

August 10, 2023, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Nicole Kirven (Randi Knights alternate)
Dana Carey (Tony Turnage alternate)
Serena Bermudez (Pamela Wright alternate)
Angel Harrison (Jeanine Gravette alternate)

Prince William Area Continuum of Care (CoC)

Date: August 10, 2023
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
Welcome and Introduction
Approve July 13, 2023, CoC Meeting Minutes
Committee Reports:
Program Analysis and Ranking (PAR)
Service Continuum
Governance
FY23 CoC NOFO Debrief
(DMA) Diana T. Myers Associates
PAR recommendation for New Projects HMIS Expansion and RRH
PAR recommendation for Preliminary Ranking Order of HUD Projects
FY24 CES Policies and Procedures Summary of Changes
PWA CoC Policies and Procedures Proposed Revision
DSS Lead Agency Update
Adjourn
Announcements

Next Meeting: Thursday, September 14, 2023, at 1:30 p.m.
Virtual – WebEx Meeting info to follow.

Meeting Minutes

Prince William Area Continuum of Care



Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Tony Turnage alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanette Gravette alternate)
Darlene Ingram (Yolanda Bell alternate)

Prince William Area Continuum of Care (CoC)

Date: July 13, 2023
Time: 1:30 p.m.
Location: Virtual
Facilitator: Elijah Johnson, PWC Deputy County Executive

Meeting Minutes

Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Octavia King
2. CFH, Inc. – Brenda Via
3. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
4. Good Shepherd Housing Foundation – Patricia Johanson
5. Gospel Believers Church – Dr. Anthony Bennett
6. Manassas Park Department of Community Services–Francis Rath
7. Manassas Park Department of Social Services – Randi Knights
8. New Creatures-in-Christ Ministries – Madlin Edmonds
9. Northern Virginia Family Service – Tontee Verbal
10. Pathway Homes, Inc. – Michelle Halcombe
11. People Inc. – Samantha Barber
12. Prince William County Community Services – Lynn Fritts
13. Prince William County Department of Social Services – Dana Carey
14. Prince William County – Office of Executive Management – Pamela Jones
15. Prince William County Office of Housing and Community Development– Angela Bassette
16. Private Representative – Darlene Ingram
17. Serving Our Neighbors – Teresa Belcher
18. Streetlight Community Outreach Ministries – Rose Powers
19. The Human Services Alliance of Greater Prince William – Peggy Kimmey
20. Virginia Employment Commission – Serena Bermudez

Organizations with Voting Members Not Present

1. Homebuddies, Inc.
2. Cooperative Council of Ministries
3. Manassas City Department of Social Services
4. Prince William County Public Schools McKinney Vento Office
5. Citizen Representative – Karen DeVito
6. Saved Hands Foundation
7. The Church -God’s Assembly
8. Virginia Cooperative Extension

Other Attendees

1. Compassionate Hands Residential – Amelia Wilmore-Nozil
2. Department of Veterans Affairs – Nancy Espinal
3. Easterseals Homeless Veteran Reintegration Program – Lewis Arnette
4. Elect Ladies Transition Home – Dr. Patricia Profit
5. First Home Alliance – Blanca Pabon
6. Helping Neighbors-in-Need Outreach Center – Madlin Edmonds
7. Northern Virginia Family Service – Mychal Tamillow
8. Northern Virginia Family Service – Renate Canfield
9. Operation Renewed Hope Foundation – April Ballard
10. Optima/Sentara Health Plan – Tracy Hollis
11. People Inc. – Dawn Clark
12. Prince William County Department of Social Service, Advisory Board – Kevin Rychlik
13. Prince William County Department of Social Services, Deputy Director – Phyllis Jennings-Holt
14. Prince William County Department of Social Services – Duanchy Cayetano
15. Prince William County Department of Social Services – Jeanine Gravette
16. Prince William County Department of Social Services – Alicia La Patra
17. Prince William County Department of Social Services – Tonya Golden
18. Prince William County Department of Social Services – Tony Turnage
19. Streetlight Community Outreach Ministries – Gabriele Tibbs

I. CALL TO ORDER

Elijah Johnson called the meeting to order at 1:31 p.m.

