

May 11, 2023, CoC Packet

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Prince William Area Continuum of Care

# Agenda

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Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)  
Nicole Kirven (Randi Knights alternate)  
Dana Carey (Tony Turnage alternate)  
Serena Bermudez (Pamela Wright alternate)  
Angel Harrison (Jeanine Gravette alternate)

Prince William Area Continuum of Care  
(CoC)

**Date:** May 11, 2023  
**Time:** 1:30 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Elijah Johnson, PWC Deputy County Executive

**AGENDA**

- Welcome and Introductions Elijah Johnson
- Open the meeting and brief business Elijah Johnson
- Approve April 13, 2023, CoC Meeting Minutes **ACTION ITEM**
- Committee Reports: **ACTION ITEM**
  - Program Analysis and Ranking (PAR)
  - Service Continuum
  - Governance
  
- DSS Lead Agency Update Dana Carey
- CoC FY24 Registration/CoC FY24 Calendar Dana Carey
- Agency Spotlight: Ms. Judy Jacob, Registered Peer Recovery Specialist
- Catalyst Recovery and Wellness
- Adjourn
- Announcements

**Next Meeting: Thursday, June 8, 2023, at 1:30 p.m.**  
**Virtual – WebEx Meeting info to follow.**

# Meeting Minutes

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Prince William Area Continuum of Care



Elijah Johnson, Chair (Courtney Tierney alternate)  
Nicole Kirven (Randi Knights alternate)  
Dana Carey (Tony Turnage alternate)  
Serena Bermudez (Pamela Wright alternate)  
Angel Harrison (Jeanette Gravette alternate)

## Prince William Area Continuum of Care (CoC)

**Date:** April 13, 2023  
**Time:** 1:00 p.m.  
**Location:** 4545 Daisy Reid Avenue, Suite 150, Woodbridge, VA 22192  
**Facilitator:** Elijah Johnson, PWC Deputy County Executive

## Meeting Minutes

### Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Johnte Davis
2. CFH, Inc. – George Davies
3. Compassionate Hands Residential – Amelia Wilmore-Nozil
4. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
5. Manassas City of Department of Social Services – Nicole Kirven
6. Manassas Park City – Francis Rath
7. Manassas Park Department of Social Services – Randi Knights
8. New Creatures-in-Christ Ministries – Madlin Edmonds
9. Northern Virginia Family Service – Tontee Verbal
10. People Inc – Samantha Barber
11. Prince William County Community Services – Lynn Fritts
12. Prince William County Department of Social Services – Tony Turnage
13. Prince William County Office of Housing and Community Development– Joan Duckett
14. Saved Hands Foundation – Pamela Wright
15. Serving Our Neighbors – Teresa Belcher
16. Streetlight Community Outreach Ministries – Rose Powers
17. The Church – God’s Assembly – Maria Wells
18. The Human Services Alliance of Greater Prince William – Peggy Kimmey
19. Virginia Employment Commission – Serena Bermudez

### Organizations with Voting Members Not Present

1. HomeBuddies Inc.
2. Cardinal Resources
3. Cooperative Council of Ministries
4. Independence Empowerment Center
5. Good Shepherd Housing Foundation
6. Pathway Homes, Inc.
7. Private Citizen- Karen DeVito
8. Virginia Cooperative Extension
9. Unsheltered Homeless Coalition

