**VA 4-H Shooting Education Instructor Certification Weekend**

**Fact Sheet**

(October 11-12, 2025, at Holiday Lake 4-H Center)

**General Information**

The Virginia 4-H Shooting Education Training Team offers instructor certification for adults and experienced teens ages 16 and older. **First-time participants are required to complete on-line training by Monday, March 31.**

*The Training Team reserves the right to withhold certification. Participants will have an opportunity to demonstrate their teaching skills through a practicum and measure their knowledge through a written test.*

**Positive Youth Development** is the #1 goal of the 4-H Shooting Education Program!

**Date and Location**

Saturday through Sunday, October 11-12, 2025 at Holiday Lake 4-H Center located near Appomattox,

Virginia.

**Certification Options**

Participants can only be certified in one discipline per weekend. The disciplines offered include:

1) Archery; 2) Coordinator; 3) Hunting; 4) Muzzleloading; 5) Pistol; 6) Rifle; 7) Basic Shotgun

**Cost**

Some units (counties/cities/clubs) may offer scholarships. Check with your local 4-H office.

* Basic Shotgun or muzzleloader with meals and lodging $280
* Basic Shotgun or muzzleloader with meals no lodging $240
* All other courses with meals and lodging $250
* All other courses with meals no lodging $210

**Application and Payment Deadline – Friday, September 12, 2025**

The Training Team reserves the right to limit class size in order to provide adequate instruction.

Applications will be accepted based on qualifications and credentials of applicants and needs of

local shooting clubs/programs.

**Proof of Payment Deadline – Wednesday, September 17, 2025**

You must submit proof that your payment has been made. Candidates that cannot provide proof of payment will be dropped from the course. Proof of payment can be: a copy of the journal transfer or

a copy of the County 4-H Office request for payment from the 4-H Foundation or an email with check details (Name on check, amount, check number, date mailed).

**Online Training Course Deadline – Wednesday, October 1, 2025**

First-time Instructor Candidates need to take the online course. See the document “3 On-Line General Session for Agents and 4-H Leaders.docx “ for details on how to register.

**Lodging –** Lodging is available on the 4-H Center in heated bunkhouses and unheated cabins. Lodging is also available at the Appomattox Inn and Suites, and numerous motels in Farmville.

**Things to Bring**

All participants need to bring comfortable, casual indoor and outdoor clothing and shoes plus

their own eye and ear protection. This event will be held rain or shine; hot or cold! Everyone

needs to bring their own sleeping gear, towels, and toiletries. You may want to purchase a variety of shirts, jackets, fleeces, hats, etc. with the VA Shooting Education Instructor logo. Bring cash or checks only – no credit cards.

Equipment and ammunition will be provided for all disciplines. Participants are welcome to bring their own archery equipment, muzzleloading rifles capable of shooting patched balls, air pistols, smallbore pistols, and shotguns. Do not bring rifles. Coordinator candidates should bring a laptop or tablet.

**Contact Information –** Lynn Wheeless, lynn.wheeless@gmail.com , Cell – (757) 778-1078

**Tentative Schedule**

Friday

3:00 to 6:00 Range set-up for anyone who wants to come early and help

5:00 to 6:00 Friday check-in session 1 for people spending Friday night – No Dinner served!

8:30 to 10:00 Friday check-in session 2 for people spending Friday night

Saturday

6:30 to 7:00 Check-in

7:00 to 8:00 Breakfast

8:00 to 12:00 Discipline Instruction

12:00 to 1:00 Lunch. First-timers will sit together in a designated location and have a 30-minute session on Virginia-unique policies, procedures, and other important topics

1:00 to 6:30 Discipline Instruction

6:30 to 7:30 Dinner. First-timers will sit together in a designated location and have a 30-minute session on Virginia-unique policies, procedures, and other important topics

7:30 to 9:00 Discipline Instruction

9:00 to 10:00 Instructor Store. A variety of shirts, jackets, fleeces, hats, etc. with VA Shooting Education Instructor logo. Bring cash or checks only – no credit cards.

Sunday

7:00 to 8:00 Breakfast

8:00 to 9:00 Practicum preparation

9:00 to 10:00 Practicum

11:00 to 12:00 Post-Practicum discussions and range tear-down

12:00 to 1:00 Lunch. First-timers will sit together in a designated location and have a 30-minute session on Virginia-unique policies, procedures, and other important topics

1:00 to 3:00 Written test, Code of Ethics, Course Critique, and discussion of missed questions

3:30 to 4:00 Graduation

If you are a person with a disability and desire any assistive devices, services, or other accommodations to participate in this activity, please contact Holiday Lake 4-H Center at (434) 248-6640 (TDD 800-828-1120) during the business hours of 8:00 AM to 4:30 PM by the deadline.