

# March 9, 2023 CoC Packet

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Prince William Area Continuum of Care

# Agenda

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Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanine Gravette alternate)

Prince William Area Continuum of Care (CoC)

Date: March 9, 2023
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
Welcome and Introductions
Approve February 9, 2023, CoC Meeting Minutes
Old Business
New Business
Committee Reports:
Program Analysis and Ranking (PAR)
Service Continuum
Governance
Voting of The CoC Funding Policies and Procedures
HOME ARPA Presentation – OHCD
DSS Lead Agency Update
Agency Spotlight:
The Human Services Alliance of Greater Prince William (Ms. Peggy Kimmey, Interim Executive Director)
Adjourn
Announcements

ACTION ITEM

ACTION ITEM

ACTION ITEM

Joanie Duckett
Dana Carey

Next Meeting: Thursday, April 13, 2023, at 1:00 p.m.
In-Person Meeting – Realtor Association of Prince William
4545 Daisy Reid Avenue, Ste. 150 | Woodbridge, VA 22192

# Meeting Minutes

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Prince William Area Continuum of Care



Elijah Johnson, Chair (Courtney Tierney alternate)  
Nicole Kirven (Randi Knights alternate)  
Dana Carey (Tony Turnage alternate)  
Serena Bermudez (Pamela Wright alternate)  
Angel Harrison (Jeanette Gravette alternate)

## Prince William Area Continuum of Care (CoC)

**Date:** February 9, 2023  
**Time:** 1:30 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Courtney Tierney, PWC DSS Director

### Meeting Minutes

#### **Voting Member Attendees - Quorum Yes No**

1. Action in Community Through Services – Johnte Davis
2. CFH Inc. – Brenda Via
3. Feeding Friends-Gainesville United Methodist Church – Teresa Belcher
4. Good Shepherd Housing Foundation – Patricia Johanson
5. Manassas City of Department of Social Services – Nicole Kirven
6. Manassas Park City – Francis Rath
7. Northern Virginia Family Service – Tontee Verbal
8. Pathway Homes Inc. – Sherry Meyers
9. People Inc – Samantha Barber
10. Prince William County Community Services – Lynn Fritts
11. Prince William County – OHCD – Joan Duckett
12. Private Citizen – Karen DeVito
13. Saved Hands Foundation – Pamela Wright
14. Serving Our Neighbors – Teresa Belcher
15. Streetlight Community Outreach Ministries – Gabriele Tibbs
16. The Church – God’s Assembly – Maria Wells
17. Virginia Employment Commission – Serena Bermudez

#### **Organizations with Voting Members Not Present**

1. Cardinal Resources
2. Cooperative Council of Ministries
3. Independence Empowerment Center
4. New Creatures-in-Christ Ministries
5. Unsheltered Homeless Coalition
6. Virginia Cooperative Extension

#### **Other Attendees**

1. Catholic Charities of the Diocese of Arlington – Alexandria Luevano
2. Easterseals Homeless Veteran Reintegration Program – Lewis Arnette
3. Manassas Park City – Ivette Monney
4. Northern Virginia Family Service – Devin Heilmeier

5. Northern Virginia Family Service – Renate Canfield
6. Northern Virginia Family Service – Mychal Tamillow
7. Prince William County – Office of Executive Management – Elijah Johnson
8. Prince William County – OCJS – Berley Bresier
9. Prince William County Department of Social Services, Deputy Director – Phyllis Jennings-Holt
10. Prince William County Department of Social Services – Dana Carey
11. Prince William County Department of Social Services – Duanchy Cayetano
12. Prince William County Department of Social Services – Jeanine Gravette
13. Prince William County Department of Social Services – Tonya Golden
14. Prince William County Department of Social Services – Tony Turnage
15. Virginia Premier Health Plan – Carol Wilson
16. Virginia Premier Health Plan – Deja Mapp
17. Sentara– Erica Wickline

I. **CALL TO ORDER**

Ms. Courtney Tierney called the meeting to order at 1:31 p.m.

**Review of Minutes**

**MOTION:** Ms. Lynn Fritts made a motion to approve the CoC Minutes for December 8, 2022, meeting. Ms. Teresa Belcher seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

**COMMITTEE REPORTS**

Governance and Program Analysis and Ranking Committee reports were submitted.

**MOTION:** Mr. Francis Rath made a motion to approve the committee reports as submitted. Ms. Serena Bermudez seconded the motion. The reports were approved, and the motion was passed. There were no abstentions.