## **Other Attendees**

1. Action in Community Through Services – Octavia King
2. CFH, Inc. –Brenda Via
3. Friendship Place – Lauren Havoc
4. INOVA Juniper Program – Jose Rodriguez
5. Manassas Park Department of Community Services – Ivette Mooney
6. New Creatures-in-Christ Ministries – Jessica Mudd
7. Northern Virginia Family Service – Amratea Sahasrabuhde
8. Northern Virginia Family Service – Devin Heilmeyer
9. Northern Virginia Family Service – Scott Carter
10. Northern Virginia Family Service – DaVaughn Dickerson
11. Northern Virginia Family Service – Jonita Hocker
12. Northern Virginia Family Service – Sheena Miller
13. Northern Virginia Family Service – Alexander Potts
14. Northern Virginia Family Service – Mychal Tamillow
15. Northern Virginia Family Service – Aniya Woodley
16. Prince William County – Office of Executive Management – Maria Burgos
17. Prince William County Department of Social Services – Duanchy Cayetano
18. Prince William County Department of Social Services – Alicia La Patra
19. Prince William County Department of Social Services – Tonya Golden
20. Prince William County Department of Social Services – Priscilla Castillo-Woyak
21. Prince William County Department of Social Services – Tony Turnage
22. Prince William County Department of Social Services – Latasha Younger
23. Prince William Health District – Emely Melendez
24. Virginia Employment Commission – Edward Williams
25. UVA Community Health –Rozlyn Giddens

## I. **CALL TO ORDER**

Elijah Johnson called the meeting to order at 1:15 p.m.

### **Review of Minutes**

**MOTION:** Serena Bermudez motioned to approve the CoC Minutes for the March 9, 2023, meeting. Nicole Kirven seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

### **COMMITTEE REPORTS**

Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee reports were submitted.

**MOTION:** Serena Bermudez made a motion to approve the committee reports as submitted. Maria Wells seconded the motion. The reports were approved, and the motion was passed. There were no abstentions.

## II. **AGENCY SPOTLIGHT**

Equity and Inclusion presentation by Maria Burgos, Prince William County Equity and Inclusion Director (*attachment*).

III. **ADJOURN**

There being no further business, Elijah Johnson declared the meeting adjourned at 2:35 pm.

**Next Meeting: Thursday, May 11, 2023, 1:30 p.m.  
Virtual – WebEx Meeting Info to follow.**

# Committee Summaries

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Prince William Area Continuum of Care



## Program Analysis and Ranking Committee

**Date:** April 11, 2023  
**Time:** 3 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Dana Carey  
**Governance Representative:** Dana Carey, PWC DSS Continuum of Care Lead

### Meeting Summary

#### Voting Member Attendees - Quorum Yes No

1. CFH, Inc. – George Davies
2. Compassionate Hands Residential - Amelia Wilmore-Nozil
3. Private Citizen – Karen DeVito
4. Prince William County Department of Social Services – Tony Turnage
5. Prince William County Finance Procurement Services – Yolanda Bell
6. Prince William County Office of Housing and Community Development – David Watkins

#### Other Attendees

1. Prince William County Department of Social Services – Dana Carey
2. Prince William County Department of Social Services – Duanchy Cayetano
3. Prince William County Department of Social Services – Alicia LaPatra

#### **Welcome and Introduction**

- The committee welcomes Amelia Wilmore-Nozil of Compassionate Hands Residential and Yolanda Bell of Prince William County, Finance Procurement Services.

#### **Old Business**

##### New Members

- Tony Turnage suggested to the PAR committee to conduct outreach for new recruitment for the PAR committee at the next CoC In-person Meeting scheduled for April 13, 2023.
- The PAR committee will continue to recruit additional new members to expand the size of the committee.
- New Members will remain on the agenda to provide updates on new recruitment to the PAR committee.

## **New Business**

### **New Project Prioritization for the 2023 HUD Application**

- HUD has released the FY22 funding awards. Prince William Area CoC was awarded all funding (\$1.5 million) that was applied.
- The Homeless Service Division is currently working with the HUD consultant on developing a new community application for new HUD projects.
- Dana Carey reviewed the new project prioritizations for the 2023 HUD Application. The new project prioritization recommendations will be emailed to the committee to vote.

### **New Application Review**

- Dana Carey reviewed the draft new project application with the committee. The Homeless Services Division is anticipating the FY23 CoC Program Competition Notice of Funding Opportunity to be released soon.

### **Renewal Project Evaluation**

- Alicia LaPatra reviewed the renewal project evaluation criteria with the committee (*attachment*).

