



## Governance Committee

LoToya Bass  
Brandi Day  
Elijah Johnson, Chair  
Lula Kelly  
Ronald King  
Debra Rapone

### Prince William Area Continuum of Care (CoC)

**Date:** April 12, 2018  
**Time:** 1:30 p.m.  
**Location:** McCoart Government Complex, Powell's Creek A/B  
**Facilitator:** Elijah Johnson

## Meeting Minutes

### Voting Member Attendees

1. BARN Community Housing – Oliver Reid
2. Catholics for Housing, Inc. – John Kunu
3. City of Manassas Department of Social Services - Ronald King
4. Cooperative Council of Ministries – Francia Salguero
5. Independence Empowerment Center, Inc. – Roberta McEachern
6. Helping Neighbors in Need Outreach Center – Madlin Edmonds
7. Manassas Park Department of Social Services – Randi Knights
8. Mulligan Services, Inc. – Allan C. Jones
9. Neighbor's Keeper – Richard Nagel
10. Northern Virginia Family Service – Kathy Bridgeman
11. Occoquan Magisterial District – Jacob Mosser
12. Operation Renewed Hope Foundation – Katherine Skerl
13. Pathway Homes, Inc. – Michelle Halcombe
14. People Incorporated of Virginia – Brandi Day
15. Prince William County Community Services Board – Lynn Fritts
16. Prince William County Department of Social Services – Courtney Tierney
17. Prince William County Office of Housing and Community Development – Joan Duckett
18. Saved Hands, Inc. – Pamela Wright
19. Streetlight Community Outreach Ministries – Rose Powers
20. Unsheltered Homeless Coalition- Dori Cook
21. Virginia Cooperative Extension Prince William – Victoria Neeley
22. Virginia Employment Commission – Serena Bermudez

### Organizations with Voting Members not present

1. Action In Community Through Services
2. Coalition for Human Services
3. Elect Ladies Transitional Home
4. Good Shepherd Housing Foundation
5. Serving Together

6. Skill Source Group
7. St. Margaret of Cortona Transitional Housing
8. Youth for Tomorrow

### **Other Attendees**

1. BARN Community Housing – Tammy Robertson
2. Homeless Management Information System Administrator – Teresa Giesting
3. Citizen – Jimmy Rogers
4. Northern Virginia Family Service – Debra Rapone
5. Prince William County Department of Social Services – Melonie Barrow
6. Prince William County Department of Social Services – LoToya Bass
7. Prince William County Department of Social Services – Michael Best
8. Prince William County Department of Social Services – Neda Hejazi
9. Prince William County Department of Social Services – Jennifer Jablonski
10. Prince William County Department of Social Services – Tony Turnage
11. Saved Hands, Inc. – Pamela Young
12. Streetlight Community Outreach Ministries – Gabriele Tibbs
13. Virginia Cooperative Extension – Anita Eggleton
14. Virginia Employment Commission – Maria Wells

### **Meeting called to order at 1:30 p.m.**

- *Meeting called to order by Courtney Tierney*
- *Introduction of meeting attendees*

### **Minutes Approval**

*Minutes were approved for March 8, 2018: 1) Allan Jones, 2) Randi Knights*

### **Old Business**

- *Changes to Bylaws*
  - The floor was opened for discussion of the proposed Bylaws changes. Changes approved as proposed: 1) Brandi Day, 2) Allan Jones
  - Request for additional changes, enhancements or updates for the Bylaws maybe submitted to DSS for Governance review.

### **New Business**

- *Committee Reports were approved as amended – 1) Roberta McEachern, 2) Allan C. Jones*
  - Community Outreach and Relationship Engagement (CORE)
  - Data and Needs Analysis (DANA)

The DANA committee announced the CoC Report Card is being developed, a draft the Report Card was presented. The committee will be meeting over the next several weeks to finalize performance goals and standards. There will be a special meeting on April 23, 2018, at 11 a.m. at the McCoart Government Complex, Cedar Run conference room. All providers currently utilizing HMIS are highly encouraged to have representation at the special meeting.
  - Program Analysis and Ranking (PAR)

- Service Continuum
- Governance
  
- *VHSP – Community Application Update*  
The VHSP Community Application was submitted on time and in the review process.
  
- *PIT – Count Update*  
The PIT numbers have been verified the preliminary count is 374 homeless persons. DSS is currently completing the Council of Government (COG) jurisdictional narrative report and entering the data into the Department of Housing and Urban Development’s Homeless Data Exchange (HDX) database.

### **Adjourn**

Meeting adjourned at 1:55 p.m.

<p><b>Next Meeting: May 10, 2018, 1:30 p.m.</b> <b>McCoart Government Complex, Room Powell’s Creek A/B</b></p>
--------------------------------------------------------------------------------------------------------------------