

# February 8, 2024, CoC Packet

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Prince William Area Continuum of Care

# Agenda

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Prince William Area Continuum of Care



Governance Committee

- Elijah Johnson, Chair (Courtney Tierney alternate)
- Randi Knights (Nicole Kirven alternate)
- Dana Carey (Tonya Golden alternate)
- Pamela Wright (Serena Bermudez alternate)
- Angel Harrison (Jeanine Gravette alternate)
- Darlene Ingram (Vacant)

Prince William Area Continuum of Care (CoC)

**Date:** February 8, 2024  
**Time:** 1:30 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance Duanchy Cayetano
- Welcome and Introduction Elijah Johnson
- Approve December 14, 2023, CoC Meeting Minutes **ACTION ITEM**
- Committee Reports: **ACTION ITEM**
  - Program Analysis and Ranking (PAR) x2
  - Service Continuum
  - Governance
  
- Agency Spotlight: Edu-Futuro, Jorge Figueredo, Executive Director Diana T. Myers (DMA)
- HUD NOFO Debrief Presentation **ACTION ITEM**
- PAR VHSP Funding Recommendation **ACTION ITEM**
- Service Continuum Provider Report Card Benchmarks Madlin Edmonds
- Housing Board Update Dana Carey
- DSS Lead Agency Update
- Adjourn
- Announcements

**Next Meeting: Thursday, March 14, 2024, at 1:30 p.m.**  
**Virtual – WebEx Meeting info to follow.**

# Meeting Minutes

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Prince William Area Continuum of Care



## Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)  
Randi Knights (Nicole Kirven alternate)  
Dana Carey (Tony Turnage alternate)  
Pamela Wright (Serena Bermudez alternate)  
Angel Harrison (Jeanette Gravette alternate)  
Darlene Ingram (Vacant)

## Prince William Area Continuum of Care (CoC)

**Date:** December 14, 2023  
**Time:** 1:30 p.m.  
**Location:** Virtual  
**Facilitator:** Elijah Johnson, PWC Deputy County Executive

## Meeting Minutes

### Voting Member Attendees - Quorum Yes No

1. Citizen Representative – Karen DeVito
2. Citizen Representative – Debbie Owens
3. City of Manassas Park – Francis Rath
4. Cooperative Council of Ministries – Tom Smith
5. Good Shepherd Housing Foundation – Patricia Johanson
6. Manassas Park Department of Social Services – Randi Knights
7. New Creatures-in-Christ Ministries – Madlin Edmonds
8. Northern Virginia Family Service – Renate Canfield
9. Pathway Homes Inc. – Michelle Halcombe
10. Prince William County Community Services – Lynn Fritts
11. Prince William County Department of Social Services – Dana Carey
12. Prince William County Office of Housing and Community Development – Joan Duckett
13. Saved Hands Foundation – Pamela Wright
14. Serving Our Neighbors – Teresa Belcher
15. StreetLight Community Outreach Ministries – Gabriele Tibbs
16. Virginia Employment Commission – Serena Bermudez

### Organizations with Voting Members Not Present

1. Action in Community Through Service
2. CFH Inc.
3. Citizen Representative – Darlene Ingram
4. Compassionate Hands Residential
5. Manassas City Department of Social Services
6. Nova Bulls Organization
7. People Inc.
8. Prince William County Public Schools McKinney Vento Office
9. The Church - God's Assembly
10. The Human Services Alliance of Greater Prince William

## **Other Attendees**

1. Catalyst Wellness and Recovery – Judy Jacob
2. Friendship Place – Zach Savarese
3. HireGround – Jinnæe Monroe
4. Operation Renewed Hope Foundation – April Ballard
5. Prince William County Department of Social Services – Samantha Biller
6. Prince William County Department of Social Services – Duanchy Cayetano
7. Prince William County Department of Social Services – Candice Stancil
8. Prince William County Department of Social Services – Tonya Golden
9. Prince William County Department of Social Services – Alicia La Patra
10. Prince William County Department of Social Services – Courtney Tierney
11. Prince William County Department of Social Services – Tony Turnage
12. Prince William County Office of Equity and Inclusion– Pamela Jones

### **I. CALL TO ORDER**

Elijah Johnson called the meeting to order at 1:31 p.m.

