

# February 10, 2022 CoC Packet

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Prince William Area Continuum of Care

# Agenda

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Prince William Area Continuum of Care



Governance Committee

- Elijah Johnson, Chair (Courtney Tierney alternate)
- Randi Knights (Latanya Buckhalter)
- Oliver Reid (Tony Turnage alternate)
- Pamela Wright (Serena Bermudez alternate)
- Crystal Pitt (Jeanine Gravette alternate)
- Vacant

Prince William Area Continuum of Care (CoC)

**Date:** February 10, 2021

**Time:** 1:30 p.m.

**Location:** Virtual Meeting

**Facilitator:** Tony Turnage, PWC DSS Asst. Director for Homeless Services (due to the scheduled absences of the Chair and Alternate, the Governance Committee approved Mr. Turnage as Facilitator)

**AGENDA**

- Registration of Attendance
- Welcome and Introductions
- Approve December 9, 2021, CoC Meeting Minutes
- Old Business
- New Business
  - Committee Reports:
    - Data and Needs Analysis (DANA) (2)
    - Program Analysis and Ranking (PAR)
    - Service Continuum (2)
    - Governance
- DSS Lead Agency Update (Tony Turnage)
- Ratify the letter of support for Friendship Place (Oliver Reid)
- CoC Highlights
- Adjourn
- Announcements

**ACTION ITEM**

**ACTION ITEM**

**Next Meeting: Thursday, March 10, 2022, at 1:30 p.m.**  
**Virtual – WebEx Meeting info to follow.**

# Meeting Minutes

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Prince William Area Continuum of Care



Elijah Johnson, Chair (Courtney Tierney alternate)  
Randi Knights (Latanya Buckhalter alternate)  
Oliver Reid (Tony Turnage alternate)  
Pamela Wright (Serena Bermudez alternate)  
Crystal Pitt (Jeanette Gravette alternate)  
Vacant

## Prince William Area Continuum of Care (CoC)

**Date:** December 9, 2021  
**Time:** 1:30 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Courtney Tierney, DSS Director (Alternate for Elijah Johnson)

### Meeting Minutes

#### Voting Member Attendees - Quorum Yes No

1. Action in Community Through Services – Ashly Taylor
2. Cooperative Council of Ministries – Becki O’Loughlin
3. Carried to Full Term – Dawn Harrison
4. Easterseals Homeless Veteran Reintegration Program – Lewis Arnette
5. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
6. Good Shepherd Housing Foundation – Patricia Johanson
7. Independence Empowerment Center – Roberta McEachern
8. Manassas City Department of Social Services – Michele Gehr
9. Manassas Church of Brethren – Tina Fisher
10. Manassas Park Department of Social Services – Randi Knights
11. Norther Virginia Family Service – Mychal Tamillow
12. Operation Renewed Hope Foundation – April Ballard
13. Pathway Homes, Inc. – Sherry Meyers
14. People Inc – Dawn Clark
15. Prince William County Community Service – Lynn Fritts
16. Prince William Public Schools – McKinney Vento Office – Tamara Eppolit-McKinney
17. Prince William County Department of Social Services – Oliver Reid
18. Prince William County- OHCD – Joan Duckett
19. Private Citizen – Karen DeVito
20. Saved Hands Foundation – Pamela Wright
21. Serving Our Neighbors – Teresa Belcher
22. Streetlight Community Outreach Ministries – Gabriele Tibbs
23. The Church – God’s Assembly – Maria Wells
24. Virginia Cooperative Extension – Rozlyn Giddens
25. Virginia Employment Commission – Serena Bermudez
26. Unsheltered Homeless Coalition – Dori Cook

