

September 8, 2022, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Oliver Reid (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanine Gravette alternate)

Prince William Area Continuum of Care (CoC)

Date: September 8, 2022
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director

AGENDA

- Registration of Attendance
Welcome and Introductions
Approve August 11, 2022, CoC Meeting Minutes ACTION ITEM
Old Business
New Business
Committee Reports: ACTION ITEM
- Program Analysis and Ranking (PAR)
- Service Continuum
- Governance
PAR Committee recommendation for the Permanent Supportive Housing Expansion. * ACTION ITEM
PAR Committee recommendation for the ranking order of Renewal Projects. * ACTION ITEM
DSS Lead Agency Update (Tony Turnage)
Adjourn
Announcements

*Note: Agencies whose applications are part of the one or both of the PAR Committee's recommendations will be directed to the virtual lobby while voting occurs.

Next Meeting: Thursday, October 13, 2022, at 1:30 p.m.
Virtual – WebEx Meeting info to follow.

Meeting Minutes

Prince William Area Continuum of Care



Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Oliver Reid (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanette Gravette alternate)

Prince William Area Continuum of Care (CoC)

Date: August 11, 2022
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Tony Turnage, PWC DSS Assistant Director of Homeless Services

Meeting Minutes

Voting Member Attendees - Quorum Yes No

1. City of Manassas Park – Francis Rath
2. Catholic for Housing – George Davies
3. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
4. Good Shepherd Housing Foundation – Patricia Johanson
5. Manassas City of Department of Social Services – Nicole Kirven
6. Manassas Park Department of Social Services – Randi Knights
7. Northern Virginia Family Service – Crystal Pitt
8. Pathway Homes Inc. – Michelle Halcombe
9. People Inc – Dawn Clark
10. Prince William County Community Service – Lynn Fritts
11. Prince William County Department of Social Services – Oliver Reid
12. Private Citizen – Karen DeVito
13. Serving Our Neighbors – Tereasa Belcher
14. Streetlight Community Outreach Ministries – Rose Powers
15. Virginia Employment Commission – Edward Williams

Organizations with Voting Members not present

1. Action in Community Through Services
2. Cardinal Resources
3. Saved Hands Foundation
4. Unsheltered Homeless Coalition
5. Virginia Cooperative Extension
6. The Church – God’s Assembly

Other Attendees

1. Carried To Full Term – Francis Robin
2. Catholic Charities-St. Margaret of Cortona – Veronica Roth
3. Cooperative Council of ministries – Thomas Smith
4. City of Manassas Park – Ivette Monney
5. Brain Injury Services – Denise Hyater

6. Brian Injury Services – Sara Aly
7. Freelance Homeless Advocate and Volunteer – Joyce Entremont
8. Helping Neighbors-in-Need Outreach Center – Robin Robinson
9. Northern Virginia Family Service – Devin Heilmeyer
10. Northern Virginia Family Service – Michael-Sean Adam
11. Northern Virginia Family Service – Mychal Tamillow
12. Prince William County Department of Social Services – Duanchy Cayetano
13. Prince William County Department of Social Services – Jeanine Gravette
14. Prince William County Department of Social Services – Tonya Golden
15. Prince William County Department of Social Services – Alicia La Patra
16. Prince William County Department of Social Services – Priscilla Castillo-Woyak
17. Prince William County - OCJS – Mark Perez
18. Prince William County – Office of Executive Management – Mr. Elijah Johnson
19. Prince William County – Office of Executive Management – Maria Burgos
20. Prince William County Public Schools – McKinney Vento
21. Sentra – Tessa Trapal

Welcome and Introductions

- The meeting was called to order at 1:33 p.m.
- The committee welcomed Edward Williams with Virginia Employment Commission, Outreach Specialist.

Minutes Approval

- CoC Minutes for June 9, 2022, were approved unanimously. 1) Francis Rath 1) Nicole Kirven

Old Business

- No old business was discussed.

New Business

Panhandler (Ad Hoc Committee)

- Prince William County is reviewing policies regarding panhandlers. The CoC has been asked to provide three members to be available to review materials that may be developed.
- A Motion was made to bring forward the Ad Hoc committee to the Service Continuum to discuss the matter of Panhandler's recommendation to report back to the CoC and Governance committee. Motion was unanimously approved. 1) Lynn Fritts 2) Karen DeVito

Committee Reports:

- Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee reports were submitted.
- A Motion to accept the committee summaries as submitted. Motion was unanimously approved. 1) Nicole Kirven 2) Francis Rath

DSS Lead Agency Updates

- Tony Turnage presented the DSS Lead Agency Update. (*see attached*)
- Oliver Reid made the following announcement on FY22 HUD applications.
 - The Community Application process for FY22 HUD Application was emailed to the CoC committee this morning.