Introduction

The committee welcomed Dr. Anthony Bennett of Gospel Believers Church.

Review of Minutes

MOTION: Randi Knights made a motion to approve the CoC Minutes for June 8, 2023, and Serena Bermudez seconded the motion. The minutes were approved, and the motion was passed. There were no abstentions.

COMMITTEE REPORTS

Program Analysis and Ranking (PAR), Service Continuum, and Governance Committee reports were submitted.

MOTION: Lynn Fritts made a motion to approve the committee reports as submitted. Randi Knights seconded the motion. The reports were approved, and the motion was passed. There were no abstentions.

II. DSS Lead Agency Update

Dana Carey presented the DSS Lead Agency Update (*attachment*).

Alicia La Patra presented the PWA CoC 2024 PIT Count Overview and Team Lead Requirements (*attachments*).

III. Housing Board Update

There were no updates from the Housing Board.

IV. **AGENCY SPOTLIGHT**

Elect Ladies Transition Home presentation presented by Dr. Patricia Profit, Director of Elect Ladies Transition Home (*attachment*).

V. **ADJOURN**

There being no further business, Elijah Johnson declared the meeting adjourned at 2:00 p.m.

**Next Meeting: Thursday, August 10, 2023, 1:30 p.m.
Virtual – WebEx Meeting Info to follow.**

Committee Summaries

Prince William Area Continuum of Care



Program Analysis and Ranking Committee

Date: July 11, 2023
Time: 3 p.m.
Location: Virtual Meeting
Facilitator: Dana Carey
Governance Representative: Dana Carey, PWC DSS Continuum of Care Lead

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. CFH, Inc. – George Davies
2. Citizen Representative–Yolanda Bell
3. Citizen Representative–Karen DeVito
4. Prince William County Department of Social Services – Dana Carey
5. Prince William County Office of Housing and Community Development– David Watkins

Other Attendees

1. Prince William County Department of Social Services – Samantha Biller
2. Prince William County Department of Social Services – Duanchy Cayetano
3. Prince William County Department of Social Services – Alicia La Patra
4. Prince William County Office of Housing and Community Development – Amira Gonzalez

Welcome and Introduction

Old Business

New Members

- The PAR committee will continue to recruit new members to expand the committee's size.

New Business

Renewal Project Scores and Ranking

- Alicia La Patra reviewed the preliminary renewal project scores and ranking with the committee.
- Dana Carey reviewed the PWA FY23 HUD Applications and Prioritization recommendations with the committee.

MOTION: Karen DeVito made a motion to split the lowest-scoring project between Tier 1 and Tier 2 and approved the Preliminary Ranking pending consultation with the grant consultant. David Watkins seconded the motion. Motion was approved. There were no abstentions.

New Project Scores

- The PAR Committee discussed and finalized the new project scores.

MOTION: Karen Devito made a motion to recommend the new project HMIS Expansion for \$126,00 to move forward in the Prince William Area CoC Application. The new project grant amount is pending to change upon the release of HUD's Annual Renewal Demand (ARD) Report. David Watkins seconded the motion. The motion was approved with one abstention, Yolanda Bell.

Adjourn

- Meeting adjourned at 3:42 p.m.

**Next Meeting: Tuesday, August 8, 2023, at 3 p.m.
Virtual – WebEx Meeting info to follow.**



Service Continuum Committee

Date: June 15, 2023
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette, PWC DSS Homeless Services Program Manager
Governance Representative: Angel Harrison, ACTS RRH Case Manager

Meeting Summary

Voting Member Attendees - Quorum Yes No

1. Action in Community Through Service – Johnte Davis
2. Feeding Friends-Gainesville United Methodist Church- Ann Rychlik
3. Good Shepherd Housing Foundation – Elizabeth Funes
4. Northern Virginia Family Service – Tontee Verbal
5. People Inc. – Dawn Clark
6. Prince William County Community Services– Lynn Fritts
7. Saved Hands Foundation – Pamela Wright
8. Serving Our Neighbors – Teresa Belcher
9. StreetLight Community Outreach Ministries – Gabriele Tibbs
10. Virginia Employment Commission – Serena Bermudez
11. The Church – God’s Assembly – Maria Wells
12. The Human Services Alliance of Greater Prince William – Peggy Kimmey