#### Organizations with Voting Members not present

1. Cardinal Resources
2. Catholics for Housing
3. Manassas Park City

#### 4. New Creatures-in-Christ Ministries

#### **Other Attendees**

1. Action in Community Through Services – Lisa Chill
2. Department of Information Technology – Brian Engelmann
3. Friendship Place – Dana DeMartino
4. Friendship Place – Lindsay Miller
5. Manassas City Department of Social Services – Michele Childs
6. Manassas City Department of Social Services – Latanya Buckhalter
7. Prince Williams County Department of Social Services – Bibi Brown
8. Prince William County Department of Social Services – Duanchy Cayetano
9. Prince William County Department of Social Services – Jeanine Gravette
10. Prince William County Department of Social Services – Tonya Golden
11. Prince William County Department of Social Services – Tony Turnage
12. Prince William County Office Executive Management – Maria Burgos
13. Prince William County - OCJS – Mark Perez
14. Virginia Cooperative Extension – Marjorie Leon
15. Virginia Employment Commission – Lakia Graham

#### **Welcome and Introductions**

- The meeting was called to order at 1:35 p.m.
- Courtney introduce Latanya Buckhalter, the Assistant/ Interim Director of City of Manassas to the committee.

#### **Minutes Approval**

- CoC Minutes for October 14, 2021, were approved unanimously. 1) Roberta McEachern  
2) Lynn Fritts

#### **Old Business**

- No old business was discussed.

#### **New Business**

- **Committee Reports:**
  - Data and Needs Analysis (DANA), Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee reports were submitted.

A Motion to accept the committee summaries as submitted. Motion was unanimously approved.

1) Becki O'Loughlin 2) Lynn Fitts

#### **PAR Rapid Re-housing (RRH) Recommendation**

- Oliver Reid elaborated on the VHSP Rapid Re-Housing program funding and recommendations made by the PAR committee. The following recommendations were presented to the CoC committee:
  - Accept the return of VHSP Rapid Re-Housing funding program from ORHF and Northern Virginia Family Service (NVFS) and award it to the Department of Social Services Homeless Services Division to operate a temporary Rapid Re-Housing program for six months.
- The CoC Committee approved the recommendation made by the PAR committee.

A Motion was made to accept the PAR recommendation above. Motion was unanimously approved.

1) Lynn Fritts 2) Tina Fisher with one abstention: DSS

**DSS Lead Agency Update:**

- Tony Turnage presented the DSS Lead Agency Update. (*see attachment*).

**Agency Spotlight****Census Presentation**

- Brian Engelman, Demographer, PWC Department of Information Technology gave a presentation on Census. (*see attachment*)
- The Census presentation was emailed to the CoC committee.
  - If you need more information on Census resiliency, please click on the link below <https://www.census.gov/programs-surveys/community-resilience-estimates.html>

**Adjourn**

- Meeting adjourned at 2:28 p.m.

**Next Meeting: Thursday, February 10, 2022, 1:30 p.m.  
Virtual – Meeting Info to Follow.**

# Committee Summaries

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Prince William Area Continuum of Care



## Data and Needs Analysis Committee

**Date:** January 13, 2022

**Time:** 3:00 p.m.

**Location:** Virtual Meeting

**Facilitators:** Alicia La Patra, PWC DSS Senior Business Systems Analyst  
Samantha Biller, PWC DSS Human Services Manager

**Governance Representative:** Vacant

### MEETING SUMMARY

#### Voting Member Attendees - Quorum Yes No

1. Action Community Through Service – Darlene Robinson
2. Cooperative Council of Ministries – Becki O’Loughlin
3. Northern Virginia Family Services – Crystal Pitt
4. Operation Renewed Hope Foundation – April Ballard
5. Pathway Homes, Inc. – Michelle Halcombe
6. Streetlight Community Outreach Ministries – Gabriele Tibbs

#### Other Attendees

1. Action Community Through Service – Ashley Taylor
2. Action Community Through Service – Johnte Davis
3. Cooperative Council of Ministries – Tom Smith
4. Northern Virginia Family Service – Michael Best
5. Northern Virginia Family Service – Mandy McCain
6. Prince William County Community Services – Chandra Beander
7. Prince William County Department of Social Services – Samantha Biller
8. Prince William County Department of Social Services – Duanchy Cayetano
9. Prince William County Department of Social Services – Alberta Floode

#### **Welcome and Introductions**

- The committee welcomed Mandy McCain of Northern Virginia Family Services and Tom Smith of the Cooperative Council of Ministries who will replace Becki O’Loughlin.