- The PAR committee and the consultant from Diana T. Myers & Associates, Inc (DMA) reviewed the HUD Notice of Funding Opportunity (NOFO). There are 3 categories of funding which the committee will be submitting the applications for which include the following categories:
 - Permanent Supportive Housing Project - \$107,765
 - Domestic Violence Bonus Rapid Re-Housing Project - \$215,530
 - Expansion Bous Project (existing HUD renewal project)= \$107,765

Agency Spotlight

Brain Injury Services

- Denise Hyater, Executive Director, and Sara Aly, Department Manager gave a presentation on Brian Injury Services. *(see attached)*
- For more information on Brian Injury Services, please visit the website at www.brianinjurysvcs.org or you may contact Denise Hyater at Dhyater@braininjurysvcs.org or Sara Aly at saly@braininjurysvcs.org

Adjourn

- Meeting adjourned at 2:28 p.m.

**Next Meeting: Thursday, September 8, 2022, 1:30 p.m.
Virtual – Meeting Info to Follow.**

Committee Summaries

Prince William Area Continuum of Care



Program Analysis and Ranking Committee

Date: August 9, 2022
Time: 3 p.m.
Location: Virtual Meeting
Facilitator: Oliver Reid
Governance Representative: Oliver Reid, PWC DSS Human Service Program Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. Manassas City Department of Social Services – LaTanya Buckhalter
2. Private Citizen – Karen DeVito
3. Prince William County Department of Social Services – Oliver Reid
4. Unsheltered Homeless Coalition – Dori Cook

Other Attendees

1. Action in Community Through Services – Octavia King
2. Action in Community Through Services – Vicente Garcia
3. Action in Community Through Services – Samuel Mbir
4. Diana T. Myers & Associates, Inc. (DMA) – Christy Rubenstein
5. Good Shepherd – Patricia Johanson
6. Good Shepherd – Elizabeth Funes
7. Pathway Homes Inc, - Michelle Halcombe
8. Pathway Homes Inc. – Lauren Leventhal
9. Pathway Homes, Inc. – Kristina McCullough
10. Prince William County Department of Social Services – Duanchy Cayetano
11. Prince William County Department of Social Services – Tony Turnage
12. StreetLight Community Outreach Ministries – Rose Powers
13. StreetLight Community Outreach Ministries – Jenny Tran

Welcome and Introduction

Old Business

- No old business was discussed.

New Business

- Christy Rubenstein, Senior Associate, Diana T. Myers & Associates, Inc. gave a presentation on FY 2022 CoC Competition Highlights to the PAR committee and HUD grantees (*see attached*)

- Renewal Projects Evaluations & Ranking, Discussion with Grantees
 - Oliver Reid elaborated and discussed the following funding options with the PAR committee.
 - Option A:
 - Apply for all three (3) types of funding options which includes:
 - CoC Bonus
 - DV Bonus
 - Expansion Bonus for existing renewal projects
 - Option B:
 - Apply for individual funding listed below:
 - CoC Bonus
 - DV Bonus
 - Expansion Bonus for existing renewal projects.
 - A Motion was made to accept Option A. Motion was approved unanimously.
1) LaTanya Buckhalter 2) Karen DeVito with one abstention: Oliver Reid (DSS)
- New Projects Discussion with PAR Committee members regarding meeting dates for the renewal grants and new projects, as well as recommendations for new projects.
 - Oliver Reid will email the PAR Committee with the meeting timeline for the review of the applications.

Adjourn

- Meeting adjourned at 4:15 p.m.

**Next Meeting: Tuesday, September 13, 2022, at 3 p.m.
Virtual**



Service Continuum Committee

Date: August 4, 2022
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS Human Service Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Johnte Davis
2. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
3. Manassas City Department of Social Services – Nicole Kirven
4. Northern Virginia Family Service – Crystal Pitt
5. People Inc. – Dawn Clark
6. Prince William County Community Services – Lynn Fritts
7. Serving Our Neighbors – Ann Rychlik
8. StreetLight Community Outreach Ministries – Andrea Shaffner

Other Attendees

1. Action in Community Through Service – Angel Harrison
2. Action in Community Through Service – Octavia King
3. Easterseals Homeless Veteran Reintegration Program – Lewis Arnette
4. Friendship Place – Lindsay Miller
5. Manassas Church of Brethren – Tina Fisher
6. Northern Virginia Family Service - Michael-Sean Adams
7. Northern Virginia Family Service – Mychal Tamillow
8. Northern Virginia Family Service – Devin Heilmeier
9. Northern Virginia Family Service – Renate Canfield
10. Prince William County Department of Social Services – Samantha Biller
11. Prince William County Department of Social Services – Priscilla Castillo-Woyak
12. Prince William County Department of Social Services – Duanchy Cayetano
13. Prince William County Department of Social Services – Alicia La Patra
14. Prince William County Department of Social Services – Damien Quesada
15. Prince William County – DHCD – Andriea Ukrop
16. Prince William County – DHCD – Ian Kovak
17. Prince William County – DHCD – Sarah Ryder
18. StreetLight Community Outreach Services – Jeff Foy
19. Virginia Department of Veterans Services – Ahime Harris
20. Virginia Employment Commission – Edward Williams
21. Volunteers of America Chesapeake & Carolinas - Kesley Golias

Welcome and Introductions

- The committee welcomed Edward Williams with Virginia Employment Commission, Outreach Specialist, and Octavia King Director, of Action in Community Through Service (ACTS)

Old Business

- No old business was discussed.

