

March 14, 2024, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Tonya Golden alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanine Gravette alternate)
Darlene Ingram (Vacant)

Prince William Area Continuum of Care (CoC)

Date: March 14, 2024
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
Welcome and Introduction
Approve February 8, 2024, CoC Meeting Minutes
Committee Reports:
- Program Analysis and Ranking
- Service Continuum x2
- Governance
Recommendation to obtain authority from CoC for Governance to Approve VHSP Application
Review Strategic Planning Survey
Housing Board Update
DSS Lead Agency Update
Adjourn
Announcements

Next Meeting: April 11, 2024, In-Person Meeting
10:00 a.m. – 2:00 p.m.
A.J. Ferlazzo Building
15941 Donald Curtis Dr. Woodbridge VA, 22191

Meeting Minutes

Prince William Area Continuum of Care



Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Tonya Golden alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanette Gravette alternate)
Darlene Ingram (Vacant)

Prince William Area Continuum of Care (CoC)

Date: February 8, 2024
Time: 1:30 p.m.
Location: Virtual
Facilitator: Elijah Johnson, PWC Deputy County Executive

Meeting Minutes

Voting Member Attendees - Quorum Yes No

1. ACTS – Octavia King
2. Citizen Representative – Karen DeVito
3. Citizen Representative – Debbie Owens
4. Citizen Representative – Darlene Ingram
5. City of Manassas Park – Francis Rath
6. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
7. Good Shepherd Housing Foundation – Patricia Johanson
8. Manassas Park Department of Social Services – Randi Knights
9. New Creatures-in-Christ Ministries – Madlin Edmonds
10. Northern Virginia Family Service – Tontee Verbal
11. Nova Bulls Organization – Chance Henry
12. Pathway Homes Inc. – Michelle Halcombe
13. People Inc. – Dawn Clark
14. Prince William County Community Services – Lynn Fritts
15. Prince William County Department of Social Services – Dana Carey
16. Prince William County Office of Equity and Inclusion– Maria Burgos
17. Prince William County Office of Housing and Community Development – Angela Bassette
18. Serving Our Neighbors – Teresa Belcher
19. StreetLight Community Outreach Ministries – Gabriele Tibbs
20. The Church-God’s Assembly – Maria Wells
21. Virginia Employment Commission – Dr. Serena Bermudez

Organizations with Voting Members Not Present

1. Cooperative Council of Ministries
2. CFH Inc.
3. Manassas City Department of Social Services
4. Saved Hands Foundation
5. The Human Services Alliance of Greater Prince William

Other Attendees

1. ACTS – Johnte Davis
2. Diana T. Myers (DMA) Consultant – Christy Rubenstein

3. Edu-Futuro – Jorge Figueredo
4. First Homes Alliance – Blanca Pabon
5. Friendship Place – Zach Savarese
6. Operation Renewed Hope Foundation – April Ballard
7. Northern Virginia Family Service – Devin Heilmeier
8. Northern Virginia Family Service – Andrea Eck
9. Northern Virginia Family Service – Renate Canfield
10. Prince William County- Adult Protective Services – Laly Goodmote
11. Prince William County- Board of County Supervisor – Andrea Bailey
12. Prince William County- Board of County Supervisor – Jacob Giovia
13. Prince William County- Board of County Supervisor – Karen Mills
14. Prince William County Department of Social Services, Deputy Director – Phyllis Jennings-Holt
15. Prince William County Department of Social Services – Samantha Biller
16. Prince William County Department of Social Services – Duanchy Cayetano
17. Prince William County Department of Social Services – Candice Stancil
18. Prince William County Department of Social Services – Tonya Golden
19. Prince William County Department of Social Services – Jeanine Gravette
20. Prince William County Department of Social Services – Alicia La Patra
21. Prince William County Department of Social Services – Courtney Tierney
22. Prince William County Department of Social Services – Latasha Younger
23. Prince William County Office of Housing and Community Development – Joan Duckett
24. Prince William County - Office of Executive Management – Wesley Dawson
25. Optima/Sentara Health – Tracy Hollis
26. UVA Community Health – Rozlyn Giddens
27. Virginia Department of Health – Kirstin Sievers

I. CALL TO ORDER

Elijah Johnson called the meeting to order at 1:34 p.m.