#### **Old Business**

##### **Governance Representative**

- No updates currently, still working on finalizing someone.

#### **2022 Point in Time (PIT) Count**

- The PIT Count is January 26, 2022.
- The PIT committee still needs volunteers for the following:
  - Unsheltered Count
  - Sheltered Count at Eastern Hypothermia Shelter
  - Sheltered Count at Manassas Baptist (western) Hypothermia Shelter

- Service-Based Count with PWC Community Services Team
  - This is a good opportunity for persons that wish to participate but are uncomfortable with going out at night.
- Gift Cards – The PIT committee needs gift cards to provide as incentives to survey participants. If providers wish to donate, please reach out to Alicia La Patra at [alapatra@pwcgov.org](mailto:alapatra@pwcgov.org) or Dana Carey, [dcarey2@pwcgov.org](mailto:dcarey2@pwcgov.org).
- PIT Survey – The survey is ready with minor changes; the survey will be reviewed at the PIT training next week.

#### **Homeless Data Integration (HDIP)**

- No new updates.
- The next HDIP meeting is scheduled for January 26, 2022, but may be rescheduled due to PIT.

#### **Regional Racial Equity Project**

- Meeting held on January 12, 2022, reviewed the preliminary findings from the client and provider surveys (qualitative data) as well as the actual HMIS data (quantitative data). The preliminary findings will be shared with the CoC.
- The next steps are to take a “deeper dive” into the data and discuss outcomes with our standing committees.
- The consultant, C4 Innovations, will provide recommendations for system improvement.

#### **Longitudinal Systems Analysis (LSA)**

- The LSA report looks at backend data.
- The LSA report is due at the end of February 2022.

#### **Systems Performance Measures (SPM)**

- The SPM report looks at the frontend data.
- Data quality reviews are due by January 14, 2022.
- Alicia will review and discuss any data quality needs during the workshop.

#### **New Business**

##### **FY22 QTR2 Provider Report Card (PRC)**

- The PRC is due January 28, 2022.
- The 0222 ART report has been removed as a requirement due to too many issues.

**Next Meeting: Thursday, February 10, 2022, at 3:00 p.m.  
Virtual**



## Data and Needs Analysis Committee

**Date:** December 9, 2021

**Time:** 3:00 p.m.

**Location:** Virtual Meeting

**Facilitators:** Alicia La Patra, PWC DSS Senior Business Systems Analyst  
Samantha Biller, PWC DSS Human Services Manager

**Governance Representative:** Vacant

### MEETING SUMMARY

#### Voting Member Attendees - Quorum Yes No

1. Action Community Through Service – Ashley Taylor
2. Good Shepherd Housing Foundation – Elizabeth Funes
3. Northern Virginia Family Services – Crystal Pitt
4. Operation Renewed Hope Foundation – April Ballard
5. Pathway Homes, Inc. – Lauren Leventhal
6. Streetlight Community Outreach Ministries – Gabriele Tibbs

#### Other Attendees

1. Northern Virginia Family Service – Mychal Tamillow
2. Prince William County Department of Social Services – Samantha Biller
3. Prince William County Department of Social Services – Duanchy Cayetano
4. Prince William County Department of Social Services – Alberta Floode
5. Prince William County Department of Social Services – Tonya Golden
6. Prince William County Department of Social Services – Alicia La Patra
7. Prince William County Department of Social Services – Samantha Marandino

#### Welcome and Introductions

#### Old Business

##### Governance Representative

- We have a potential candidate, waiting for confirmation of acceptance. Will provide update in the next meeting scheduled for January 13, 2022.

##### 2022 Point in Time (PIT) Count

- The PIT date finalized for Wednesday, January 26, 2022. The time is 8 p.m. – 12 a.m.
- Alicia will send the Encampment Survey and “Save the Date” flyer.
- The PIT committee needs help with procuring gift cards for incentives. Alicia will email the committee the details.