## **Adjourn**

- Meeting adjourned at 3.37 p.m.

**Next Meeting: Tuesday, May 9, 2023, at 3 p.m.  
Virtual – WebEx Meeting info to follow.**



## Service Continuum Committee

**Date:** April 6, 2023  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting  
**Facilitator:** Jeanine Gravette, PWC DSS Homeless Services Program Manager  
**Governance Representative:** Angel Harrison, ACTS RRH Case Manager

## Meeting Summary

### Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Johnte Davis
2. Feeding Friends-Gainesville United Baptist Church – Ann Rychlik
3. Good Shepherd Housing Foundation – Elizabeth Funes
4. New Creatures-in-Christ Ministries Inc. – Madlin Edmonds
5. Northern Virginia Family Service – Tontee Verbal
6. People Inc. – Dawn Clark
7. Prince William County Community Services– Lynn Fritts
8. Prince William County Department of Social Services – Jeanine Gravette
9. Serving Our Neighbors – Teresa Belcher
10. StreetLight Community Outreach Ministries – Gabriele Tibbs
11. The Church-God’s Assembly – Maria Welles
12. The Human Services Alliance of Greater Prince William – Peggy Kimmey

### Other Attendees

1. Action in Community Through Service – Angel Harrison
2. St. Margaret of Cortona – Veronica Roth
3. Compassionate Hands Residential – Amelia Wilmore
4. Easterseals Homeless Veterans Reintegration Program – Lewis Arnette
5. Friendship Place – Lauren Hovac
6. Helping Neighbors-in-Need Outreach Center – Madlin Edmonds
7. Northern Virginia Family Service – Mychal Tamillow
8. Northern Virginia Family Service – Devin Heilmeier
9. People Inc – Dawn Clark
10. Prince William County Department of Social Services – Samantha Biller
11. Prince William County Department of Social Services – Priscilla Castillo-Woyak
12. Prince William County Department of Social Services – Dana Carey
13. Prince William County Department of Social Services – Tonya Golden
14. Prince William County Department of Social Services – Alicia La Patra
15. Prince William County Department of Social Services – Damien Quesada
16. Prince William County Department of Social Services – Isha Dahal
17. StreetLight Community Outreach Ministries – Andrea Shaffner

## Welcome and Introductions

### Old Business

- CES Policies and Procedures Review for FY24: Residency Policy

The committee held a discussion on how to serve homeless clients from outside the jurisdiction.

**MOTION:** Lynn Fritts made a motion to view non-residency on a case-by-case basis and refer the most vulnerable to shelter who do not want to return to their jurisdiction. Gabriele Tibbs seconded the motion. The motion was approved. with two abstentions Madlin Edmonds and Maria Wells.

- The committee held a discussion on counting hypothermia days toward residency.

**MOTION:** Ann Rychlik (Feeding Friends) made a motion that residency can be established with 30 hypothermia stays (can be non-consecutive) in a 90-day period if there is not any other residency documentation to establish residency. Madlin Edmonds seconded the motion. The motion was approved. Shelter Suspension and Bans

- The committee held an open discussion on client's behavior that constitutes termination from the shelter or temporary bans.
  - Process of violation of drug use or possession on property.
  - Identify which client's behavior constitutes termination from the shelter or temporary bans.
  - Standardize procedures for substance use.
  - The committee agreed to allow the subcommittee to discuss concerns mentioned during the meeting and discuss the outcome during the service continuum meeting in May.

### Covid Prioritization

- The committee reviewed the Covid Prioritization and has decided to remove the Covid Prioritization from CES policies and procedures unless needed in the future.

**MOTION:** Lynn Fritts made a motion to remove the Covid Prioritization from the CES Policies and Procedures. Tontee Verbal seconded the motion. The motion was approved.

### New Business

#### Transitional & Maternity Housing

- Veronica Roth, Program Director, of St. Margaret of Cortona gave a presentation on Transitional & Maternity Housing Programs (*attachment*).
- For more information, please contact Ms. Veronica Roth at 703-910-4845. Ext. 0 or via email Veronica.Roth@ccda.net or you can visit the website: <https://www.ccda.net/>

### Adjourn

- Meeting adjourned at 11.19 a.m.

