

Prince William Area Continuum of Care (COC)

Date: July 14, 2016

Time: 1:30pm -3pm

Location: PWC McCoart Building-Board Chambers

Meeting Minutes

Voting Member Attendees

1. Action in Community through Service - Lula Kelly
2. Catholics for Housing- Karen DeVito
3. Cooperative Council of Ministries- Mark Victorson
4. Good Shepherd Housing Foundation –Linda Seeman
5. Helping Neighbors in Need –Madlin Edmonds
6. League of Women Voters- Carol Noggle
7. Mulligan Services Inc.- Re-entry Committee – Allen Jones
8. Neighbors Keeper-Rich Nagel
9. Northern Virginia Family Services- Andrea Eck
10. Prince William Community Services-Lynn Fritts
11. Prince William Department of Social Service- Courtney Tierney
12. Prince William County Office of Executive Management – Elijah Johnson
13. Prince William County Office of Housing and Community Development –Joan Duckett
14. Project Mend-A-House- Jennifer Bolles
15. Saved Hands Foundation- Pamela Wright
16. St. Margaret of Carona – Misty Hardman
17. Transitional Housing Barn- Colin Davis
18. Unsheltered Homeless Coalition- Dori Cook

Voting Members not present

1. City of Manassas
2. City of Manassas Park
3. Streetlight Ministries
4. St. Francis House

Other Attendees

April Ballard Operation Renewed Hope Foundation
Brandi Day- People Inc
Debra Rapone –Northern Virginia Family Service
Jacob Mosser- Occoquan District Supervisor Office
Jasmine Campbell - Manassas Park DSS
Kelli Levitt-Neighbors in Need
LoToya Bass-Prince William County Department of Social Services
Lynn Fritts-Prince William Community Services
Madelyn Ramos- Action In Community Through Service
Melanie Trabosh- Manassas City DSS
Minerva Labrador –Northern Virginia Family Service
Steven Liga- Action in Community Through Service
Teresa Giesting –PWA HMIS Administrator
William Harris –Friendship Place

Meeting called to order: 1:35pm

- Meeting called to order by PWC Deputy County Executive Elijah Johnson
- Introduction of meeting attendees

Minutes Approval:

The June 9, 2016, minutes were unanimously accepted as amended.

Motion: Karen DeVito

Second: Mark Victorson

New Business

- Recommendation for FY 16 HUD Continuum of Care Grant -Funding Allocations were unanimously accepted: Motion: Karen DeVito Second: Andrea Eck
 - CoC Applications will be taken for \$527,157 of HUD funding for HUD Priorities as follows:
 - \$143,940; \$8,137) HMIS @ \$36,230 (1 project through DSS as the Lead Agency) Permanent Supportive Housing (3 projects totaling \$295,271 of \$143,194;- Tier1
 - Reallocation: \$195,656 (2 projects - \$143,500; \$52,156). For Transitional Housing for DV survivors or Youth 18-24; Rapid Re-Housing and/or Permanent Supportive Housing.
 - TIERS: Tier 1 = 93% of funding \$490,256 - \$36,230 (HMIS) = \$454,026, Tier 2 = 7% of funding \$36,900
- Recommendation for CoC Conflict of Interest, Code of Conduct and Appeals Policy were unanimously accepted. Motion: Richard Nagel Second: Andrea Eck
- Recommendation for HMIS Policies and Procedures were unanimously accepted. Motion: Jennifer Bolles Second: Lula Kelly
- Recommendation for HMIS Funding Changes was unanimously accepted. Motion: Joanie Duckett Second: Andrea Eck
- Recommendation for HMIS Standardized Performance Measures (Metrics 1, 2, 3.2, 4, 5, and 7) were unanimously accepted to include a provision that any data updates will be made by Teresa Giesting. Motion: Jennifer Bolles Second: Karen DeVito
- Recommendation for FY 17 HMIS Budget was unanimously accepted. Motion: Madlin Edmonds Second: Lula Kelly
- A question about the Governance Agreement between HMIS and the CoC through DSS was raised by Teresa Giesting. It was decided that the Agreement would be handled administratively by DSS staff.
- The CoC website was introduced. It can be found:
<http://www.pwcgov.org/government/dept/socialservices/Pages/Prince-William-Continuum-of-Care.aspx>

Announcements:

Casa Manager Meeting will be held on September 14, 2:30pm, Room 202 A/B, Development Services Building

Service Continuum Committee was tasked with presenting a recommendation for a Coordinated Entry System to the Governance Committee by December 2016.

Presentation by Robert G. Marbut, Jr., PhD

Robert G. Marbut, Jr., PhD, presented his study: Homeless Needs Assessment and Action Plan for the Prince William Area - - - Presentation of Observations, Findings and Strategic Action Plan Recommendations Including a Proposed Redesign of the Homeless Services Coordinated Intake System for the Prince William Area to the Prince William Community.