##### Homeless Data Integration Project (HDIP)

- The HDIP is still in process of getting documents approved.
- The next steps will be to discuss the CoC’s level of data sharing and attempt a data export.

### **Regional Racial Equity Project**

- A survey was sent to the CoC for providers to share their experiences as a stakeholder in our community. Alicia asked the DANA committee to complete the survey.
- There will be a presentation on the qualitative and quantitative findings in January.

### **Longitudinal Systems Analysis (LSA)**

- The LSA report is due at the end of February 2022.

### **System Performance Measures (SPM)**

- The SPM workshop has been rescheduled for the last week of December.
- The SPM report is due at the end of February 2022.

### **FY22 QTR1 Provider Report Card (PRC)**

- Alicia reviewed the PRC with the committee. *(see attached)*
- The committee approved the FY22 QTR1 PRC

A Motion was made to approve the FY22 QTR1 PRC. Motion was approved unanimously.

1) Lauren Leventhal 2) April Ballard

### **New Business**

#### **FY22 HUD HMIS Data Standards**

- Alicia reviewed the updated HMIS data standards with the committee. The following were addressed:
  - The gender field can now identify multiple genders.
  - Naming conventions for gender, race, ethnicity, and disabling conditions have been updated.
  - The totally monthly income field is now required.
  - The HUD CoC Program has new data elements required at project exit.

### **Announcement**

- For any organizations receiving state VHSP funding, the bi-annual report is nearing, make sure to review data and submit report in CAMS.
- Quarterly reporting for CHERP and ESG CARES approaching in January. Start reviewing data.

**Adjourned at 3:53 p.m.**

**Next Meeting: Thursday, January 13, 2022, at 3:00 p.m.  
Virtual**



## Program Analysis and Ranking Committee

**Date:** January 11, 2022  
**Time:** 3 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Oliver Reid  
**Governance Representative:** Oliver Reid, PWC DSS Human Service Program Manager

### Meeting Summary

#### Voting Member Attendees - Quorum Yes No

1. Catholic for Housing – George Davies
2. Prince William County Department of Social Services – Oliver Reid
3. Prince William County- OHCD – David Watkins
4. Private Citizen – Karen DeVito

#### Other Attendees

1. Prince William County Department of Social Services – Duanchy Cayetano
2. Prince William County Department of Social Services – Tony Turnage

#### **Welcome and Introduction**

#### **Old Business**

- No old business was discussed.

#### **New Business**

##### **Department of Housing & Community Development (DHCD) VHSP Renewal Projects Review**

- Oliver Reid elaborated on the Renewal Projects with the PAR committee. The following renewal projects were addressed.
  - Repaid Re-housing
  - Prevention
  - Housing Location
  - Emergency Shelter

##### **DHCD Rapid Re-housing Project Proposal**

- Two renewal projects for the community application were discussed.
  - Option A: Traditional Rapid Rehousing
  - Option B: Rapid Re-housing Program with Housing Location and Stabilization focus
- The PAR committee voted to move forward with both the Traditional Rapid Re-housing and Housing Location and Stabilization projects.

A Motion was made to move forward with the above projects. Motion was approved unanimously.  
1) Karen DeVito 2) David Watkins with one abstention Oliver Reid (DSS)

#### **DHCD Community Application 2022**

- Homeless Services received notice on how to apply for the community application on February 8, 2022.
- The PAR committee will start the process of the community application next month.

#### **Northern Virginia Family Service (NVFS) Final Report**

- Oliver will reach out to NVFS to submit a written report to address final updates for PAR committee to review in the next PAR meeting, scheduled for February 8, 2022.
- Oliver will email the PAR committee the letter of findings from the DHCD.
- Tony Turnage made the following announcements to the PAR committee.
  - Oliver and HSD team will start the community application process.
  - The evaluation tool will be reviewed for changes and sent to members.
  - Oliver is currently working on arranging a meeting with all HUD funded projects to enlighten them on the survey requirement for the near future.

#### **Adjourn**

- Meeting adjourned at 3:33 p.m.