Other Attendees

1. Action in Community Through Service – Angel Harrison
2. Easterseals Homeless Veterans Reintegration Program – Lewis Arnette
3. Manassas Church of Brethren – Tina Fisher
4. Northern Virginia Family Service – Devin Heilmeyer
5. Northern Virginia Family Service – Renate Canfield
6. Prince William County Department of Social Services – Samantha Biller
7. Prince William County Department of Social Services – Priscilla Castillo-Woyak
8. Prince William County Department of Social Services – Duanchy Cayetano
9. Prince William County Department of Social Services – Tonya Golden
10. Prince William County Department of Social Services – Alicia La Patra
11. Prince William County Department of Social Services – Damien Quesada
12. Prince William County Department of Social Services – Isha Dahal
13. StreetLight Community Outreach Ministries – Andrea Shaffner

Welcome and Introductions

Old Business

CES Policies and Procedures FY24

Shelter Suspensions and Bans

- Samantha Biller shared the proposed changes on the final language from the shelter providers for shelter suspension and bans with the committee. The following final language was addressed.
 - Temporary suspension will be utilized to provide intervention to give the client opportunities to correct their behavior at the discretion of the shelter provider.

MOTION: Tonya Golden made a motion to accept the final language for the shelter suspension stated above. Tontee Verbal seconded the motion. The motion was approved.

Election for Governance Committee

- Jeanine Gravette opened the floor for volunteers or nominations for the position. If anyone is interested, please reach out to Jeanine Gravette at jgravette@pwcgov.org or Dana Carey, the CoC Lead at Dcarey2@pwcgov.org for more details.

New Business

CES Policies and Procedures FY24

Permanent Supportive Housing (PSH)

- Jeanine Gravette, Human Service Program Manager reported the PSH Admission committee does not have any policy changes at this time.

Outreach Narrative

- Jeanine Gravette, Human Service Program Manager reported the outreach provider meeting has met and the narrative for the CES Policies and Procedures will be finalized in the upcoming month.

Adjourn

- Meeting adjourned at 9:54 a.m.

**Next Meeting: Thursday, July 6, 2023, at 9:30 a.m.
Virtual**



Governance Committee

Governance Committee

Elijah Johnson, Chair (Courtney Tierney alternate)
Randi Knights (Nicole Kirven alternate)
Dana Carey (Tony Turnage alternate)
Pamela Wright (Serena Bermudez alternate)
Angel Harrison (Jeanine Gravette alternate)
Darlene Ingram (Yolanda Bell alternate)

Meeting Summary

Date: July 27, 2023
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director (alternate for Elijah Johnson)

Voting Member Attendees: - Quorum Yes No

1. Action in Community Through Service – Angel Harrison
2. City of Manassas Park Department of Social Services – Randi Knight
3. Citizen Representative – Darlene Ingram
4. Prince William County Department of Social Services – Tony Turnage (alternate for Dana Carey)
5. Saved Hands Foundation – Pamela Wright

Other Attendees:

1. DMA - Diane T. Myers Consultant – Christy Rubenstein
2. DMA - Diane T. Myers Consultant – Jessica Sones
3. Prince William County Department of Social Services – Duanchy Cayetano
4. Prince William County Department of Social Services – Jeanine Gravette
5. Prince William County Department of Social Services – Alicia La Patra
6. Virginia Employment Commission – Serena Bermudez

Meeting called to order: Courtney Tierney at 1:02 p.m.

Welcome and Introductions

Amendment of the Agenda

The agenda was amended by group consensus. The following items were handled first.

- o Racial Equity
- o Develop and Approve CoC Agenda

It was noted that Christy Rubenstein and Jessica Sones were from DMA, the HUD COC Application Consultants.

The update to the Coordinated Entry System Policies and Procedures was noted as part of the DSS Lead Agency Update.

MOTION: Randi Knights made a motion to approve the amendments made to the agenda listed above and Serena Bermudez seconded the motion. The amendments were approved, and the motion was passed. There were no abstentions.