Introduction

Review of Minutes

MOTION: Randi Knights made a motion to approve the CoC Minutes for December 14, 2023. Maria Wells seconded the motion. The minutes were approved, and the motion was passed with Darlene Ingram and Maria Wells abstaining.

COMMITTEE REPORTS

Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee reports were submitted.

MOTION: Lynn Fritts made a motion to approve the committee reports as submitted. Karen DeVito seconded the motion. The committee reports were approved, and the motion was passed.

II. AGENCY SPOTLIGHT

Edu-Futuro presentation presented by Jorge Figueredo, Executive Director (*attachment*).

III. HUD NOFO Debrief Presentation

Christy Rubenstein, Senior Associate of Diana T. Myers & Associates, Inc. gave a presentation on HUD Notice of Funding Opportunity (NOFO) Debrief (*attachment*).

IV. PAR VHSP Funding Recommendation

The committee voted to approve the PAR VHSP funding recommendation to reallocate \$248,150.00 from Housing Relocation to a Repaid Re-housing project.

MOTION: Francis Rath made a motion to approve the PAR VHSP Funding Recommendation and Serena Bermudez seconded the motion. The PAR VHSP Funding recommendation was approved, and the motion was passed with Dana Carey (DSS) and Octavia King (ACTS) abstaining.

V. Service Continuum Provider Report Card Benchmarks

Alicia La Patra presented the Provider Report Card Benchmarks (*attachment*).

MOTION: Serena Bermudez made a motion to approve the Provider Report Card Benchmarks and Francis Rath seconded the motion. The Provider Report Card Benchmarks were approved, and the motion was passed. There were no abstentions.

VI. Housing Board Update

Joan Duckett provided updates from the Housing Board.

The DRAFT Public Housing Agency (PHA) 5-Year Consolidated Plan PWC FY2024 – 2028, DRAFT Annual Action Plan for FY2024, and DRAFT PWC PHA Administrative Plan are out for public comment.

The Emergency Housing Assistance Program, EHAP, II is nearing the end of funding. The application period will re-open for one week to receive applications to expend the remaining funding.

Three non-profit organizations were provided \$1M for the acquisition of Affordable Dwelling Unit(s) to serve beneficiaries in accordance with their agency missions. The three organizations are: Volunteers of America for persons with disabilities; Streetlight Community Outreach Ministries for people experiencing homelessness who are medically fragile; and Insight for persons with developmental disabilities.

VII. DSS Lead Agency Update

Dana Carey presented the DSS Lead Agency Update (*attachment*).

VIII. ADJOURN

There being no further business, Elijah Johnson declared the meeting adjourned at 2:39 p.m.

**Next Meeting: Thursday, March 14, 2024, 1:30 p.m.
Virtual – WebEx Meeting Info to follow.**

Committee Summaries

Prince William Area Continuum of Care



Program Analysis and Ranking Committee

Date: February 13, 2024
Time: 3 p.m.
Location: Virtual Meeting
Facilitator: Dana Carey
Governance Representative: Dana Carey, PWC DSS Continuum of Care Lead

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. CFH, Inc. – George Davies
2. Citizen Representative – Debbie Owens
3. Citizen Representative–Karen DeVito
4. City of Manassas Park – Ivette Monney
5. Prince William County Department of Social Services – Dana Carey
6. Prince William County Office of Housing and Community Development– David Watkins
7. The Human Services Alliance of Greater Prince William – Martina Green

Other Attendees

1. Prince William County Department of Social Services – Samantha Biller
2. Prince William County Department of Social Services – Duanchy Cayetano

Welcome and Introduction

- The committee welcomes Martina Green from the Human Service Alliance of Greater Prince William.

Old Business

New Members

- The PAR committee will continue to recruit new members to expand the committee's size.

New Business

VHSP Timeline

- Dana Carey reviewed and discussed the VHSP Timeline with the committee (*attachment*).

VHSP Application Review

- Dana Carey reviewed the process of the VHSP Application with the committee.
 - The release of the Virginia Homeless Solutions Program (VHSP) application for a \$248,150 Rapid Re-housing project was released on February 9, 2024. The How to Apply Webinar is scheduled for February 15, 2024, at 2:00pm.
 - The completed application is due March 1, 2024.
 - Existing grantees will be required to submit a renewal application for funding renewals.
 - The PAR committee will be responsible for reviewing, ranking, and scoring applications.