**Next Meeting: Tuesday, February 8, 2022, at 3 p.m.  
Virtual**



## Service Continuum Committee

**Date:** January 6, 2021  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting  
**Facilitator:** Jeanine Gravette, PWC DSS Human Service Program Manager  
**Governance Representative:** Crystal Pitt, NVFS Director of Homeless Services

## Meeting Summary

### Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Darlene Robinson
2. Eastereals Homeless Veteran Reintegration Program: Lewis Arnette
3. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
4. Manassas Church of Brethren – Tina Fisher
5. Northern Virginia Family Service – Crystal Pitt
6. Operation Renewed Hope Foundation – April Ballard
7. People Inc. – Samantha Barber
8. Prince William County Community Services – Lynn Fritts
9. Prince William County Public Schools – Tamara Eppolit-McKinney
10. Saved Hands Foundation – Pamela Wright
11. Serving Our Neighbors – Teresa Belcher
12. Streetlight Community Outreach Ministries – Gabriele Tibbs
13. The Church -God’s Assembly – Maria Wells
14. Virginia Employment Commission - Lakia Graham
15. Virginia Department of Veteran Services – Ahime Harris

### Other Attendees

1. Action in Community Through Service – Angel Harrison
2. Action in Community Through Service- Ashley Taylor
3. Friendship Place – Lindsay Miller
4. Friendship Place – Dana DeMartino
5. Helping Neighbors in Need Outreach Center- Madlin Edmonds
6. New Creatures in Christ- Madlin Edmonds
7. Norther Virginia Family – Devin Heilmeier
8. Serving Our Neighbors – Shannon Allison
9. Northern Virginia Family Service – Michael-Sean Adams
10. Northern Virginia Family Service - Mychal Tamillow
11. People Inc. – Dawn Clark
12. Prince William County Department of Social Services – Bibi Brown
13. Prince William County Department of Social Services – Tonya Golden

14. Prince William County Department of Social Services - Damien Quesada
15. Volunteers of America Chesapeake – Kelsey Golias

### **Welcome and Introductions**

- Jeanine Gravette introduced Damien Quesada, the new Outreach Coordinator for Homeless Services Division. Teresa Belcher introduced Shannon Allison, the new Outreach Homeless Advocates for Serving Our Neighbors.

### **Old Business**

- No old business was discussed.

### **New Business**

#### **Veterans Report**

- April Ballard – Operation Renewed Hope Foundation (ORFH) announced that providers held an open-floor discussion regarding current veteran cases to include a Veterans Homeless By-Names List.

#### **Permanent Supportive Housing (PSH)**

- Jeanine Gravette reviewed PSH forms with the committee. The following forms were addressed.
  - HMIS Homeless History Sample spreadsheet
  - Consent of Release of Confidential Information
  - Housing Assessment Tool
  - Admission Questionnaire
  - Chronic Homeless Check List
  - HMIS Notice Consent to Share Information
  - Permanent Housing Referral Summary Sheet
  - Sample Consent for Release of Confidential Information
  - Sample letter of Licensed Professional to Complete
  - Intake Form
  - VA DHCD Homeless Certification Form
  - VI-SPDAT

#### **Election for Governance Committee**

- Jeanine Gravette opened the floor for nominees to represent the Service Continuum on the Governance Committee..
  - No nominees came forth.
  - If anyone wishes to volunteer, please contact Jeanine Gravette.

Meeting adjourned at 10:39 a.m.

