

October 13, 2022, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Oliver Reid (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanine Gravette alternate)

Prince William Area Continuum of Care (CoC)

Date: October 13, 2022

Time: 1:30 p.m.

Location: Virtual Meeting

Facilitator: Courtney Tierney, PWC DSS Director

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve September 8, 2022, CoC Meeting Minutes
- Old Business
- New Business
 - Committee Reports:
 - Service Continuum (2)
 - Governance
- DSS Lead Agency Update (Tony Turnage)
- Adjourn
- Announcements

ACTION ITEM

ACTION ITEM

**Next Meeting: Thursday, November 10, 2022, at 1:30 p.m.
Virtual – WebEx Meeting info to follow.**

Meeting Minutes

Prince William Area Continuum of Care



Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Oliver Reid (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanette Gravette alternate)

Prince William Area Continuum of Care (CoC)

Date: September 8, 2022
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director

Meeting Minutes

Voting Member Attendees - Quorum Yes No

1. Feeding Friends-Gainesville United Methodist Church – Teresa Belcher
2. Manassas City of Department of Social Services – Nicole Kirven
3. Manassas Park Department of Social Services – Randi Knights
4. Northern Virginia Family Service – Mychal Tamillow
5. Pathway Homes Inc. – Michelle Halcombe
6. People Inc – Dawn Clark
7. Prince William County Community Service – Lynn Fritts
8. Prince William County Department of Social Services – Oliver Reid
9. Private Citizen – Karen DeVito
10. Prince William County – OHCD – Joan Duckett
11. Saved Hands Foundation – Pamela Wright
12. Serving Our Neighbors – Tereasa Belcher
13. Streetlight Community Outreach Ministries – Gabriele Tibbs
14. Virginia Employment Commission – Serena Bermudez

Organizations with Voting Members not present

1. Action in Community Through Services
2. Cardinal Resources
3. City of Manassas Park
4. Catholic for Housing
5. Good Shepherd Housing Foundation
6. Independence Empowerment Center
7. Unsheltered Homeless Coalition
8. Virginia Cooperative Extension
9. The Church – God’s Assembly

Other Attendees

1. Cooperative Council of ministries – Thomas Smith
2. Brain Injury Services – Sara Aly
3. Northern Virginia Family Service – Tontee Verbal
4. Prince William County Department of Social Services – Duanchy Cayetano
5. Prince William County Department of Social Services – Jeanine Gravette

6. Prince William County Department of Social Services – Tonya Golden
7. Prince William County Department of Social Services – Alicia La Patra
8. Prince William County Department of Social Services – Priscilla Castillo-Woyak
9. Prince William County – Berley Bresier
10. Prince William County Public Schools – McKinney Vento Office – Tamara Eppolite
11. Sentra – Tessa Trapal

Welcome and Introductions

- The meeting was called to order at 1:35 p.m.
- The committee welcomed Tontee Verbal, Shelter Coordinator from Northern Virginia Family Service.

Minutes Approval

- CoC Minutes for August 11, 2022, was approved unanimously. 1) Nicole Kirven 1) Lynn Fritts with two abstentions, Courtney Tierney, and Serena Bermudez.

Old Business

- No old business was discussed.

New Business

Committee Reports:

- Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee reports were submitted.
- A Motion to accept the committee summaries as submitted. Motion was unanimously approved. 1) Joan Duckett 2) Karen DeVito

PAR Committee Recommendation for the Permanent Supportive Housing Expansion

- Oliver Reid shared the recommendation made by the PAR committee to move forward with Streetlight Community Outreach Ministries for the Permanent Supportive Housing Expansion Project.

The committee voted to accept the PAR Committee recommendation of Streetlight Community Outreach Ministries for the Permanent Supportive Housing Expansion Project. Motion unanimously approved. 1) Lynn Fritts 2) Pamela Wright

PAR Committee Recommendation for the ranking order of Renewal Projects

- Oliver Reid reviewed the ranking of Renewal Projects with the committee. *(see attached)*
- The ranking order of the renewal projects is subject to change based on the Governance Committee's final decision upon final consultation with (DMA) Diana T. Myers & Associate's recommendation.

The committee voted to accept the PAR committee recommendation for the ranking order of the renewal projects and agreed that the Governance Committee has the final authority. Motion unanimously approved. 1) Nicole Kirven 2) Randi Knights, with one abstention, DSS.