#### **Introduction**

The committee welcomed Candice Stancil, Human Services Manager, as the new CES supervisor.

#### **Review of Minutes**

**MOTION:** Francis Rath made a motion to approve the CoC Minutes for November 9, 2023. Lynn Fritts seconded the motion. The minutes were approved, and the motion was passed.

#### **COMMITTEE REPORTS**

Governance Committee reports were submitted.

**MOTION:** Pamela Wright made a motion to approve the committee report as submitted. Lynn Fritts seconded the motion. The committee report was approved, and the motion was passed.

### **II. Panhandling Outreach Program**

PWC Executive Management are developing panhandling outreach strategies to encourage giving to local CoC members to support those who are experiencing homelessness.

### **III. Housing Board Update**

Prince William County received an additional 25 vouchers for veterans. 53 Emergency Housing Vouchers have been issued and 236 voucher recipients are searching for housing.

Emergency Housing Assistance Program II (EHAP II), which offers rent, mortgage, HOA, and utility assistance, has spent approximately \$1,285,325.00. The PWC Office of Housing & Community Development has one million dollars additional to spend. 194 applications are in process, 59 new applications have been received, 14 applications are under review, 87 applications have been funded, and 2 are waiting for documentation.

Manassas City and Manassas Park EHAP II funds have been expended.

A new rental program is on the horizon targeting landlords who are willing to sign a 5-year deed of trust to rent to low-income families.

IV. **DSS Lead Agency Update**

Dana Carey presented the DSS Lead Agency Update (*attachment*).

Samantha Biller presented the PWA FY23 QTR4 Financial Report (*attachment*).

Alicia La Patra presented the PWC PRC – FY24 QTR1 Summary Report (*attachment*).

V. **ADJOURN**

There being no further business, Elijah Johnson declared the meeting adjourned at 1:55 p.m.

**Next Meeting: Thursday, February 8, 2024, 1:30 p.m.  
Virtual – WebEx Meeting Info to follow.**

# Committee Summaries

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Prince William Area Continuum of Care



## Program Analysis and Ranking Committee

**Date:** November 28, 2023  
**Time:** 3 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Dana Carey  
**Governance Representative:** Dana Carey, PWC DSS Continuum of Care Lead

### Meeting Summary

#### Voting Member Attendees - Quorum Yes No

1. CFH, Inc. – George Davies
2. Citizen Representative–Karen DeVito
3. Citizen Representative–Debbie Owens
4. Prince William County Department of Social Services – Dana Carey
5. Prince William County Office of Housing and Community Development– Amira Gonzalez

#### Other Attendees

1. Prince William County Department of Social Services – Samantha Biller
2. Prince William County Department of Social Services – Duanchy Cayetano

#### **Welcome and Introduction**

- The Committee welcomes Debbie Owens, Citizen Representative.

#### **Old Business**

##### New Members

- The PAR committee will continue to recruit new members to expand the committee's size.

#### **New Business**

##### VHSP Funding Analysis

- Dana Carey reviewed and held an open discussion regarding VHSP Funding Analysis with the committee.

#### **Adjourn**

- Meeting adjourned at 3:42 p.m.