**Next Meeting: Thursday, April 20, 2023, at 9:00 a.m.  
SOAR Orientation Training**



## Governance Committee

### Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)  
Nicole Kirven (Randi Knights alternate)  
Dana Carey (Tony Turnage alternate)  
Serena Bermudez (Pamela Wright alternate)  
Angel Harrison (Jeanine Gravette alternate)  
Darlene Ingram (Yolanda Bell alternate)

### Meeting Summary

**Date:** April 27, 2023  
**Time:** 1:00 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Elijah Johnson, PWC Deputy County Executive

### Voting Member Attendees: - Quorum Yes No

1. Action in Community Through Service – Angel Harrison
2. City of Manassas Department of Social Services - Nicole Kirven
3. Prince William County Department of Social Services – Dana Carey
4. Virginia Employment Commission – Serena Bermudez
5. Private Citizen– Darlene Ingram

### Other Attendees:

1. Prince William County Department of Social Services – Duanchy Cayetano
2. Prince William County Department of Social Services – Jeanine Gravette
3. Prince William County Department of Social Services – Alicia La Patra
4. Prince William County Department of Social Services – Courtney Tierney
5. Prince William County Department of Social Services- Tony Turnage
6. Prince William County Finance Procurement Services – Yolanda Bell

**Meeting called to order:** Elijah Johnson at 1:01 p.m.

### Welcome and Introductions

- The committee welcomes Darlene Ingram as a new committee member.

### Review of Minutes

**MOTION:** Nicole Kirven made a motion to approve the CoC Minutes for April 13, 2023, and Serena Bermudez seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

### Review of Committee Summaries (summaries attached)

- Program Analysis and Ranking (PAR)
  - Dana Carey reviewed the PAR summary with the committee.
- Service Continuum Committee
  - Jeanine Gravette reviewed the Service Continuum summaries with the committee.

**MOTION:** Serena Bermudez made a motion to approve the committee reports as amended. Angel Harrison seconded the motion. The committee reports were approved, and the motion was passed. There were no abstentions.

#### PAR Committee HUD Grant Recommendations

- Dana Carey reviewed the proposed HUD Grant recommendations with the committee. The following recommendations were addressed:
  - Increase Permanent Support of Housing.
  - Improve HMIS Infrastructure.
  - Improve the Coordinated Entry System infrastructure.

**MOTION:** Angel Harrison made a motion to approve the HUD Grant recommendations made by the PAR committee. Serena Bermudez seconded the motion. The HUD Grant recommendation was approved, and the motion was passed. There were no abstentions.

#### PAR Committee Renewal Criteria

- Alicia La Patra reviewed the proposed Renewal Criteria with the committee (*attachment*).

**MOTION:** Angel Harrison made a motion to approve the Renewal Criteria recommended by the PAR committee. Nicole Kirven seconded the motion. The proposed Renewal Criteria was approved, and the motion was passed. There were no abstentions.

#### Discuss and Approve PIT Numbers

Alicia La Patra reviewed the 2023 PIT Numbers with the committee (*attachment*). **MOTION:** The PIT numbers were approved by consensus.

#### DSS Lead Agency Update

- Dana Carey presented the DSS Lead Agency Update (*attachment*).

#### Racial Equity

- The committee decided to table this agenda at the next Governance meeting scheduled for May 25, 2023.

#### CoC FY24 Registration/FY24 CoC Calendar

- The CoC FY24 Registration will be coming out soon.
- The CoC FY24 Calendar is attached for your review for the upcoming CoC meetings (*attachment*).

#### Develop and Approve CoC Agenda

- The committee developed and approved the CoC Agenda.

#### Adjourn

- Meeting adjourned at 2:00 p.m.

**Next Meeting: Thursday, May 25, 2023, at 1:00 p.m.**