



LoToya Bass  
 Brandi Day  
 Elijah Johnson  
 Lula Kelly  
 Randi Knights  
 Debra Rapone

## Prince William Area Continuum of Care (COC)

**Date:** June 8, 2017

**Time:** 1:30pm -3pm

**Location:** Powell's Creek A/B, McCoart Building

**Facilitator:** Elijah Johnson

### Meeting Minutes

#### Voting Member Attendees

1. Action In Community Through Service – Lula Kelly
2. BARN Community Housing – Oliver Reid
3. Catholics for Housing, Inc. – John Kunu
4. City of Manassas Department of Social Services - Ronald King
5. Cooperative Council of Ministries – George Orr
6. Helping Neighbors in Need – Madlin Edmonds
7. Manassas Park Department of Social Services – Randi Knights
8. Neighbor's Keeper – Richard Nagel
9. Occoquan Magisterial District – Jacob Mosser
10. People Incorporated of Virginia – Brandi Day
11. Prince William Community Services – Lynn Fritts
12. Prince William County Department of Social Service – Courtney Tierney
13. SkillSource Group – Rebecca Bennett
14. Streetlight Ministries Community Outreach Ministries – Gabriele Tibbs
15. Unsheltered Homeless Coalition- Dori Cook
16. Virginia Cooperative Extension – Victoria Neeley
17. Virginia Employment Commission – Serena Bermudez

#### Organizations with Voting Members not present

1. Elect Ladies Transitional Home
2. Good Shepherd Housing Foundation
3. Independence Empowerment Center
4. Mulligan Services
5. Northern Virginia Family Service
6. Operation Renewed Hope
7. Prince William Office of Housing and Community Development
8. Project Mend- A-House
9. Saved Hands Foundation

10. St. Francis House, a Ministry of St. Francis of Assisi Parish
11. St. Margaret of Cortona Transitional Housing

### **Other Attendees**

Melonie Barrow – Prince William County Department of Social Services  
LoToya Bass – Prince William County Department of Social Services  
Levi Bass – Prince William County Department of Social Services  
Daun Cayetano – Prince William County Department of Social Services  
Betty Dean – The Greater Prince William Coalition of Human Services  
Anita Eggleton – Virginia Cooperative Extension Prince William County  
Teresa Giesting – Prince William County HMIS Administrator  
Richmond Hill – Prince William County Public Schools  
Ramfis Márquez – Greater Prince William Community Health Center  
Roberto Rivera – Greater Prince William Community Health Center  
Andy Sullivan – Northern Virginia Family Service  
Maria Wells – Virginia Employment Commission  
Leotha Wilkins – Helping Neighbors in Need  
Cait Woodward – Prince William County Department of Social Services

### **Meeting called to order at 1:30pm**

- Meeting called to order by PWC Deputy County Executive Elijah Johnson
- Introduction of meeting attendees

### **Minutes Approval:**

- Minutes were approved for May 11, 2017, with the correction that Catholics for Housing has units for sale not for rent –1<sup>st</sup> Richard Nagel, 2<sup>nd</sup> Randi Knights

### **Old Business:**

Virginia Homeless Solutions Program (VHSP) Update

- LoToya Bass announced that the state contacted Prince William County Department of Social Services (PWC DSS) to expend funds for the VHSP Grant. A request was put in for \$189,155.33 towards Rapid Re-Housing (RRH) funds for the community.
- PWC DSS anticipates having an announcement from the state on June 13, 2017, and agencies will have 24 hours to provide the paperwork.
- Funds must be expended by June 30, 2017.

### **New Business:**

Committee Reports as amended and the Governance Committee's recommendation to have a monthly agency spotlight at the CoC meeting were approved - 1<sup>st</sup> Randi Knights, 2<sup>nd</sup> Rich Nagel.

- Program and Analysis Ranking (PAR)
  - Debriefing from LoToya Bass on the US Housing and Urban Development (HUD) FY2016 Community Application.

- The CoC Community application excelled in the Cross-Cutting Policies and Data Collection sections.
- The application needed improvement in the CoC Structure and Governance and CoC Performance and Strategic Planning sections. The PAR Committee provided an analysis and suggested corrective action for these sections. (handout was provided)
- Service Continuum
- Community Outreach and Relationship Engagement (CORE)
- Data and Needs Analysis (DANA)
- Governance

#### System Performance Measures (SPM) Report:

- The SPM Report provides data for performance measures on exits to Permanent Housing, length of time in homelessness, returns to homelessness, increases on income, increases on noncash benefits and the total number of people homeless in the community. The report is measured on the federal fiscal year from October 1, 2015, to September 30, 2016.
- The SPM Report was submitted on June 5, 2017, and will be posted on the PWC DSS Website.

#### *Announcements:*

LoToya Bass announced that every voting CoC agency should have one member from their team on a CoC committee. Please contact [cwoodward@pwcgov.org](mailto:cwoodward@pwcgov.org) for more information. Additionally, if any committee members have supplemental materials or flyers they would like to distribute at CoC meetings, please email them the Wednesday before to be included in the CoC Packet.

Courtney Tierney announced that the Greater Prince William Coalition of Human Services had their annual breakfast and that PWC DSS' Homeless Services' Program Supervisor, Melonie Barrow, received the Labor of Love award for her direct service in the community.

Victoria Neeley announced that the Virginia Cooperative Extension is having a seminar for front-line and direct service employees on June 22, , at McCoart Government Center. A *Your Money, Your Goals* tool kit will be offered at no cost for providers to help clients with setting personal financial goals, personal decision-making tools, strengthening resources and approaching personal finance issues.

Richard Nagel announced that an incorrect address is provided for GAP intake assessment letters. The issue is currently being addressed; please send all participants to Prince William Community Services for assessments.

Pastor Maria Wells announced that the next *Pastors in Partners* meeting will be held July 28<sup>th</sup>. The primary focus this quarter is on re-entry services, special needs and seniors.

The Virginia Employment Commission (VEC) is hosting a hiring event in July for ex-offenders. On June 15, 2017, VEC is hosting a Re-Entry Council Family Orientation and on June 26, 2017, VEC is having a job-readiness workshop for job placement and resume building from 10:00-12:00pm at the SkillSource Group, Inc..

Lynn Fritts announced that area case managers or front-line staff providing services for homeless populations are meeting next Wednesday in the Development Services Building 202, rooms AB. Case Managers hold this meeting on the 2<sup>nd</sup> Wednesday of the month from 2:30-4:00pm.

Elijah Johnson announced The Community Healthcare Coalition of Greater Prince William is hosting an event, “Opioid Epidemic: Let’s Talk About It!” Thursday, June 8, on opioid abuse and addiction from 6:00-8:30pm at Forest Park High School.

Ramfis Márquez introduced The Greater Prince William Community Health Center (GPWCHC) to the group. The GPWCHC offers primary, OB-GYN, dental and behavioral health care services for those with or without insurance. They have a separate entity that handles GAP for patients with mental health needs that do not qualify for Medicaid. Additionally, they have the Pharmacy Central Program, in partnership with NVFS that offers services to pay for copay or prescription costs to those who qualify.

The CoC will begin to have an agency spotlight at each meeting. This will give agency members an opportunity to explain what services they provide in the community and the values of their organization. To sign up for an agency spotlight please email [homelessservices@pwcgov.org](mailto:homelessservices@pwcgov.org)

**Meeting Adjourned:** 2:45pm.

**Next Meeting: July 13, 2017, 1:30pm**

**Powell’s Creek AB, McCoart Government Complex**