**Next Meeting: Tuesday, December 12, 2023, at 3 p.m.  
Virtual – WebEx Meeting info to follow.**



## Program Analysis and Ranking Committee

**Date:** December 19, 2023  
**Time:** 3 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Dana Carey  
**Governance Representative:** Dana Carey, PWC DSS Continuum of Care Lead

### Meeting Summary

#### Voting Member Attendees - Quorum Yes No

1. CFH, Inc. – George Davies
2. Citizen Representative–Karen DeVito
3. Prince William County Department of Social Services – Dana Carey
4. Prince William County Office of Housing and Community Development– David Watkins

#### Other Attendees

1. City of Manassas Park – Ivette Monney
2. Prince William County Department of Social Services – Samantha Biller
3. Prince William County Department of Social Services – Duanchy Cayetano
4. Prince William County Department of Social Services – Tony Turnage

#### **Welcome and Introduction**

- The committee welcomes Ivette Monney, the Housing Services Coordinator for Manassas Park.

#### **Old Business**

##### New Members

- The PAR committee will continue to recruit new members to expand the committee's size.

#### **New Business**

##### VHSP Funding Analysis

- Dana Carey reviewed and held an open discussion regarding VHSP Funding Analysis with the committee.
- The committee voted to move forward with the proposed VHSP Funding recommendation.  
**MOTION:** Karen DeVito made a motion to move forward with the VHSP Funding recommendation. David Watkins seconded the motion. The proposed VHSP Funding recommendation was approved, and the motion was passed.
- Karen Devito will present the proposed VHSP Funding recommendation at the next Governance meeting scheduled for January 4, 2024.

**Adjourn**

- Meeting adjourned at 3:42 p.m.

**Next Meeting: Tuesday, February 13, 2024, at 3 p.m.  
Virtual – WebEx Meeting info to follow.**



## Service Continuum Committee

**Date:** December 7, 2023  
**Time:** 9:30 a.m.  
**Location:** Virtual Meeting  
**Facilitator:** Jeanine Gravette, PWC DSS Homeless Services Program Manager  
**Governance Representative:** Angel Harrison, ACTS RRH Case Manager

## Meeting Summary

### Voting Member Attendees - Quorum Yes No

1. ACTS - Johnte Davis
2. Feeding Friends-Gainesville United Methodist Church- Ann Rychlik
3. Good Shepherd Housing Foundation – Elizabeth Funes
4. New Creatures-in-Christ Ministries – Madlin Edmonds
5. Northern Virginia Family Service – Tontee Verbal
6. Nova Bulls Organization – Alora Henry
7. People Inc. – Samantha Barber
8. Prince William County Community Services– Lynn Fritts
9. Prince William County Office of Executive Management – Pamela Jones
10. Serving Our Neighbors – Teresa Belcher
11. StreetLight Community Outreach Ministries – Gabriele Tibbs
12. Virginia Employment Commission – Serena Bermudez
13. The Human Services Alliance of Greater Prince William – Peggy Kimmel

### Other Attendees

1. ACTS – Angel Harrison
2. DMA - Diana T. Myers Consultant – Leigh Howard
3. Northern Virginia Family Service – Renate Canfield
4. Northern Virginia Family Service – Devin Heilmeyer
5. Northern Virginia Family Service – Mychal Tamillow
6. Nova Bulls Organization – DeMarcus Henry
7. Optima/Sentara Health Plan – Tracy Hollis
8. People Inc. – Dawn Clark
9. Prince William County Department of Social Services – Samantha Biller
10. Prince William County Department of Social Services – Dana Carey
11. Prince William County Department of Social Services – Duanchy Cayetano
12. Prince William County Department of Social Services – Jeanine Gravette
13. Prince William County Department of Social Services – Tonya Golden
14. Prince William County Department of Social Services – Alicia La Patra
15. Prince William County Department of Social Services – Luke Taylor
16. Prince William County Department of Social Services – Damien Quesada
17. StreetLight Community Outreach Ministries – Andrea Shaffner
18. Volunteers of America Chesapeake & Carolinas – Kelsey Golias

## **Welcome and Introductions**

### **Old Business**

- There was no old business.

