

December 8, 2022 CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanine Gravette alternate)

Prince William Area Continuum of Care (CoC)

Date: December 8, 2022
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director

AGENDA

- Registration of Attendance
Welcome and Introductions
Approve November 10, 2022, CoC Meeting Minutes
Old Business
New Business
Committee Reports:
Program Analysis and Ranking (PAR)
Service Continuum (2)
Governance
Proposed CoC By-Law Changes
DSS Lead Agency Update
Adjourn
Announcements

ACTION ITEM

ACTION ITEM

Tony Turnage
Dana Carey

Next Meeting: Thursday, February 9, 2023, at 1:30 p.m.
Virtual – WebEx Meeting info to follow.

Meeting Minutes

Prince William Area Continuum of Care



Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Vacant (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanette Gravette alternate)

Prince William Area Continuum of Care (CoC)

Date: November 10, 2022
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director

Meeting Minutes

Voting Member Attendees - Quorum Yes No

1. CFH Inc. – Brenda Via
2. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
3. Good Shepherd Housing Foundation – Patricia Johanson
4. Manassas City of Department of Social Services – Nicole Kirven
5. Manassas Park City – Francis Rath
6. Manassas Park Department of Social Services – Randi Knights
7. Northern Virginia Family Service – Crystal Pitt
8. Pathway Homes Inc. – Michelle Halcombe
9. People Inc – Dawn Clark
10. Prince William County Community Services – Lynn Fritts
11. Prince William County Department of Social Services – Tony Turnage
12. Prince William County – OHCD – Joan Duckett
13. Private Citizen – Karen DeVito
14. Serving Our Neighbors – Ann Rychlik
15. Streetlight Community Outreach Ministries – Rose Powers
16. The Church – God’s Assembly – Maria Wells

Organizations with Voting Members not present

1. Action in Community Through Services
2. Cooperative Council of Ministries
3. New Creatures-in-Christ Ministries
4. Saved Hands Foundation
5. Unsheltered Homeless Coalition
6. Virginia Cooperative Extension
7. Virginia Employment Commission

Other Attendees

1. Easterseals Homeless Veteran Reintegration Program – Lewis Arnette
2. Manassas Park City – Ivette Monney
3. Northern Virginia Family Service – Devin Heilmeier
4. Northern Virginia Family Service – Tontee Verbal

5. Northern Virginia Family Service – Mychal Tamillow
6. Operation Renewed Hope Foundation – Maria Grinstead
7. Prince William County Department of Social Services – Dana Carey
8. Prince William County Department of Social Services – Duanchy Cayetano
9. Prince William County Department of Social Services – Jeanine Gravette
10. Prince William County Department of Social Services – Tonya Golden

Welcome and Introductions

- The meeting was called to order at 1:35 p.m.

Minutes Approval

- CoC Minutes for October 13, 2022, were approved unanimously. 1) Francis Rath
2) Maria Wells

Old Business

- No old business was discussed.

New Business

Committee Reports:

- Governance Committee reports were submitted.
- A Motion to accept the committee summary as submitted. Motion was unanimously approved.
1) Lynn Fritts 2) Nicole Kirven

DSS Lead Agency Updates

- Tony Turnage presented the DSS Lead Agency Update. *(see attached)*

CoC Schedule Update/In-Person Meeting

- The CoC schedule update with the committee to address the following updates. *(see attached)*
 - An in-person CoC meeting with lunch is scheduled for April 2023 to meet new members and revisit CoC Mission and Responsibilities required by HUD.
 - Governance meeting scheduled for November 24, 2022, is moved to December 1, 2022.
 - Governance meeting scheduled for December 22, 2022, is moved to January 5, 2022.
 - No CoC meeting in January 2023.

Adjourn

- Meeting adjourned at 2:00 p.m.

**Next Meeting: Thursday, December 8, 2022, 1:30 p.m.
Virtual – Meeting Info to Follow.**

Committee Summaries

Prince William Area Continuum of Care



Program Analysis and Ranking Committee

Date: November 8, 2022
Time: 3 p.m.
Location: Virtual Meeting
Facilitator: Tony Turnage
Governance Representative: Tony Turnage, PWC DSS Assistance Director, Homeless Services Division

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. Catholics for Housing – George Davies
2. Private Citizen – Karen DeVito
3. Prince William County Department of Social Services – Tony Turnage
4. Prince William County- OHCD – David Watkins

Other Attendees

1. Prince William County Department of Social Services – Duanchy Cayetano
2. Prince William County Department of Social Services – Dana Carey

Welcome and Introduction

Old Business

Annual HUD Workshop (December 13, 2022, 3:00 – 4:30 pm)

- The Next PAR Committee meeting will be held in conjunction with the Annual HUD Training.
- All grantees will be invited and strongly encouraged to attend.
- Training topics covered will include the followings:
 - HUD Requirements
 - PWA CoC Client Survey
 - Evaluation Tool that establishes the ranking of HUD funded projects

A motion was made to move forward with December 13, 2022, Annual HUD Workshop training at the next PAR meeting and to invite grantees. Motion was approved. 1) Karen DeVito 2) David Watkins with one abstention, Tony Turnage.