DSS Lead Agency Updates

- Courtney Tierney presented the DSS Lead Agency Update. *(see attached)*

Adjourn

- Meeting adjourned at 2:02 p.m.

**Next Meeting: Thursday, October 13, 2022, 1:30 p.m.
Virtual – Meeting Info to Follow.**

Committee Summaries

Prince William Area Continuum of Care



Service Continuum Committee

Date: August 18, 2022
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS Human Service Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Johnte Davis
2. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
3. Good Shepherd Housing Foundation – Elizabeth Funes
4. Manassas City Department of Social Services – Nicole Kirven
5. New Creatures-in-Christ Ministries Inc. – Madlin Edmonds
6. Northern Virginia Family Service – Crystal Pitt
7. Prince William County Community Services – Lynn Fritts
8. Serving Our Neighbors – Ann Rychlik

Other Attendees

1. Action in Community Through Service – Angel Harrison
2. Action in Community Through Service – Darlene Robinson
3. Manassas Church of Brethren – Tina Fisher
4. Northern Virginia Family Service – Devin Heilmeyer
5. Prince William County Adult Detention Center - Kaitlyn Coots
6. Prince William County Adult Detention Center – Captain, Allen West
7. Prince William County Community Services – Sherry Bowman
8. Prince William County Community Services – Kirsten Durbin
9. Prince William County Community Services - Kaitlyn Coots
10. Prince William County Community Services – Dr. Katanya Goswell
11. Prince William County Criminal Justice Services - Loretta Stephens
12. Prince William County Department of Social Services – Samantha Biller
13. Prince William County Department of Social Services – Priscilla Castillo-Woyak
14. Prince William County Department of Social Services – Duanchy Cayetano
15. Prince William County Department of Social Services – Damien Quesada
16. Prince William County Public Schools – McKinney Vento Office – Tamara Eppolit-McKinney
17. Prince William County Public Schools – McKinney Vento Office - Shemeca Shaffer
18. Prince William County Public Schools – McKinney Vento Office – Stephanie Edwards

Welcome and Introductions

- The committee welcomed Shemeca Shaffer from Prince William County Public Schools' McKinney Vento Office and Captain Allen West from the Prince William County Adult Detention Center.

Old Business

- No old business was discussed.

New Business

- Kristen Durbin, Forensic Services Program Team Lead-Therapist IV, shared county-wide concerns on available resources for homeless individuals released from prison with the Committee. The following resources were discussed:
 - Availability of beds at a shelter
 - Availability of housing
 - Funding availability
 - Finding ways and means to help homeless clients released from prison connect with available resources
 - Nex Step: Jeanine Gravette will set up a meeting on how to move forward with the resources to help homeless individuals released from prison with providers and Adult Detention Center, representatives.
- Tami Eppolite - Prince William County Public Schools - McKinney-Vento Homeless Liaison
 - Tami Eppolite provided an overview of the benefits of the McKinney-Vento Homeless Program with the committee.
 - For more information on the McKinney-Vento Homeless Program, please visit the website: <https://www.smores.com/muyjg-pwcs-mkv-information>
 - If you have questions or need more information, you may contact the following people:
Tami Eppolite McKinney – Vento Liaison: eppolitf@pwcs.edu
Stephanie Edwards McKinney – Vento Social Worker: edwardsj@pwcs.edu
Shemeca Shaffer McKinney – Vento Transportation Specialist: ShaffeSI@PWCS.EDU

Adjourn

- Meeting adjourned at 10:48 a.m.

**Next Meeting: Thursday, September 1, 2022, at 9:30 a.m.
Virtual**



Service Continuum Committee

Date: September 1, 2022
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS Human Service Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Angel Harrison
2. Good Shepherd Housing Foundation – Elizabeth Funes
3. Manassas City Department of Social Services – Nicole Kirven
4. Northern Virginia Family Service – Devin Heilmeier
5. People Inc. – Dawn Clark
6. Prince William County Community Services – Lynn Fritts
7. Saved Hands Foundation – Pamela Wright
8. StreetLight Community Outreach Ministries – Andrea Shaffner
9. Virginia Employment Commission – Edward Williams
10. The Church – God’s Assembly – Maria Wells

