



### **FY26 Prince William County Closed Circuit (CC) Inspection Process**

1. A Closed Circuit (CC) inspection of the entire storm sewer system documenting no deficiencies shall occur prior to obtaining final bond release for all residential and commercial projects per County policy.
2. Prior to application for CC inspection, the project site must conform to conditions listed below; failure to have site ready for inspection will result in cancellation of the scheduled CC inspection. Minimum conditions include:
  - Base asphalt is laid down.
  - Storm drainage systems flushed, cleaned and free of debris.
  - All storm structures are set to their final grades-inverts, steps, tops, and grated installed.
  - All structures to be inspected must be marked in field (per approved plan) prior to inspection.
  - All stormwater management facilities are accessible via camera van vehicle and to County staff.
3. Once confirmation of the site's readiness for CC inspection has occurred, remit the items listed below to the Environmental Management Branch at the address below in item #4:
  - Unmarked, full-size (24"x36") copies of the approved site plan to include the most current unit price list (UPL), most current cover sheet and **all** revisions related to storm drainage systems.
  - Storm sewer profiles
  - Stormwater management plan (if applicable)
  - Application for CC inspection
  - Applicable fees

For the most current fees, please refer to the PWC Land Development Fee Schedule at the following URL: [www.pwcva.gov/department/land-development-division/land-site-development-fees](http://www.pwcva.gov/department/land-development-division/land-site-development-fees)

- The current fee is \$3.04per linear foot in all areas to be inspected by County staff. Areas to be inspected are as follows:
  - 100% of all bonded storm sewer pipe system for Residential Subdivisions, or within County Easements or VDOT Right of Way.
  - 25% of all bonded ridged storm sewer pipe system for commercial/private projects. The 25% to be inspected is selected at the discretion of PWC EMD Site Inspections. For smaller projects with less than 250 linear feet, a minimum inspection of \$560.00 will apply.
  - 100% of all bonded flexible storm sewer pipe system for commercial/private projects.
  - 10% of UD4 underdrain pipe within the VDOT right of way.
- **A separate CCTV inspection request form and fee is required for each Section and Phase of a project, especially for large subdivision developments.**

- A minimum fee of \$365.50 will be assessed for inspection of storm easements totaling less than 250 linear feet on Residential properties.
  - Camera Van Re-Inspection/Not Ready fee is \$365.50 per request will apply to any site requesting an inspection whose punch list items have not been corrected or the storm drainage system cannot be inspected/re-inspected due to inaccessibility, trash debris, or standing water in the system. The re-inspection/not ready fee must be paid in advance of any additional inspections.
  - Subsequent inspections after the first re-inspection fee will require the minimum inspection fee of \$560.00 linear feet of pipe. Anything beyond 250 feet of pipe will be charged per linear foot at the current rate of \$3.04.
4. Fees can be paid by cash, credit card, or check. Credit card payments can be made over the phone once we have received the application and applicable site plan sets. We do not accept American Express. Cash payments must be made in person; checks should be made payable to "Prince William County" and can be remitted by mail or in person along with the items listed in item #3 for submission to the address below:

PWC Department of Public Works  
 Environmental Management Division  
 5 County Complex Court, Suite 170  
 Prince William, VA 22192

5. Upon payment of all fees and receipt of all applicable items listed in item #3, County staff will add the project to the active Camera Van job list. County staff will strive to schedule and conduct an inspection within a timely manner; punch lists will be generated based on the most current approved set of plans approved.
6. **Punch lists are valid for eighteen (18) months from the date of first inspection.** Within this timeframe, the developer will correct all deficiencies noted on the punch list and schedule a re-inspection of all punch list items to obtain final approval. All deficiencies should be corrected as soon as possible; waiting too long may add new items to the punch list upon re-inspection. ***This initial re-inspection is included in the original fee.***
7. The developer shall obtain final bond release within **eighteen (18) months** from initial punch list date (not punch list completion date). Failure to correct punch list deficiencies within the eighteen (18) month period will require the developer to begin the CCTV inspection process of the entire system **again**, including payment of all fees assessed.