**Next Meeting: Thursday, February 3, 2022, at 9:30 a.m.  
Virtual**



## Service Continuum Committee

**Date:** December 2, 2021  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting  
**Facilitator:** Jeanine Gravette, PWC DSS Human Service Program Manager  
**Governance Representative:** Crystal Pitt, NVFS Director of Homeless Services

## Meeting Summary

### Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Darlene Robinson
2. Eastereals Homeless Veteran Reintegration Program: Lewis Arnette
3. Feeding Friends-Gainesville United Methodist Church – Teresa Belcher
4. Manassas Church of Brethren – Tina Fisher
5. Northern Virginia Family Service – Crystal Pitt
6. Operation Renewed Hope Foundation – April Ballard
7. People Incorporated – Dawn Clark
8. Prince William County Community Services – Lynn Fritts
9. Prince William County Public Schools – Tamara Eppolit-McKinney
10. Saved Hands Foundation – Pamela Wright
11. Serving Our Neighbors – Teresa Belcher
12. Streetlight Community Outreach Ministries – Gabriele Tibbs
13. The Church -God's Assembly – Maria Wells
14. Virginia Employment Commission - Lakia Graham
15. Virginia Department of Veteran Services – Ahime Harris
16. Virginia Cooperative Extension – Rozlyn Giddens

### Other Attendees

1. Action in Community Through Service – Angel Harrison
2. Action in Community Through Service- Ashley Taylor
3. Friendship Place – Lindsay Miller
4. Helping Neighbors in Need Outreach Center- Madlin Edmonds
5. New Creatures in Christ- Madlin Edmonds
6. Northern Virginia Family Service – Michael-Sean Adams
7. Northern Virginia Family Service – Katrina Soto
8. Northern Virginia Family Service - Mychal Tamillow
9. Pathway to Housing DC – Ana Brown
10. People Incorporated – Dawn Clark
11. Prince William County Department of Social Services – Bibi Brown
12. Prince William County Department of Social Services – Tonya Golden



## Governance Committee

### Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)  
Randi Knights (Michele Gehr alternate)  
Oliver Reid (Tony Turnage alternate)  
Pamela Wright (Serena Bermudez alternate)  
Crystal Pitt (Jeanine Gravette alternate)  
Vacant

### Meeting Summary

**Date:** January 27, 2022  
**Time:** 1:00 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Courtney Tierney, [PWC DSS Director](#)

#### Voting Member Attendees: - Quorum Yes No

1. City of Manassas Park Department of Social Services – Randi Knights
2. Prince William County Department of Social Services – Oliver Reid
3. Prince William County Department of Social Services – Elijah Johnson
4. Saved Hands Foundation – Pamela Wright

#### Other Attendees:

1. City of Manassas Park Department of Social Services – Latanya Buckhalter
2. Prince William County Department of Social Services – Alberta Floode
3. Prince William County Department of Social Services – Alicia La Patra
4. Prince William County Department of Social Services – Courtney Tierney
5. Prince William County Department of Social Services – Tony Turnage
6. Virginia Employment Commission – Serena Bermudez

### Welcome and Introductions

**Meeting called to order:** Courtney Tierney at 1:00 p.m.

#### **Approval of December 9, 2021, CoC Meeting Minutes.**

- **Approval of CoC Minutes** – December 9, 2021, CoC Minutes approved.  
1) Oliver Reid 2) Randi Knights

#### **Approval of Committee Summaries**

- Program Analysis and Ranking (PAR)
  - Oliver Reid reviewed the PAR summary.
- Data and Needs Analysis (DANA) Committee
  - Alicia La Patra reviewed the DANA summary.
- Service Continuum Committee
  - Tony Turnage reviewed the Service Continuum summary.

A Motion to accept the committee summaries was made and unanimously approved.

- 1) Randi Knights 2) Oliver Reid

**DSS Lead Agency Update:**

- Tony Turnage presented the DSS Lead Agency Update. *(see attached)*

**Develop and Approve CoC Agenda**

- The Committee developed and approved the CoC Agenda.
  - The Governance committee recommended to change the CoC spotlight to CoC highlights. The change was approved by consensus.

Due to CoC Governance Chair Elijah Johnson's current appointment as PWC Acting CXO and his alternate Courtney Tierney's inability to attend the February 10, 2022, CoC meeting, the Governance Committee approved DSS Asst. Director for Homeless Services Tony Turnage to facilitate the February 10, 2022, meeting. 1) Randi 2) Serena Motion Passed

**Adjourn**

- Meeting adjourned at 1:50 p.m.