Adjourn

- Meeting adjourned at 3:33 p.m.

**Next Meeting: Tuesday, March 19, 2024, at 3 p.m.
Virtual – WebEx Meeting info to follow.**



Service Continuum Committee

Date: January 4, 2024
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS Homeless Services Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. ACTS – Johnte Davis
2. Citizen Representative – Debbie Owens
3. Northern Virginia Family Service – Tontee Verbal
4. Nova Bulls Organization – Henry DeMarcus
5. Pathway Homes Inc. – Lauren Leventhal
6. People Inc. – Dawn Clark
7. Prince William County Community Services– Lynn Fritts
8. Saved Hands Foundation – Pamela Wright
9. Serving Our Neighbors – Teresa Belcher
10. StreetLight Community Outreach Ministries – Gabriele Tibbs
11. Virginia Employment Commission – Serena Bermudez
12. The Human Services Alliance of Greater Prince William – Peggy Kimmel

Other Attendees

1. Easterseals Homeless Veteran Reintegration Program – Tiesa Johnson
2. Friendship Place – Zach Savarese
3. Northern Virginia Family Service – Renate Canfield
4. Northern Virginia Family Service – Mychal Tamillow
5. Optima/Sentara Health Plan – Tracy Hollis
6. Prince William County Department of Social Services – Samantha Biller
7. Prince William County Department of Social Services – Dana Carey
8. Prince William County Department of Social Services – Priscilla Castillo-Woyak
9. Prince William County Department of Social Services – Isha Dahal
10. Prince William County Department of Social Services – Jeanine Gravette
11. Prince William County Department of Social Services – Tonya Golden
12. Prince William County Department of Social Services – Damien Quesada
13. Prince William County Department of Social Services - Latasha Younger
14. Prince William County – Office of Equity and Inclusion – Pamela Jones
15. StreetLight Community Outreach Ministries – Andrea Shaffner

Welcome and Introductions

Old Business

- There was no old business.

New Business

Dana Carey reviewed the feedback from the Homeless Engagement Listening Session from December 5, 2023, with the committee.

CES Policies and Procedures

- Hotel/Motel: Improving tracking of persons at imminent risk of homelessness was tabled for the next meeting scheduled for February 1, 2024.
- Permanent Supportive Housing (PSH)
- Andrea Shaffner, Director of Housing/Senior Case Manager gave a presentation on the SCOM PSH Program (*attachment*)

Develop Service Continuum Agenda

- The committee developed Service Continuum agenda.

Adjourn

- Meeting adjourned at 10:07 a.m.

Next Meeting: Thursday, February 1, 2024, at 9:30 a.m.



Service Continuum Committee

Date: February 1, 2024
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS Homeless Services Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. ACTS – Johnte Davis
2. Citizen Representative – Debbie Owens
3. Good Shepherd Housing Foundation – Elizabeth Funes
4. New Creatures-in-Christ Ministries, Inc. – Madlin Edmonds
5. Northern Virginia Family Service – Tontee Verbal
6. Nova Bulls Organization – Henry DeMarcus
7. Pathway Homes Inc. – Lauren Leventhal
8. People Inc. – Dawn Clark
9. Prince William County Community Services– Lynn Fritts
10. Prince William County – Equity and Inclusion – Maria Burgos
11. Saved Hands Foundation – Pamela Wright
12. Serving Our Neighbors – Ann Rychlik
13. StreetLight Community Outreach Ministries – Gabriele Tibbs
14. Virginia Employment Commission – Dr. Serena Bermudez
15. The Church -God’s Assembly – Maria Wells