Review of Minutes

MOTION: Darlene Ingram made a motion to approve the CoC Minutes for July 13, 2023, and Randi Knights seconded the motion. The minutes were approved, and the motion was passed with Courtney Tierney abstaining.

Review of Committee Summaries

- Program Analysis and Ranking (PAR)
 - Samantha Biller reviewed the PAR summary with the committee.
- Service Continuum Committee
 - Angel Harrison reviewed the Service Continuum summaries with the committee.

MOTION: Randi Knights made a motion to approve the committee summaries and Serena Bermudez seconded the motion. The committee reports were approved.

Racial Equity

- The PWA CoC's participation with the Council of Governments has implemented the following:
 - A person with Lived Experience attends all the CoC committee meetings.
 - DSS is looking into ways to obtain feedback from clients experiencing a homeless crisis.
 - The CoC may need to establish a racial equity group.

Develop and Approve CoC Agenda

- The Committee developed and approved the CoC Agenda.

FY23 CoC NOFO Debrief

- Jessica Sones, Junior Associate, and Christy Rubenstein, Senior Associate, Diana T. Myers & Associates, Inc., gave a presentation on FY 2023 CoC Competition Highlights to the Governance Committee. (*attachment*)

DSS Lead Agency Update

FY24 CES Policies and Procedures Summary of Changes

- Jeanine Gravette reviewed the FY24 CES Policies and Procedures Summary of Changes with the committee. (*attachment*)

MOTION: Angel Harrison made a motion to approve the FY24 CES Policies and Procedures Summary of Changes and Serena Bermudez seconded the motion. The motion was approved with one abstention—Tony Turnage.

PAR Recommendation for Preliminary Ranking Order of HUD Projects

Note: ACTS' Angel Harrison and DSS' Tony Turnage left the meeting for this discussion and subsequent vote.

- Samantha Biller reviewed the PAR recommendation for the Preliminary Ranking Order of HUD projects with the committee.
- The committee voted to approve and accept the PAR recommendation for the preliminary ranking order of HUD projects to be voted on at the next CoC meeting scheduled for August 10, 2023.

MOTION: Serena Bermudez made a motion to accept the recommendation made by the PAR committee for the preliminary ranking order of HUD projects, and Randi Knights seconded the motion. The motion was approved with Courtney Tierney abstaining.

PAR Recommendation HMIS Expansion

- Samantha Biller reviewed the PAR recommendation for HMIS Expansion with the committee.
- The committee voted to approve and accepted the PAR Recommendation for HMIS Expansion of New HUD Project to be voted on at the next CoC meeting scheduled for August 10, 2023.

MOTION: Randi Knights made a motion to approve and accepted the PAR recommendation for HMIS Expansion, and Serena Bermudez seconded the motion. The motion was approved with Courtney Tierney abstaining.

Additional Funding for Leverage Healthcare for a revised Rapid Re-housing

- Samantha Biller reviewed the additional funding for leverage healthcare for a revised Rapid Re-Housing with the committee.
- The committee voted to reach out to Northern Virginia Family Service (NVFS) to determine if NVFS will leverage healthcare for a revised Rapid Re-housing program based on the availability of funds because they were the only entity that submitted a Community Application.

MOTION: Randi Knights made a motion to accept the PWA COC to reach out to NVFS to determine if NVFS will leverage healthcare for a revised Rapid Re-housing program based on the availability of the funds, Serena Bermudez seconded the motion. The motion was approved with Darlene Ingram abstaining.

Final Authority

- The ranking order of the renewal projects may be subject to change based on the Governance Committee's final decision upon final consultation with Diana T. Myers & Associate's (DMA) recommendation related to unknown Notice Of Funding Opportunity guidance from HUD which may be received after the August and/or September CoC meetings.

MOTION: Serena Bermudez made a motion to accept the PAR Recommendation for Preliminary Ranking Order of HUD projects and agreed to ask the CoC to give the Governance Committee final authority to make decisions for the 2023 HUD grant, and Randi Knights seconded the motion. The motion was approved with Darlene Ingram abstaining.

Adjourn

- Meeting adjourned at 2:30 p.m.

Next Meeting: Thursday, August 24, 2023, at 1:00 p.m.