II. **NEW BUSINESS**

Voting of The Proposed CoC By-Law Changes

**MOTION:** Mr. Francis Rath made a motion to approve Proposed By-Law changes recommended by the Governance committee. Ms. Lynn Fritts seconded the motion. The Proposed By-Laws were approved, and the motion was passed. There were no abstentions.

DSS Lead Agency Update

Ms. Dana Carey presented the DSS Lead Agency Update (*attachment*).

III. **AGENCY SPOTLIGHT**

Mother of Mercy Free Medical Clinic (Ms. Alexandra Luevano, Program Director) Catholic Charities of the Diocese of Arlington (*attachment*).

IV. **ADJOURN**

There being no further business, Ms. Tierney declared the meeting adjourned at 2:10 pm.

**Next Meeting: Thursday, March 9, 2023, 1:30 p.m.  
Virtual – Meeting Info to Follow.**

# Committee Summaries

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Prince William Area Continuum of Care



## Program Analysis and Ranking Committee

**Date:** February 14, 2023  
**Time:** 3 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Tony Turnage  
**Governance Representative:** Tony Turnage, PWC DSS Assistant Director, Homeless Services Division

### Meeting Summary

#### Voting Member Attendees - Quorum Yes No

1. Catholics for Housing – George Davies
2. Private Citizen – Karen DeVito
3. Prince William County Department of Social Services – Tony Turnage
4. Prince William County- Office of Housing and Community Development – David Watkins

#### Other Attendees

1. Prince William County- Community Services – Sherry Bowman
2. Good Shepherd Housing Foundation – Patricia Johanson
3. Good Shepherd Housing Foundation – Elizabeth Funes
4. Prince William County Department of Social Services – Dana Carey
5. Prince William County Department of Social Services – Duanchy Cayetano

### Welcome and Introduction

#### Old Business

##### Corrective Action Plan Presentation

- Good Shepherd Housing Foundation (GSHF) presented the corrective action plan to the PAR committee (*see attached*).

##### New Members

##### Adding new members

- Dana Carey made the following announcements.
  - The PAR committee is currently seeking additional new members to expand the size of the committee.
- Adding new members: Persons With Lived Experience
  - The CoC is soliciting for committee members with lived experience with two spots for the PAR and one for the Governance,
  - The application process has been emailed to the CoC committee.

## **New Business**

### **Community Application Process (Update)**

- Homeless Services Division has been working with the HUD consultant on the community application for the HUD updated application and the scoring tools to coincide with HUD guidelines.

### **Renewal Project Process (Update)**

- HMIS Administrator will be taking the lead on the renewal project process and is currently working with the HUD consultant.
- The CoC Lead will continue to work on the HUD Off Seasons tasks in preparation for the next release of the HUD applications.

## **Adjourn**

- Meeting adjourned at 3:55 p.m.

**Next Meeting: Tuesday, March 14, 2023, at 3 p.m.  
Virtual**



## Service Continuum Committee

**Date:** February 2, 2023  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting  
**Facilitator:** Jeanine Gravette, PWC DSS Homeless Services Program Manager  
**Governance Representative:** Angel Harrison, ACTS RRH Case Manager

## Meeting Summary

### Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Angel Harrison
2. Feeding Friends-Gainesville United Baptist Church – Ann Rychlik
3. Good Shepherd Housing Foundation – Elizabeth Funes
4. Manassas City Department of Social Services – Nicole Kirven
5. New Creatures-in-Christ Ministries Inc. – Madlin Edmonds
6. Northern Virginia Family Service – Crystal Pitt
7. People Inc. – Samantha Barber
8. Prince William County Community Services– Lynn Fritts
9. Prince William County Department of Social Services – Jeanine Gravette
10. Saved Hands Foundation – Pamela Wright
11. Serving Our Neighbors – Ann Rychlik
12. StreetLight Community Outreach Ministries – Gabriele Tibbs
13. Virginia Employment Commission – Serena Bermudez

### Other Attendee

1. Carried To Full Term – Jennifer Madison
2. Carried To Full Term – Tiffany Brown
3. Easterseals Homeless Veterans Reintegration Program – Lewis Arnette
4. Friendship Place – Lindsay Miller
5. Manassas Church of Brethren – Tina Fisher
6. Northern Virginia Family Service – Mychal Tamillow
7. Operation Renewed Hope Foundation – April Ballard
8. Operation Renewed Hope Foundation – Marie Grinstead
9. People Inc – Dawn Clark
10. Prince William County Department of Social Services - Samantha Biller
11. Prince William County Department of Social Services – Tonya Golden
12. Prince William County Department of Social Services – Damien Quesada
13. Prince William County Department of Social Services – Priscilla Castillo-Woyak
14. Prince William County Department of Social Services – Isha Dahal
15. Prince William County Public Schools – McKinney Vento Office – Tamara Eppolit-McKinney
16. Private Citizen – Karen DeVito

17. StreetLight Community Outreach Ministries – Andrea Shaffner
18. Virginia Premier Health Plan – Carol Wilson
19. Virginia Employment Commission – Edward R. Williams
20. Virginia Employment Commission – Susan Orenowsky

## **Welcome and Introductions**

### **Old Business**

- No old business was discussed.

