minutes.**

- **Approval of CoC Minutes** – May 13, 2021 CoC Minutes approved: 1) Michele Gehr 2) Tony Turnage with one abstention Elijah Johnson.
- **Approval of Committee Summaries**
  - Data and Needs Analysis (DANA) Committee
    - Alicia LaPatra reviewed the DANA summary.
  - Service Continuum Committee
    - Jeanine Gravette reviewed the Service Continuum summary.
  - Program Analysis and Ranking (PAR)
    - Tony Turnage reviewed the PAR summary.

A Motion was made to accept the committee summaries with the recommend changes. Motion was approved unanimously. 1) Pamela Wright 2) Michele Gehr

### **FY21 QTR3 Provider Report Card**

- Alicia reviewed the PRC with the committee (*attached*).

### **FY21 QTR3 Financial Report**

- Dana Carey reviewed the Financial report with the committee (*attached*)
- CDBG Transportation funding is underspent, and Oliver will reach out to The Office of Housing Community Development to discuss the funding for the next grant cycle.
- Rapid Re-Housing funds are underspent. DSS will reach out to the providers to discuss.

### **DSS Lead Agency Update:**

- Tony Turnage presented the DSS Lead Agency Update.
- New Positions
  - The Departments of Community Services (CS) and Social Services will hire two people to fill positions for working with people experiencing homelessness on the West end.
  - The two FTEs will be working together out of the Sudley North location. CS' position will be a behavioral therapist and DSS' position will provide homeless navigation services.
- Emergency Housing Vouchers
  - The Office of Housing and Community Development (OHCD) has 53 new Housing Choice Vouchers that are available to Prince William County, specifically for people who are currently homeless.
  - Homeless Services Division will be working with OHCD to standardize the process.
  - Homeless Services Division has requested 12 additional Housing Choice Vouchers, for a total of 65.

### **Develop and Approve CoC Agenda**

- The Committee developed and approved the CoC Agenda.

### **Adjourn**

- Meeting adjourned at 2:36 p.m.

**Next Meeting: Thursday, June 24, 2021, at 1:00 p.m.  
WebEx – Meeting Info to Follow**