### **New Business**

- Leigh Howard, President of Diana T. Myers & Associates, Inc. (DMA) gave a presentation on the Emergency Transfer Plan (*attachment*).
- Dana Carey discussed and proposed additional Ad hoc committee meetings with the committee to obtain feedback and recommendations. The following additional Ad hoc committee meetings were discussed:
  - Equity Committee
  - Street Outreach Committee
  - Hypothermia Committee
- Alicia La Patra presented the PWC PRC – FY24 QTR1 Provider Report Card Benchmarks. (*attachment*).  
**MOTION:** Madlin Edmonds made a motion to approve the proposed Provider Report Card Benchmark changes. Samantha Barber seconded the motion. The motion was approved with no abstentions.
- Luke Taylor reviewed the check-in on the Padmission housing tool with the committee. The Padmission mid-fiscal year survey will be sent to the CoC committee to obtain feedback on the Padmission housing tool.

### **Adjourn**

- Meeting adjourned at 10:49 a.m.

**Next Meeting: Thursday, January 4, 2024, at 9:00 a.m.**



Governance Committee

Governance Committee

- Elijah Johnson, Chair (Courtney Tierney alternate)
- Randi Knights (Nicole Kirven alternate)
- Dana Carey (Tony Turnage alternate)
- Pamela Wright (Serena Bermudez alternate)
- Angel Harrison (Jeanine Gravette alternate)
- Darlene Ingram (Vacant alternate)

Meeting Summary

**Date:** January 4, 2024,  
**Time:** 12:00 p.m.  
**Location:** Virtual Meeting  
**Facilitator:** Elijah Johnson, PWC Deputy County Executive

Voting Member Attendees: - Quorum Yes  No

1. City of Manassas Park Department of Social Services – Randi Knights
2. Citizen Representative – Darlene Ingram
3. Prince William County Department of Social Services – Dana Carey
4. Saved Hands Foundation – Pamela Wright

Other Attendees:

1. ACTS – Johnte Davis
2. ACTS – Octavia King
3. PAR Representative – Karen DeVito
4. Prince William County Department of Social Services – Samantha Biller
5. Prince William County Department of Social Services – Jeanine Gravette
6. Prince William County Department of Social Services – Courtney Tierney
7. Prince William County Department of Social Services – Tony Turnage
8. Virginia Employment Commission – Serena Bermudez

**Meeting called to order:** Elijah Johnson at 12:00 p.m.

**Welcome and Introductions**

**Review of Minutes**

**MOTION:** Dana Carey made a motion to approve the CoC Minutes for December 14, 2023. Pamela Wright seconded the motion. The minutes were approved, and the motion was passed with Darlene Ingram abstaining.

**Review of Committee Summaries**

- Program Analysis and Ranking (PAR) x2
- Service Continuum Committee

**MOTION:** Randi Knights made a motion to approve the committee reports as presented, and Darlene Ingram seconded the motion. The committee reports were approved, and the motion was passed. There were no abstentions.

### **PAR VHSP Funding Recommendation**

- Karen DeVito reviewed the PAR VHSP funding recommendation with the committee.

**MOTION:** Randi Knights made a motion to move forward with the VHSP funding recommendation and Pamela Wright seconded the motion. The VHSP funding recommendation was approved, and the motion was passed with DSS and ACTS abstaining.

### **Service Continuum Provider Report Card Benchmarks**

**MOTION:** Randi Knights made a motion to move forward with the Provider Report Card Benchmarks and Dana Carey seconded the motion. The Provider Report Card Benchmarks were approved, and the motion was passed. There were no abstentions.

### **DSS Lead HSD Updates**

- Dana Carey presented the DSS Lead Agency Update (*attachment*).

### **Racial Equity**

- An update will be presented in February.

### **Develop and Approve CoC Agenda**

- The Committee developed and approved the CoC Agenda.

### **Adjourn**

- Meeting adjourned at 12:57 p.m.

**Next Meeting: Thursday, February 22, 2024, at 1:00 p.m.**