Other Attendees

1. ACTS – Angel Harrison
2. ACTS – Octavia King
3. Friendship Place – Zach Savarese
4. Northern Virginia Family Service – Renate Canfield
5. Northern Virginia Family Service - Devin Heilmeier
6. Northern Virginia Family Service – Mychal Tamillow
7. Prince William County Department of Social Services – Samantha Biller
8. Prince William County Department of Social Services - Duanchy Cayetano
9. Prince William County Department of Social Services – Dana Carey
10. Prince William County Department of Social Services – Priscilla Castillo-Woyak
11. Prince William County Department of Social Services – Alicia La Patra
12. Prince William County Department of Social Services – Jeanine Gravette
13. Prince William County Department of Social Services – Damien Quesada
14. Saved Hands Foundation – Terri Pritchett

15. StreetLight Community Outreach Ministries – Andrea Shaffner
16. Virginia Department of Workforce Development & Advancement - Susan Orehowsky
17. Volunteers of America Chesapeake & Carolinas – Kelsey Golias

Welcome and Introductions

Old Business

- There was no old business.

New Business

CES Policies and Procedures

- Hotel/Motel: Improving tracking of persons at imminent risk of homelessness will be discussed during the next Service Continuum meeting on February 15, 2024.
- FY25 CES Policies and Procedures
Jeanine Gravette inquired with the committee on topics to be discussed during the next Service Continuum meeting. The following topics were discussed.
 - Outreach
 - Hypothermia
 - Rapid Re-house (RRH) one-time assistance process
 - CES Calls & Referrals
 - Anonymous Households - HMIS Entry

Develop Service Continuum Agenda

- The committee developed the next Service Continuum agenda.

Adjourn

- Meeting adjourned at 10:41 a.m.

Next Meeting: Thursday, March 7, 2024, at 9:30 a.m.



Governance Committee

Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Tonya Golden alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanine Gravette alternate)
Darlene Ingram (Vacant alternate)

Meeting Summary

Date: February 22, 2024,
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

Voting Member Attendees: - Quorum Yes No

1. ACTS – Angel Harrison
2. City of Manassas Park Department of Social Services – Randi Knights
3. Prince William County Department of Social Services – Dana Carey

Other Attendees

1. Prince William County Department of Social Services – Samantha Biller
2. Prince William County Department of Social Services – Jeanine Gravette
3. Prince William County Department of Social Services – Tonya Golden
4. Prince William County Department of Social Services, Deputy Director – Phyllis Jennings-Holt
5. Prince William County Department of Social Services – Alicia La Patra
6. Prince William County Department of Social Services – Courtney Tierney

Meeting called to order: Elijah Johnson at 1:02 p.m.

Welcome and Introductions

Review of Minutes

MOTION: Dana Carey made a motion to approve the CoC Minutes for February 8, 2024, with one amendment. Angel Harrison seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

Review of Committee Summaries

- Program Analysis and Ranking (PAR)
 - Dana Carey reviewed the PAR summary with the committee.
- Service Continuum Committee (x2)
 - Angel Harrison reviewed the Service Continuum summary with the committee.

MOTION: Angel Harrison made a motion to approve the committee reports as presented, and Randi Knight seconded the motion. The committee reports were approved, and the motion was passed. There were no abstentions.

Recommendation to obtain authority from CoC to Approve VHSP Application

- The committee voted to obtain authority from CoC to authorize Governance to approve VHSP Application.

MOTION: The motion was approved by consensus.

Review and Approve the Strategic Planning Survey

- Dana Carey reviewed the Strategic Planning Survey with the committee. The committee voted to approve the Strategic Planning Survey.

MOTION: The motion was approved by consensus.

DSS Lead HSD Updates

- Dana Carey presented the DSS Lead Agency Update (*attachment*).
- Samantha Biller presented the PWA FY24 QTR2 Financial Report (*attachment*).
- Alicia La Patra presented the PWC PRC – FY24 QTR2 Summary Report and the Provider Report Card Benchmarks (*attachment*).

Racial Equity

- Four CoC members are participating in The Leadership Greater Washington (LGW) Anti-Racist Leadership Series 101. The program ends in June and the participants will share takeaways with the CoC.
- The PWC Office of Equity and Exclusion is hosting a Virtual Community Book Study on April 1, 2024. The flyer and registration were emailed to the CoC committee on February 22, 2024.

Develop and Approve CoC Agenda

- The Committee developed and approved the CoC Agenda.

Adjourn

- Meeting adjourned at 2:56 p.m.

Next Meeting: Thursday, March 22, 2024, at 1:00 p.m.