New Business

HUD Application Tasks the CoC & PAR Committee Must Complete (see attachment)

- Suggestions for immediate action to fulfill the task were:

- PAR Committee: To add two (2) to three (3) persons with lived experience as members of the committee.
- Governance: DSS will be making a recommendation to the Governance Committee to establish an At-Large seat for a person with lived experience.
- To establish Annual feedback for clients currently receiving services from the CoC.
- The PAR committee voted to have two people with lived experience serve on the PAR committee year-round and to present the matter before the Governance committee on December 1, 2022. The vote was approved by unanimously with an abstention from Tony Turnage.
- For persons with lived experience, a job description has been drafted and compensation will be provided to persons with lived experience as a best practice model.
- The job description will be emailed to the PAR committee before Friday.

Monitoring Visits for HUD Projects

- Pathway Homes monitoring visit December 5, 20122
- Good Shepherd Housing Foundation monitoring visit on December 7, 2022

Adjourn

- Meeting adjourned at 3:41 p.m.

**Next Meeting: Tuesday, December 13, 2022, at 3 p.m.
Virtual**



Service Continuum Committee

Date: October 27, 2022
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS Human Service Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Johnte Davis
2. Feeding Friends-Gainesville United Methodist Church – Teresa Belcher
3. Northern Virginia Family Service – Tontee Verbal
4. People Inc. – Samantha Barber
5. Saved Hands Foundation – Pamela Wright
6. Serving Our Neighbors – Teresa Belcher
7. StreetLight Community Outreach Ministries – Gabriele Tibbs
8. The Church – God’s Assembly – Maria Wells
9. Virginia Employment Commission – Edward Williams

Other Attendees–

1. Action in Community Through Service – Angel Harrison
2. Easterseals Homeless Veteran Reintegration Program – Lewis Arnette
3. Freelance Homeless Advocate and Volunteer - Joyce Entremont
4. Manassas Baptist Church – Jay Sharpe
5. Manassas Church of Brethren – Tina Fisher
6. Manassas Park City - Ivette Monney
7. Northern Virginia Family Service – Renate Canfield
8. Northern Virginia Family Service – Mychal Tamillow
9. Northern Virginia Family Service – Devin Heilmeier
10. Operation Renewed Hope Foundation – April Ballard
11. People Inc – Dawn Clark
12. Prince William County - Office of the Public Defender - Kiya McDuffie
13. Prince William County Department of Social Services – Duanchy Cayetano
14. Prince William County Department of Social Services – Tonya Golden
15. Prince William County Department of Social Services – Alicia La Patra
16. Prince William County Department of Social Services – Damien Quesada
17. Prince William County Department of Social Services – Priscilla Castillo-Woyak
18. Prince William County Department of Social Services – Latasha Younger
19. Serving Our Neighbors – Richard Wehrle
20. The DC VA Medical Center – Nancy Espinal

Welcome and Introductions

Old Business

- No old business was discussed.

New Business

FY23 Hypothermia Training – Presentation

- Jeanine Gravette, PWC DSS Human Services Program Manager, gave a presentation on Hypothermia Services Prince William Area CoC. *(see attached)*
- Jay Sharpe, Manassas Baptist Church, gave a presentation on Hypothermia Services for the Manassas Baptist Church. *(see attached)*
- Gabriele Tibbs, Director of Supportive Services, StreetLight Community Outreach Ministries, gave a presentation on Hypothermia Program Prince William County East. *(see attached)*

2023 Point in Time (PIT)

- Alicia La Patra, Senior Business Systems Analyst, reviewed information regarding the 2023 Point in Time (PIT) Count with the committee. *(see attached)*
 - PIT Count Overview
 - Volunteer Recruitment Flyer
 - Team Lead Requirements
 - Gift Card Information
- Other Information
 - [Volunteer Registration Link](#)
 - [Encampment Survey](#)
- Contact Information for questions and/or assistance
 - Interested Team Leads: Alicia La Patra: alapatra@pwcgov.org
 - Encampment Survey: Damien Quesada: dquesada@pwcgov.org
 - All other questions: homelesservices@pwcgov.org

Adjourn

- Meeting adjourned at 10:32 a.m.

Next Meeting: Thursday, November 3, 2022, at 9:30 a.m.