### **New Business**

#### Choices Life Skills Program

- Ms. Karen DeVito gave a presentation on the Choices Life Skills Program (*see attached*).
- For more information or interest, please contact Ms. Karen DeVito at (703) 203-9937 or via email at [karensd1@outlook.com](mailto:karensd1@outlook.com)

#### Carried To Full Term

- Ms. Tiffany Brown, Assistant Executive Director, and Ms. Jennifer Madison, Case Manager, of Carried To Full Term reviewed the Housing Program offered to the committee.
  - If you need more information on the housing programs, please contact Ms. Tiffany Brown Carried To Full Term at (571) 445-0373 or via email at [tiffany.brown@carriedtofullterm.org](mailto:tiffany.brown@carriedtofullterm.org)
  - You can also visit the website at <https://carriedtofullterm.org>

#### Income Tax Season

- Free Tax Preparation by Volunteer of Income Tax Assistant (VITA) Program (*see attached*).

#### Coordinated Entry Systems Policies and Procedures (CES) Review for FY24

- The committee will review the CES Policies and Procedures for FY24 on February 16, 2023.
- Ms. Lynn Fritts reviewed the CES Policies and Procedures manual, made comments throughout the packet, and will provide feedback to PWC DSS.
- Ms. Jeanine Gravette asked the committee to review the CES Policies and Procedures by February 10, 2023, and provide feedback.

### **Adjourn**

- Meeting adjourned at 10:40 a.m.

**Next Meeting: Thursday, February 16, 2023, at 9:30 a.m.  
Virtual**



## Governance Committee

### Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)  
Nicole Kirven (Randi Knights alternate)  
Dana Carey (Tony Turnage alternate)  
Serena Bermudez (Pamela Wright alternate)  
Angel Harrison (Jeanine Gravette alternate)

### Meeting Summary

**Date:** February 23, 2023  
**Time:** 1:00 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Courtney Tierney, PWC DSS Director

**Voting Member Attendees:** - Quorum Yes  No

1. Alternate for Dana Carey – Tony Turnage
2. Virginia Employment Commission – Serena Bermudez
3. Alternate for Chair Johnson – Courtney Tierney

**Other Attendees:**

1. Prince William County Department of Social Services – Duanchy Cayetano
2. Prince William County – Office of Executive Management – Elijah Johnson
3. Prince William County Department of Social Services – Jeanine Gravette
4. Saved Hands Foundation – Pamela Wright

**Meeting called to order:** Courtney Tierney at 1:07 p.m.

### Welcome and Introductions

### Review of Minutes

**MOTION:** Mr. Tony Turnage made a motion to approve the CoC Minutes for February 9, 2023, meeting. Ms. Serena Bermudez seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

### Review of Committee Summaries (summaries attached)

- Program Analysis and Ranking (PAR)
  - Tony Turnage reviewed the PAR summary with the committee.
- Service Continuum Committee
  - Jeanine Gravette reviewed the Service Continuum summaries with the committee.

### DSS Lead Agency Update

- Tony Turnage presented the DSS Lead Agency Update (*see attached*).

### **Racial Equity**

- Tony Turnage provided an update on Racial Equity with the committee. The following was addressed:
  - The Racial Equity Action Council (REAC) of the Washington Area Council of Governments has completed the system mapping process. It is unclear if the contractor will provide clear next steps for the PWA CoC.
  - To begin to address equity, Maria Burgos, PWC Office of Equity and Inclusion, will be the guest speaker on April 13, 2023, in-person CoC meeting to present on Equity.

### **CoC Funding Policies and Procedures Draft**

- The CoC Funding Policies and Procedures Draft: The basics were covered and will be emailed to the Governance committee to be voted on to be presented in the CoC meeting scheduled for March 9, 2023.

### **Develop and Approve CoC Agenda**

- The Committee developed and approved the CoC Agenda.

### **Adjourn**

- Meeting adjourned at 1:39 p.m.

**Next Meeting: Thursday, March 23, 2023, at 1:00 p.m.**