Other Attendees–

1. Friendship Place – Lindsay Miller
2. Manassas Church of Brethren – Tina Fisher
3. Northern Virginia Family Service – Renate Canfield
4. Northern Virginia Family Service – Tontee Verbal
5. Operation Renewed Hope Foundation – April Ballard
6. Operation Renewed Hope Foundation – Maria Grinstead
7. Prince William County Department of Social Services – Samantha Biller
8. Prince William County Department of Social Services – Mabel Bonilla
9. Prince William County Department of Social Services – Tonya Golden
10. Prince William County Department of Social Services – Duanchy Cayetano
11. Prince William County Department of Social Services – Alicia La Patra
12. Prince William County Department of Social Services – Damien Quesada
13. Serving Our Neighbors – Richard Wehrle
14. The DC VA Medical Center – Nancy Espinal

Welcome and Introductions

Old Business

- No old business was discussed.

New Business

Prince William County – Community Services

- Lynn Fritts, Therapist III, Supervisor and Outreach and Engagement gave a presentation on Prince William County Community Services. (*see attached*)
- For more information on PWC- Community Services please visit the website:
<http://www.pwcgov.org/government/dept/cs/Pages/default.aspx>

Coordinated Entry System (CES) Presentation

- Jeanine Gravette, PWC DSS Human Services Program Manager, and Samantha Biller, PWC DSS Human Services Manager, gave a presentation on Coordinated Entry System. (*see attached*)
- Coordinated Entry Systems business cards are available in English and Spanish. To request the CES business cards by mail or electrotonically, please email Samantha Biller at sbiller@pwcgov.org.

Coordinated Entry System Policies and Procedures

- Jeanine Gravette reviewed the community case conference and the vacancy tracking with the committee.
 - Create referrals in HMIS.
 - Program staff should first work directly with their client to determine a plan to address the issues. The plan should include SMART goals.
 - Full submission of supporting documentation.
 - Community case conferences are held after the Service Continuum meeting on the First and Third Thursday of each month from 12:00 – 2:00 P.M.
- The Vacancy Tracking
 - Program will be required to post vacancies for designated beds in HMIS within 24 hours of unit/bed availability.
- To request a copy of the Coordinated Entry System Policies and Procedures manual, please email Jeanine Gravette at jgravette@pwcgov.org

Adjourn

- Meeting adjourned at 10:39 a.m.

**Next Meeting: Thursday, September 15, 2022, at 9:30 a.m.
Virtual**



Governance Committee

Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Oliver Reid (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanine Gravette alternate)

Meeting Summary

Date: September 22, 2022
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director

Voting Member Attendees: - Quorum Yes No

1. Manassas City Department of Social Services – Nicole Kirven
2. Prince William County Department of Social Services – Oliver Reid
3. Prince William County Department of Social Services – Courtney Tierney
4. Virginia Employment Commission – Serena Bermudez

Other Attendees:

1. Prince William County Department of Social Services – Dawn Cayetano
2. Prince William County Department of Social Services – Jeanine Gravette
3. Prince William County Department of Social Services – Alicia La Patra
4. Prince William County Department of Social Services – Tony Turnage
5. Saved Hands Foundation – Pamela Wright

Meeting called to order: Courtney Tierney at 1:03 p.m.

Welcome and Introductions

Approval of September 8, 2022, CoC Meeting Minutes.

- **Approval of CoC Minutes** – September 8, 2022, 1) Serena Bermudez
2) Nicole Kirven. Motion approved unanimously.

Approval of Committee Summary

- Service Continuum Committee (August 18, 2022)
 - Tony Turnage reviewed the Service Continuum summary with the committee.
- Service Continuum Committee (September 1, 2022)
 - Jeanine Gravette reviewed the Service Continuum summary with the committee.

A Motion to accept the committee summaries was made and unanimously approved.

1) Serena Bermudez 2) Nicole Kirven

DSS Lead Agency Update

- Tony Turnage presented the DSS Lead Agency Update. (*see attached*).
 - Alicia La Patra presented the PWA PRC – FY22 Annual Report Summary.

Develop and Approve CoC Agenda

- The Committee developed and approved the CoC Agenda.

Adjourn

- Meeting adjourned at 1:55 p.m.

Next Meeting: Thursday, October 27, 2022, at 1:00 p.m.