Virtual



Service Continuum Committee

Date: November 3, 2022
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS Human Service Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Johnte Davis
2. Manassas City Department of Social Services – LaTanya Buckhalter
3. Northern Virginia Family Service – Crystal Pitt
4. People Inc. – Samantha Barber
5. StreetLight Community Outreach Ministries – Gabriele Tibbs

Other Attendee

1. Brian Injury Services – Sara Aly
2. Brian Injury Services – Katy Schnitger
3. Northern Virginia Family Service – Renate Canfield
4. Northern Virginia Family Service – Mychal Tamillow
5. Northern Virginia Family Service – Devin Heilmeier
6. Northern Virginia Family Service – Norgette Asongafac
7. Northern Virginia Family Service – Tontee Verbal
8. People Inc – Dawn Clark
9. Prince William County Department of Social Services – Duanchy Cayetano
10. Prince William County Department of Social Services – Tonya Golden
11. Prince William County Department of Social Services – Alicia La Patra
12. Prince William County Department of Social Services – Damien Quesada
13. Prince William County Department of Social Services – Priscilla Castillo-Woyak
14. Prince William County Department of Social Services – Isha Dahal
15. Prince William County Department of Social Services - Yolanda Rivera
16. Prince William County Department of Social Services – Patricia Rivera

Welcome and Introductions

Old Business

- No old business was discussed.

New Business

Brain Injury Services

- Sara Aly, Case Manager Supervisor, and Katy Schnitger, Outreach Coordinator Manager, gave a presentation on Brain Injury Services. *(see attached)*
- For more information on Brain Injury Services, please visit the website at www.brainjurysvcs.org or you may contact Katy Schnitger at Kschnitger@braininjurysvcs.org or Sara Aly at saly@braininjurysvcs.org

Prince William County Department of Social Services

Customer Support and Services Division

- Yolanda Rivera, Human Service Manager, and Patricia Rivera, Administrative Specialist, gave a presentation on services provided by The PWC DSS Customer Support and Services Division. *(see attached)*
 - For more information, please visit the website: www.commonhelp.virginia.gov

Adjourn

- Meeting adjourned at 10:32 a.m.

**Next Meeting: Thursday, December 1, 2022, at 9:30 a.m.
Virtual**



Governance Committee

Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanine Gravette alternate)

Meeting Summary

Date: December 1, 2022
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Tony Turnage, PWC DSS Assistant Director of the Homeless Services Division

Voting Member Attendees: - Quorum Yes No

1. Manassas City Department of Social Services – Nicole Kirven
2. Prince William County Department of Social Services – Tony Turnage
3. Virginia Employment Commission – Serena Bermudez
4. Alternate for Chair Johnson – Courtney Tierney

Other Attendees:

1. Prince William County Department of Social Services – Dana Carey
2. Prince William County Department of Social Services – Duanchy Cayetano
3. Prince William County Department of Social Services – Jeanine Gravette
4. Prince William County Department of Social Services – Alicia La Patra
5. Saved Hands Foundation – Pamela Wright

Meeting called to order: Tony Turnage at 1:06 p.m.

Welcome and Introductions

- Tony Turnage introduced Dana Carey as the new CoC Lead to the committee.

Approval of November 10, 2022, CoC Meeting Minutes.

- **Approval of CoC Minutes** – November 10, 2022, unanimously approved
1) Serena Bermudez 2) Nicole Kirven

Approval of Committee Summaries (summaries attached)

- Program Analysis and Ranking (PAR)
 - Tony Turnage reviewed the PAR summary with the committee.
- Service Continuum Committee
 - Jeanine Gravette reviewed the Service Continuum summaries with the committee.

A Motion to accept the committee summaries was made and unanimously approved.

1) Nicole Kirven 2) Serena Bermudez

CoC Policies Changes

- Tony Turnage reviewed the recommended changes to the By-Laws. The recommended changes are as follows:
 - Establish an At-Large seat for a person with lived experience for the Governance Committee.
 - Add two (2) persons with lived experience to the PAR Committee.
 - Establish an annual meeting to obtain feedback from clients currently utilizing CoC services.
 - Ensure updates are incorporated into the CoC Bylaws.
 - To review and update the Anti-discrimination policy.
 - Add Racial Equity as an agenda item for all Governance meetings starting January 5, 2022.

A Motion was made to approve the recommendations. Motion was unanimously approved. 1) Nicole Kirven 2) Serena Bermudez

Housing Board Representative

- Tony Turnage announced Ms. Madlin Edmonds of New Creatures-In-Christ Ministries has accepted to represent the CoC on the Housing Board Committee.
- The Governance committee approved and accepted Ms. Madlin Edmonds as the new Housing Board Representative by consensus.

DSS Lead Agency Update

- Dana Carey presented the DSS Lead Agency Update and the FY23 QTR1 PWA CoC Grant Financial Report (*see attached*).
- Alicia La Patra presented the PWC PRC – FY23 QTR1 Summary Report (*see attached*).

Develop and Approve CoC Agenda

- The Committee developed and approved the CoC Agenda.

Adjourn

- Meeting adjourned at 2:02 p.m.

Next Meeting: Thursday, January 5, 2023, at 1:00 p.m.