**Next Meeting: Thursday, February 24, 2022, at 1:00 p.m.**

13. Streetlight Community Outreach Ministries – Jeff Foy
14. Volunteers of America Chesapeake – Kelsey Golias

### **Welcome and Introductions**

- The committee welcomed Rozlyn Giddens from Virginia Cooperative Extension.

### **Old Business**

- No old business was discussed

### **New Business**

### **Release of Information**

- Jeanine Gravette addressed the consent for the release of information with the committee. The following were addressed.
  - Obtain proper release of information for all clients.
  - The importance of client confidentiality.
  - If providers need additional support with the consent for the release of information, please reach out to Jeanine Gravette, [jgravette@pwcgov.org](mailto:jgravette@pwcgov.org).

### **Veterans Report**

- April Ballard – Operation Renewed Hope Foundation (ORHF) made the following announcements:
  - Reviewed Homeless Veterans By-Names and asked for updates and additions.
  - Committee members discussed whether Veterans Homeless By-Names list can be discussed line by line due to confidentiality concerns. Copy of ROI will be submitted to committee facilitator for review.
  - If you have a veteran client in a program in your organization and need to check to see if they are connected to an SSVF (Supportive Services for Veteran Families) organization, please refer them to ORHF, Friendship Place or Volunteers of America Chesapeake for assistance.
  - VASH (Veterans Affairs Supportive Housing) vouchers are still available in the community. If you have veterans who need more ongoing support beyond RRH, you may want to consider VASH. Referrals are made through the VA Northern Virginia Outreach Social Worker. SSVF providers can help facilitate referrals for veterans enrolled in SSVF.

### **Rapid Re-housing (RRH)**

- Jeanine provided updates on rapid re-housing. The following updates were addressed.
  - Continue to refer clients for RRH by completing the entire RRH package. If you have any additional questions, please direct your questions to Homeless Services Division.
  - Upload referrals into HMIS. If you need support, please reach out to Alicia LaPatra, [alapatra@pwcgov.org](mailto:alapatra@pwcgov.org).
  - Clients are eligible to qualify for PSH and EHVP at the same time.
  - Referrals for Emergency Housing Voucher Program (EHVP) are still being accepted. If you have questions related to the EHVP, please email your questions to [dssehvp@pwcgov.org](mailto:dssehvp@pwcgov.org).
  - All intake paperwork must be completed for smooth processing.
- Bibi Brown discussed frequent errors on applications with the committee. The following errors were addressed.
  - The entire referral packet must be uploaded into HMIS.

- Provide proper scoring for client with disability.

### **Permanent Supportive Housing (PSH)**

- Jeanine reviewed updated PSH forms with the committee. *(see attachment)*
  - PWA CoC PSH Referral Packet – Permanent Referral Summary Sheet.
  - PSH Admissions Committee Questionnaire form.

### **Hilda Barg Update**

- Tonya Golden provided updates on the Hilda Barg Homeless Prevention Center.
  - Hilda Barg Homeless Prevention Center will be transitioning into an all-family shelter.
  - The shelter will no longer serve single adults.
  - After the completion of the transition, the shelter will have the capacity to serve nine families.

### **Hypothermia**

- Gabriele Tibbs reviewed the referral process for hypothermia with the committee. *(see attachment)*
- Training presentation has been sent to the committee.
- Jeanine Gravette shared information on Mobile Alert with the committee.
  - Mobil alert will be made available to all providers. The Mobil alert will provide alert on Hypothermia openings, meeting cancelations or changes and general alerts. More information to follow.
  - The hypothermia weather report will be sent to the CoC listserv on Sundays between 5:00 p.m. – 6:00 p.m. and on Thursdays, between 8:30 a.m. – 9:00 a.m. On days the hypothermia program was projected to be closed HSD will check the weather daily at 8:30 a.m. to ensure the weather has not changed.

### **Election for Governance Committee**

- The committee decided to table this agenda at the next Service Continuum on January 6, 2022.

Meeting adjourned at 10:39 a.m.

**Next Meeting: Thursday, January 6, 2022, at 9:30 a.m.  
Virtual**