New Business

- Andrica Ukrop, DHCD Data Integration Manager gave a presentation on the Homeless Data Integration (HDIP), (*see attached*)
- Alicia La Patra reviewed the Project Tracker Tool and the Monthly Data Quality Reviews with the committee. (*see attachments*)
- Monthly Data Quality Reviews
 - The Monthly Data Quality Reviews will assist with the data quality for the HDIP and will also assist with quarterly and annual data submissions. This is required for projects receiving state and/or federal funding or as otherwise designated by their contracts The monthly reviews include HMIS reports as well as the Project Tracker Tool.
- Community Development Block Grant (CDBG) Transportation Funds
 - Jeanine Gravette reviewed the new CDBG referral form with the committee and the following were addressed. (*see attached*)
 - The CDBG form must be fully completed. For any users with agreements, it is sent to the designated email dsscdbgtrans@pwcgov.org. Anyone without an agreement, it is emailed to Jeanine Gravette a jgravette@pwcgov.org. In the event Ms. Gravette is out of the office, please follow the instructions in the out-of-office reply.
 - A new category, HMIS number, if you are a provider that uses HMIS, please provide the HMIS number for the client.
 - All clients must sign before exiting the cab at the end of each ride, per Yellow Cab policy. If the client refuses to sign this will prohibit future cab use.
 - A new category, HUD definition of homelessness to ensure that only those that meet homelessness qualifications, please complete categories 1 through 4. This section is required.
 - The new CDBG Referral Form has been emailed to the committee.

Adjourn

- Meeting adjourned at 11:38 a.m.

**Next Meeting: Thursday, August 18, 2022, at 9:30 a.m.
Virtual**



Governance Committee

Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Oliver Reid (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanine Gravette alternate)

Meeting Summary

Date: August 25, 2022
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director

Voting Member Attendees: - Quorum Yes No

1. Action In Community Through Service – Angel Harrison
2. Manassas City Department of Social Services – Nicole Kirven
3. Prince William County Department of Social Services – Oliver Reid
4. Prince William County Department of Social Services – Courtney Tierney

Other Attendees:

1. Prince William County Department of Social Services – Dawn Cayetano
2. Prince William County Department of Social Services – Jeanine Gravette
3. Prince William County Department of Social Services – Alicia La Patra
4. Prince William County Department of Social Services – Tony Turnage

Meeting called to order: Courtney Tierney at 1:01 p.m.

Welcome and Introductions

Courtney Tierney amended the Agenda to add the following:

- PAR recommendations about the Permanent Supportive Housing Expansion Project.
- PAR recommendations about the ranking Renewal Projects

A Motion was made to amend the Agenda as described above. The motion was approved by consensus.

Approval of June 9, 2022, CoC Meeting Minutes.

- **Approval of CoC Minutes** – August 11, 2022, 1) Nicole Kirven 2) Angel Harrison. Motion approved unanimously. Courtney Tierney abstained.

Approval of Committee Summary

- Program Analysis and Ranking (PAR)
 - Tony Turnage reviewed the PAR summary with the committee.
- Service Continuum Committee
 - Angel Harrison reviewed the Service Continuum summary with the committee.

A Motion to accept the committee summaries was made and unanimously approved.

- 1) Angel Harrison 2) Tony Turnage

2022 HUD Application Discussion

- Oliver Reid presented the PAR Committee's recommended process for the Permanent Supportive Housing (PSH) expansion. The PAR Committee will be meeting again before the next CoC meeting and they asked that their recommendation for PSH be voted upon by the CoC on September 8, 2022.

A Motion was made to accept the recommendation of the PAR Committee for the Permanent Supportive Housing expansion and have it voted upon at the September 8, 2022, CoC meeting. 1) Angel Harrison 2) Nicole Kirven, Motion approved unanimously Oliver Reid abstained from the vote.

- Oliver Reid presented the PAR Committee's recommended process for the Ranking Order of the Renewal Projects. The PAR Committee will be meeting again before the next CoC meeting and they asked that their recommendation for Renewal Projects' Ranking Order be voted upon by the CoC on September 8, 2022.

A Motion was made to accept the recommendation of the PAR Committee for the Ranking Order of the Renewal Projects and have it voted upon at the September 8, 2022, CoC meeting. 1) Nicole Kirven 2) Angel Harrison. Motion approved unanimously Oliver Reid abstained from the vote.

DSS Lead Agency Update

- Tony Turnage presented the DSS Lead Agency Update. (*see attached*).
 - Oliver Reid provided updates regarding the Emergency Food and Shelter Program (EFSP) noting that a workshop was held on August 19, 2022, for Grantees who were approved for Phase 39 and Phase ARPA-R funding. The funding for Phase 39 and ARPA-R has been available as of August 23, 2022.

Develop and Approve CoC Agenda

- The Committee developed and approved the CoC Agenda for September.

Adjourn

- Meeting adjourned at 1:55 p.m.

Next Meeting: Thursday, September 22, 2022, at 1:00 p.m.