

**FY26 ADMINISTRATIVE EXCEPTION TO ENCROACH INTO A RESOURCE PROTECTION AREA**

I am requesting an Exception to allow Encroachment into the Resource Protection Area ("RPA") on my property. The following information provides details of the proposed encroachment into the RPA and summarizes the impacts to the RPA and any mitigation measures proposed to compensate for this encroachment. An attached plan suitable for public hearing (as determined by the Environmental Service Division) is required to accompany this request. A review fee is assessed with each Exception Request and is due at time of submission.

1. Reason for encroachment: (Applicant may summarize in narrative form and attach.)

\_\_\_\_\_

2. Anticipated area (square feet) of RPA encroachment: \_\_\_\_\_

3. Attached plan of site and encroachment area? **(REQUIRED)**

4. Mitigation proposed for RPA Encroachment? YES  NO   
(Mitigation information should be attached)

5. Was building lot recorded prior to November 1990? YES  NO

6. Does encroachment enter into the seaward 50-foot of RPA? YES  NO

7. Is encroachment for accessory structure? YES  NO   
(Accessory structure is one that is not attached to house)

8. Does applicant propose impervious area in RPA? YES  NO

9. Is property under Intensely Developed (IDA) overlay? YES  NO

10. Additional site specific information attached: YES  NO

11. (wetland delineation, planting plan, floodplain limits, etc.)

**Check Applicable Fee Below:**

- Administrative Exception (Primary structure) ..... \$216.40**
- Administrative Exception (Accessory structure) ..... \$ 109.77**
- Public Hearing before Chesapeake Bay Area Review Board ("CPARB") ..... \$1,024.71**
- Appeal of CPRB Decision ..... \$1,000.43**
- Wetlands Permit Application ..... \$878.85**

APPLICANT NAME: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

***Staff Use Only***

PWR Case Number: \_\_\_\_\_ Amount Received \$ \_\_\_\_\_

Associated Plan Number: \_\_\_\_\_ RCPT \_\_\_\_\_

Received By: \_\_\_\_\_ CPARB Hearing Date (if required): \_\_\_\_\_

EFFECTIVE 07/01/2025  
FY26 RPA Exception